



**MODESTO  
JUNIOR COLLEGE  
ACADEMIC SENATE**

**ACADEMIC SENATE MEETING  
APPROVED MINUTES  
OCTOBER 30, 2014**

**Members Present:** James Todd, Curtis Martin, Deborah Laffranchini, Bill Anelli, Adrienne Peek, Allan McKissick, Allen Boyer, Barbara Jensen, Belen Robinson, Christopher Briggs, David Chapman, Elizabeth David, Ellen Dambrosio, Eva Mo, Gail Brumley, James Dorn, Jim Howen, Jim Stevens, Kevin Alavezos, Layla Spain, Luis Rebolledo (ASMJC President), Mike Adams, Nancy Wonder, Paul Berger

**Members Absent:** Adrienne Peek, Bob Droual, Elizabeth McInnes, Rob Stevenson (sub for Chad Redwing), Travis Silvers

**Guests Present:** Barbara Adams, Bonnie Hunt, Brenda Thames (VP of Student Services), Brian Sinclair (Faculty Liaison to the Board, Donna Louie, Eileen Kerr, Eric Ivory, Hanna Louie, John Basile, Laurie Hatch, Leticia Miller, Patrick Bettencourt

**I. 10 + 1 MINI LESSON – CURTIS MARTIN**

C. Martin presented a mini lesson on the source of authority for Academic Senate.

**II. APPROVAL OF ORDER OF AGENDA ITEMS**

**M/S/C (L. Spain, B. Robinson) Move #2 of Continuing Business, Student Success and Support Program Plan, 2<sup>nd</sup> Reading, to follow the Consent Agenda.**

21 Ayes, 0 Opposed, 0 Abstentions

**M/S/C (D. Laffranchini, E. Dambrosio) Motion to move #3, Draft of MJC College Goals of Continuing Business to New Business following Curriculum Process.**

**M/S/C (B. Jensen, E. Dambrosio) Motion to move #2, Bachelor's Degree in Respiratory Therapy (SB 850 – Baccalaureate Degree Pilot Program Certification of Interest from MJC), of New Business to follow the Student Success and Support Program.**

**M/S/C (C. Martin, D. Laffranchini) Motion to move #3 of New Business, Curriculum Process, to follow the discussion on Bachelor's Degree in Respiratory Therapy (SB 850).**

J. Todd asked for a blanket approval of the new Order of Agenda.

21 Ayes, 0 Opposed, 0 Abstentions

**III. APPROVAL OF THE MINUTES (OCTOBER 16, 2014)**

**M/S/C (M. Adams, A. Boyer) Move to approve the October 16, 2014 minutes with a minor spelling change.**

21 Ayes, 0 Opposed, 0 Abstentions

**IV. CONSENT AGENDA**

A. Approvals

1. Instructor of Agriculture, Registered Veterinary Technology - Agriculture. The salary and benefits for this position is categorically funded through the California Career Pathway Trust Grant, awarded for 2014/2015 to 2018/2019. The position would need to follow the hiring prioritization process in order for it to be institutionalized. Otherwise this temporary position would only last as long as the categorical funds are available. The Academic Senate has consulted with YFA to ensure the hiring language for this position reflects the aforementioned conditions.
2. Instructor of Logistics/Supply Chain – Technical Education. The salary and benefits for this position is categorically funded through the California Career Pathway Trust Grant, awarded for 2014/2015 to 2018/2019. The position would need to follow the hiring

prioritization process in order for it to be institutionalized. Otherwise this temporary position would only last as long as the categorical funds are available. The Academic Senate has consulted with YFA to ensure the hiring language for this position reflects the aforementioned conditions.

J. Todd briefly went over the Instructor of Agriculture and the Instructor of Logistics/Supply Chain which had previously been mentioned. It had been mentioned that a Memorandum of Understanding (MOU) was needed on how categorical funds would work for the categorical hires. Debra Bolter worked with Gina Leguria to come up with something that was satisfactory with YFA. The categorical hires would need to be institutionalized through the Hiring Prioritization Process if they were to move into the general fund.

