

MJC Curriculum Committee

Curriculum Review Process

The following procedure will be followed when a course is pulled for discussion at a curriculum committee meeting.

1. Course is pulled for discussion at meeting.
2. Item(s) is resolved at meeting or withdrawn at meeting (with no objections) and brought back at a future meeting after the rep and author have revised. The course is approved and the Course Justification Proposal Form does not need to be completed.
3. Item(s) cannot be resolved at the meeting or at a future meeting after the rep and author have revised. The Committee does not approve the course and requests the Course Justification Proposal Form is completed. The Curriculum Co-Chair unlocks the course proposal for editing purposes.
4. Author completes Course Justification Proposal Form and attaches to CNET course proposal.
5. Course proposal is placed on next available Curriculum Committee meeting agenda for discussion.
6. If the course proposal is approved, the course is moved through the approval stream for completion of implementation process.
7. If the course update proposal is not approved, the active compliant version stays in effect. In the event the course is not compliant, existing law and procedures apply.
8. If it is a new course proposal that isn't approved, it may be brought back to the committee in the future with revisions addressing the concerns of the committee.

2/17/15 Approved Motion: If a course has come before the Curriculum Committee and has then gone back and forth, if after two semesters from the date the course was originally scheduled on the Curriculum Review Matrix, if the course has still not been approved by the committee and all other means have been satisfied through the curriculum review process, then the discipline faculty will either follow the C-ID or CSU Stanislaus.

4/14/2015 Approved Motion: For transferable courses, the standard for C-ID will follow not only the units for C-ID, but also the contact hours associated with that C-ID.