3. Student Success & Support Program Counselor. The position would need to follow the hiring prioritization process in order for it to be institutionalized. Otherwise this temporary position would only last as long as the categorical funds are available. The Academic Senate has consulted with YFA to ensure the hiring language for this position reflects the aforementioned conditions.
4. Student Success & Support Program Counselor. The position would need to follow the hiring prioritization process in order for it to be institutionalized. Otherwise this temporary position would only last as long as the categorical funds are available. The Academic Senate has consulted with YFA to ensure the hiring language for this position reflects the aforementioned conditions.
5. Student Success & Support Program Counselor. The position would need to follow the hiring prioritization process in order for it to be institutionalized. Otherwise this temporary position would only last as long as the categorical funds are available. The Academic Senate has consulted with YFA to ensure the hiring language for this position reflects the aforementioned conditions.
6. Student Success & Support Program Counselor. The position would need to follow the hiring prioritization process in order for it to be institutionalized. Otherwise this temporary position would only last as long as the categorical funds are available. The Academic Senate has consulted with YFA to ensure the hiring language for this position reflects the aforementioned conditions.

Also listed are four counselor positions that would come out of the Student Success & Support Program (SSSP) funding. They would be written for the SSSP, and would be in accordance with the SSSP language and mandate. These would also have to go through the Hiring Prioritization Process to be institutionalized.

7. Appoint Ellen Dambrosio as Chair of Faculty Handbook Revision Taskforce.
8. The Senate briefly discussed #8 of the Consent Agenda and it was decided it would be discussed at a future meeting.
9. Student Success and Equity Committee Charge and Membership.

**M/S/C (D. Laffranchini, J. Howen) Move to approve the Consent Agenda.**

21 Ayes, 0 Opposed, 0 Abstentions

**Moved up from VI. Action/Discussion Items, Continuing Business #2.**

Student Success and Support Program Plan (SSSP) – 2<sup>nd</sup> Reading

M/S (E. Dambrosio, D. Laffranchini) Move to approve the SSSP for a 2<sup>nd</sup> Reading.

After concerns and a lively discussion, A. McKissick wanted to make an amendment.

M/S (A. McKissick, C. Martin) Move to approve with the amendment condition that *The program is approved for one year, with the understanding that the subsequent Student Success and Support Program Plan (Credit Students) must be mutually agreed upon by the Academic Senate and the MJC Administration.*

G. Brumley made a Call to the Question. Non-debatable. Two thirds vote needed.

**Call to the Question. Vote by raising of hands.**

21 Ayes, 0 Opposed, 0 Abstentions

**M/S/C (A. McKissick, C. Martin) Move to approve with the amendment condition that *The program is approved for one year, with the understanding that the subsequent Student Success and Support Program Plan (Credit Students) must be mutually agreed upon by the Academic Senate and the MJC Administration.***

21 Ayes, 0 Opposed, 0 Abstentions

**M/S/C (E. Dambrosio, D. Laffrachini) Move to approve the SSSP with the amendment for a 2<sup>nd</sup> Reading.**

17 Ayes, 3 Opposed (L. Spain, B. Robinson, E. David), 1 Abstention (A. McKissick)

The Academic Senate has agreed to a plan that will sunset in one year, and that the entire subsequent plan must be mutually agreed to by the Academic Senate.

### **Moved up from VI. Action/Discussion Items, New Business #2.**

Bachelor's Degree in Respiratory Therapy (SB 850 – Baccalaureate Degree Pilot Program Certification of interest from MJC)

J. Todd said SB 850 is allowing fifteen colleges to apply and offer Baccalaureate degrees. It will create problems like what are our minimum qualifications, how will we adjust and decide whether we will have to rework contracts, and issues regarding curriculum and program development. If we have Baccalaureate degrees that are not CTE, another issue concerns how would the upper division general education be addressed.

These fifteen programs would get an additional \$85.00 per unit which has to cover the administrative cost and the investment needed to offer a Baccalaureate degree. At College Council, discussion was positive and this was an opportunity. An area has to be found that is not offered by a CSU so we are not impinging on their Baccalaureate degrees. It has to be something specific and Respiratory Therapy is already in an AA area and does not have a Baccalaureate degree.

J. Todd said the intent to apply is what is on the table and is due on November 12, 2014. C. Martin mentioned this would not start until 2018 and a final report would be due in the Chancellors office in 2022.

Bonnie Hunt, Program Director for the Respiratory Care Program and John Basile briefly went over some details of the program. They are prepared to offer the Baccalaureate degree because they have an existing associates program in place which is accredited. The respiratory care practitioner works in acute care, sub-acute home care and there are opportunities for those students who graduate and complete the program. The professional organizations are pushing this profession and are trying to grow this profession. Full time faculty is in place, they already have a clinical site, and there is interest from past students who have an AA and are interested in seeking a Bachelor's degree.

John Basile helped to write the position paper for the California Society for Respiratory Care which was approved last week. He read a short paragraph from the paper. The American Association for Respiratory Care, on a national level, has set the bar for 2020 to have Baccalaureate degrees meet our minimum standards for practice. They want to respond by doing so.

M/S (D. Laffrachini, L. Spain) Motion to move forward with the intent to apply.

Curtis Martin wanted to make an amendment to the motion.

**M/S/C (C. Martin, L. Spain) Motion to move forward with the Bachelor's Degree in Respiratory Therapy letter of intent to apply, to ensure that curricular issues and**

**anything to do with academic and professional matters follow the process, and to reaffirm that this issue is not outside our 10 + 1 mandate.**

**21 Ayes, 0 Opposed, 0 Abstentions.**

### **Moved up from VI. Action/Discussion Items, New Business #3**

#### Curriculum Process

B. Adams, Co-chair of Curriculum Committee said there are currently 1,318 courses, and 138 active awards on the Chancellors Office Curriculum Inventory. She mentioned the five-year Curriculum Review Matrix and believes we have done a good job getting the courses in compliance. Over the past few years there have been many challenges from the state. Curriculum needs to be looked at from an institutional perspective. Curriculum Committee has the responsibility to look at courses, programs, and what goes into the catalog to ensure the quality and integrity we need for our curriculum for our students.

B. Adams briefly went over some big challenges MJC has faced in the last few years: Basic Skills Initiative, Repeatability, SB1415, CID Common Course numbering System, SB1440, MJC was required to have two transfer degrees on the books, self-certification, 20 ADTs of 21 approved, with a deadline of that self-certification by December 2014, SB440, and if any ADT that has a CID listed, the college needs to have an approved CID descriptor if that course is to be on that template by June 30, 2015.

B. Adams said a workgroup was formed of predominantly faculty and two administrators is currently working on a course justification proposal form. This course justification proposal form would cover all the elements that are included on the CurricuNet course proposal checklist.

The form will be a living document. They understand it is not finished; it does not include justification sections for everything, but it does include enough to move forward with some of the courses that have been held up due to high unit values or lecture lab designations. They are asking for different data for each course that needs more information and are insuring that it is a faculty-driven process by having this form and the representatives working with the authors. In the July 2014 meeting of the Board of Governors there were listed five goals: student success, equity, student services, efficiency and access. Instruction changes the way Curriculum looks at things.

J. Todd made a comment on the SB 440. Up until now he was not worried about Computer Science. He didn't think the Chancellors Office intent was to penalize every school that was not able to make the ADTs on SB 440 by June 2015. But now he has learned that if the ADTs are not done by the deadline, the local degrees in that area will be inactivated. There is an issue with the Computer Science ADT, as the units for that degree are currently higher than the 60-unit maximum, and the solution is either an 8-unit Calculus or Physics sequence.

The idea is to have something in the queue that has been submitted for CID approval and meets the template by that date and hopefully those areas will not be penalized.

Allan McKissick spoke to the intent of his request for a report on:

- Explanation of regulations/requirements concerning the relationship of course hours to units
- Any relevant legal requirements concerning unit limitations on financial aid
- Relevant legal requirements concerning majors and degrees, specifics like numbers

He believes these are the three issues that need to be addressed, but a summary of specific requirements is in order.

A. McKissick thanked the Executive Committee for a helpful report on Thursday, Oct. 30, 2014.

M. Adams made a comment regarding the Curriculum Committee document with the memo at the bottom of the first page to the Chief Instructional Officer; he wanted to make sure it was contextualized. It is one of the many different strategies that are mentioned and it should not be construed as a mandate to do so. Also there was mentioned in a couple of paragraphs the issue of subject matter expertise and if there is any law that supports that idea. He feels it is a matter of common sense, and doesn't believe it's a matter of law.

J. Todd mentioned he had copies of the entire memo to all CIOs from the Chancellor's Office, and the document was handed out.

L. Hatch responded to M. Adams' comment. The decisions about Curriculum fall to the Curriculum Committee and not to individual faculty, otherwise there would be no reason to have a Curriculum Committee. There has to be a way to look at reasons, criteria, narratives and history of success in courses and programs so a decision can be made to move forward. In the absence of that process, the curricula have been at a stalemate for two years. That's why a process is being created.

Eva Mo believes we must work with one another as efficiently as possible. More time is spent on work for the institution than teaching. We need to know why the Computer Science degree might be denied because of this. E. Mo is asking the closest thing we have to Computer Science speak to the specific issues that they are experiencing so we can hear what is happening with Computer Science and not just what is happening in our own disciplines.

J. Todd mentioned there are three options with Computer Science. There is no Computer Science degree which an ADT was sent forward and if able to get that approved a local degree can be offered and if the ADT is not approved a local degree will not be offered. The choices for fulfilling that is either having a Calculus sequence at eight units, Calculus 1 & 2 or Physics at eight units or not having a Computer Science Degree.

J. Dorn said there was a proposal done over a year ago to make that happen. He went through every TMC in Computer Science and every school that has one and listed all the courses offered and looked at exactly what courses were being offered and what units were being offered. He thinks Computer Science should do that and maybe that process would show them where to look to see why their degree is not going through. Every TMC in Computer Science has either a 4-unit Calculus, a 5-unit Calculus, or a 4-unit Calculus with more contact hours than four. About two-thirds of the schools have a 5-unit Calculus or 4-unit Calculus with 5 or more contact hours. One-third of the schools have a 4-unit Calculus and 4 contact hours. He believes every school has a 4-unit Physics. The exception is a quarter school. If you are going to look at those that have that degree, it is buried in Calculus across the board.

Jim Howen praised the sub-group from Curriculum Committee. He was able to sit through two of their meetings. They know the laws and history of different courses, were throwing out information and he was very impressed. He wasn't expecting that and said they deserved congratulations. They are the subject matter experts when it comes to units and hours. They compared other schools and did their best to be as inoffensive as possible. They didn't want to hurt anyone's feelings or any programs. As far as subject matter experts are concerned, he has a concern who that might be. For example, his department has a 3 ½-unit commercial industrial wiring class; Delta College and their subject matter expert thinks they need a 7-unit class, and ours is comparable as far as coverage. So who is the expert here? He doesn't think faculty necessarily have all the answers and are as impartial as we might want them to be, where a third party like the Curriculum Committee would be more neutral and impartial in making those evaluations. If there are proponents pushing for 5, 4 or 3 units then

someone has to be the referee, and he feels that it should be the Curriculum Committee. He suggests going with what the Curriculum Committee says.

A. McKissick said he thinks if the form to define the process better that Curriculum, the sub-group and the taskforce worked hard on, we need to discuss that further next time. However, in terms of the report that he asked for he outlined several issues that he mentioned last time and hopes that until we are through with this we keep working on it. His request is that we agendaize further issues.

L. Spain requested the report from Curriculum Committee.

J. Todd requested that L. Miller email him if changes are made and J. Todd will send it out to everyone.

## VI. ACTION/DISCUSSION ITEMS

### B. New Business

#### 1. Elections and Electronic Ballots

J. Todd would like us to consider an Electronic Ballot for the next election to save paper and time.

M/S/ (E. Mo, K. Alavezos) Move that Academic Senate move toward an electronic ballot process.

E. Mo said this process would be in the name of efficiency, greater accuracy and access.

It was mentioned that a rules change needed to be made. J. Todd spoke with R. Stevenson and a rules change can be done in one meeting and just wanted to announce it today. He will have something to be considered at the next meeting on November 6, 2014. It would be in conjunction with R. McKenzie or someone in the Math Department that has done this before.

**M/S/C (E. Mo, K. Alavezos) Move that Academic Senate move toward an electronic ballot process.**

21 Ayes, 0 Opposed, 0 Abstentions

The meeting was adjourned at 5:34 pm.

## V. REPORTS

- A. ASMJC Senate – Luis E. Rebolledo
- B. Instructional Administrator – Susan Kincade
- C. President’s Report – James Todd
- D. Accreditation Council – Ellen Dambrosio (reporter until Chad Redwing returns)
- E. Instruction Council – James Todd
- F. Facilities Council – Jim Howen
- G. Resource Allocation Council – Kevin Alavezos
- H. College Council – Curtis Martin
- I. Faculty Representative to the Board – Brian Sinclair
- J. Curriculum Committee – Curtis Martin or Barbara Adams
- K. Distance Education Committee– Eva Mo
- L. Student Services Council – Ross McKenzie
- M. Faculty Professional Development Committee and PDCC – Bill Anelli
- N. Outcomes Assessment Work Group (OAW) – Eileen Kerr
- O. District Advisory Technology Committee – Michael Smedshammer or John Zamora

## VI. ACTION/DISCUSSION ITEMS

### A. Continuing Business

- 1. FA14-A: Lack of Consultation in New Policy Regarding Online Load Factor, 2<sup>nd</sup> Reading

2. Student Success and Support Program Plan, 2<sup>nd</sup> Reading – Moved to following the Consent Agenda.
3. Draft of MJC College Goals

**B. New Business**

1. Elections and Electronic Ballots – Rob Stevenson
2. Bachelor's Degree in Respiratory Therapy (SB 850 - Baccalaureate Degree Pilot Program Certification of Interest from MJC) Moved to following Student Success and Support Program Plan, 2<sup>nd</sup> Reading.
3. Curriculum Process – Moved to following Bachelor's Degree in Respiratory Therapy (SB 850)

**VII. ITEMS FOR FUTURE AGENDAS**

**VIII. ANNOUNCEMENTS**

**IX. OPEN COMMENTS FROM THE PUBLIC**

**X. OPEN COMMENTS FROM SENATORS**

**XI. ADJOURNMENT      5:34 pm**

"In accordance with the Ralph M. Brown Act and SB 751, minutes of the MJC Academic Senate records the votes of all committee members as follows. (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority."

Instruction Council  
October 28, 2014  
Prepared by Debbie Laffranchini

- Reviewed the process for Faculty Hiring Prioritization
  - Categorical hires will go through the hiring prioritization process either during the period of time of their funding or at the end and those positions will be considered for growth unless they are a mandated position
  
- We had a lengthy discussion of the Program Review Process and the Evaluation of Program Reviews
  - This year we will hear presentations for F 2013, Sp 2014 and F 2014
  - Approximately 20 programs will be presented
  - The timeline will be to have the reviews completed at the end of the semester so that requests can go forward to RAC
  - The council continued a discussion of the goal of the Program Review process and its relationship to RAC and the accountability of RAC to the Program Review process
  - The Council recognizes the challenges of having Program Review in a five-year-cycle but supports the five-year-cycle
  - It is expected that programs will update their document as needed to support their program needs



Resource Allocation Council  
October 17, 2014  
by Kevin Alavezos

- Jennifer Hamilton will represent the RAC on the College Council.
- YCCD has received approximately \$2.1 million from the state in deferred maintenance and **Instructional Equipment and Library Materials (IELM)** funds—ONE TIME MONEY that can only be used for specific items
  - The District distributed \$425,000 to MJC
  - The members of RAC decided to follow the same process used last year as a means of distributing the funds (see the e-mail below):
    - Half will be spent this year and half next year
    - Those in the Program Review cycle can request funds through Program Review
    - Those outside of Program Review can submit a Resource Allocation Request Form (see e-mail below)—the timeline for the request process has not been finalized, but will be discussed at the next scheduled RAC meeting. *Additionally, the attached request form was used last year—not sure if the same form will be used this year.*



## Academic Senate Report

**Committee:** College Council

**Prepared By:** Curtis Martin

**Date of Last Meeting:** October 27, 2014

**Date of Next Meeting:** November 10, 2014

### Action Items:

**1. Consent Agenda Items Approved:**

- YCCD Board Policy – 5130 Financial Aid. It now goes to the BOT for consideration.

**2. Consent Agenda Items Pulled:**

- YCCD Board Policy (**4-8078** Student Transportation – Field Trip; **5-8079** Student Transportation – Extra Curricular; **7330** Communicable Disease; **7336** Certification of Freedom from Tuberculosis)

**3. First Reading of YCCD Board Policies 4260 – Prerequisites and Corequisites; 5030 – Fees; 5055 – Registration Priorities; 5500 – Standards of Conduct.**

Although this was a first reading, it was never voted on. Discussion was perfunctory, and limited to Minor corrections and points of information.

If you have any questions or concerns about BOT Policy, contact Coni Chávez, Interim District Director of Public Affairs.

### Discussions:

**1. Student Success and Support Program (SSSP) Update – James Todd**

Background: “Student Success & Support Program (SSSP) (formerly Matriculation) is a process that enhances student access to the California Community Colleges and promotes and sustains the efforts of credit students to be successful in their educational endeavors. The goals of Student Success & Support Program (formerly matriculation) are to ensure that all students complete their college courses, persist to the next academic term, and achieve their educational objectives through the assistance of the student-direct components of the student success & support program (formerly matriculation) process: Admissions, orientation, assessment and testing, counseling, and student follow-up.”

<http://extranet.cccco.edu/Divisions/StudentServices/Matriculation.aspx>

Academic Senate (AS) President Todd updated College Council on the progress of the SSSP Initiative, and the College Council’s SSSP Taskforce. AS President Todd stated that the taskforce was close to completion on the charge, and membership of a SSSP ?Committee, as well as the SSSP Plan that will guide MJC’s. AS President Todd described concerns posed by the counseling faculty with regard to the use of para-professional to fill roles traditionally within the counseling discipline, or new roles that could potentially threatened the integrity of counseling. The new initiative demands new ways of engaging students through, for example, the development of a comprehensive educational plan for each student by the time they have 15 units. **The legislature has granted categorical funding to help implement this mandate.** Modesto Junior College has chosen to use part of this funding to hire four **full-time non-tenure track counseling faculty**, and an administrative coordinator (Dean? Director?). Despite guaranteed funding for these positions, they will be ranked through the hiring prioritization process in case MJC wants to institutionalize those positions when the categorical funding expires.

Definitions: *Categorical funding* (from <http://soccdfa.net/documents/didYouKnow/categorical.pdf>): “Categorically funded programs are established by the California legislature to provide state mandated minimum standards to a targeted group of students who are either disabled, disadvantaged, or have

financial need. Thus, it provides funding to serve students without any cost to the District's general fund. The goal of categorical funding is to insure access and maximize the potential for success of otherwise at risk students." Examples of categorically funded programs are EOPS, DSPS, Matriculation, CalWorks, and Basic Skills.

**AS Watch:** The Academic Senate, and the Yosemite Faculty Association are aware of problems posed by **categorical funding hires**, such as making sure that categorical funded positions aren't rolled into Fund 11 (the General Fund) without first being ranked through the hiring prioritization process. The YFA is developing language to address some of these issues and concerns before the Academic Senate Signs off on these hires.

2. Senate Bill No. 850, 2014 (SB 850, Block)- "Public postsecondary education: community college districts: baccalaureate degree pilot program." – Jill Stearns and James Todd

Given the community's interest, MJC President Jill Stearns stated her decision to pursue the baccalaureate degree pilot program in Respiratory Therapy at Modesto Junior College. Currently, only Loma Linda University in San Bernardino County offers this program. Fifteen community colleges will be chosen to pilot one program each. Pilot programs cannot duplicate any baccalaureate degree offered by the CSU or UC system. There is a very tight timeline, and many questions remain unanswered. However, if MJC is chosen to pilot Respiratory Therapy, this could prove to be a great opportunity for our institution and the community.

**AS Watch:** The Academic Senate of the California Community Colleges has in years previous opposed the baccalaureate degree in community colleges. However, now that it is law, it urges faculty to be involved in the development of these pilot programs since S.B. 850 does not make any specific provisions for the way in which faculty should be involved. Questions not addressed by the legislation are opportunity costs, minimum qualifications, general education requirements, costs to the students, etc.

College Council  
October 27, 2014  
Prepared by Debbie Laffranchini

- A first reading for four documents:
  - 4260 – Prerequisites and Corequisites
  - 5030 – Administrative Policies: Fees
    - Change in audit fees (pg 1)
    - Change in health fee for people who depend exclusively on prayer for healing, short-term courses of 16 hours or less, enroll in courses offered outside YCCD area, and off-campus contract education courses (pg 4)
  - 5055 – Registration Priorities
    - EOPS and DSPS get highest priority in adherence to State law
  - 5500 – Standards of Conduct
    - Recording instructor must protect entire classroom (pg 15, #13)
    - Add “breastfeeding mothers” to harassment (pg 15, #8)
    - “Yes Means Yes” will need separate document
- SSSP Update
  - Meeting October 31 9:00 am – 3:00 pm
  - SB850 CCC Baccalaureate initiative
    - 15 California community college districts will offer a single Baccalaureate degree on a pilot basis
    - Cannot be a degree currently offered in any CSU or UC
    - YCCD will submit a statement of intent to Apply application, due November 12
    - Bachelor’s in Respiratory Therapy
      - Loma Linda is only university with degree

Academic Senate  
Curriculum Committee Report  
Submitted October 27, 2014

The Curriculum Committee

The Curriculum Committee met on Tuesday, October 21, 2014 at 2:40 PM for their regularly scheduled meeting.

- Committee Actions:
  - Reviewed and approved 28 course proposals (inactivations, revisions, and adoptions)
    - 2 courses pulled, discussed at meeting, and approved
    - 1 course withdrawn by co-chair on behalf of curriculum rep
  - Reviewed and approved 24 requisites requests (maintaining, requesting new)
  - Reviewed and approved 10 local requirement requests (maintaining, requesting new)
  - Reviewed and approved 15 GE requests (maintaining, requesting new)
  - Reviewed and approved 10 DE proposals (maintaining, requesting new)
  - Reviewed and approved 8 materials fees requests (increasing, removing, requesting new)
  - Reviewed and approved 2 programs (modifications)
- Committee Discussion:
  - Curriculum Review Process – Course Proposal Justification Form will be electronically available to committee members so beta testing of it may be completed. The committee agreed the process and form will be discussed and should be voted on at next regularly scheduled meeting on November 4, 2014.

The Curriculum Committee Curriculum Review Process Workgroup

- The workgroup is meeting on Thursday, October 30, 2014 at 2:00 PM.

Respectfully submitted,

Curtis Martin and Barbara Adams, Curriculum Co-Chairs