AGENDA
YOSEMITE COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES
FIVE HUNDRED AND EIGHTY-EIGHTH REGULAR MEETING
February 12, 2014

The Agenda and supporting public documents are available for viewing in the Chancellor’s Office, Yosemite Community College District Board Room, 2201 Blue Gum Avenue, Modesto, California. The agenda is also available online at http://yccd.yosemite.edu/Trustees or by calling (209)575-6519.

PLEASE NOTE CHANGE IN START TIME

2:00 P.M. Board Study Session - Call Meeting to Order - YCCD Board Room.

OPEN SESSION AGENDA:

Presentation: 1. Training on BoardDocs computer program.

Comments from the Public

3:30 P.M. (Approximate time) - Adjourn to Closed Session - YCCD Conference Room B.

CLOSED SESSION AGENDA:

Discussion: 1. Pursuant to G. C. Section 54957 Discipline/Dismissal/Release/Appointment
2. Pursuant to G. C. Section 54957.6 - Conference with Labor Negotiators Employee Organizations: CSEA, YFA
4. Pursuant to G.C. Section 54956.9(a) - Existing Litigation Case: Van Tuinen vs. Yosemite Community College District, et al., USDC Case #1:13-CV-01630-LJO-SAB

5:30 P.M. (Approximate time) - Reconvene to Open Session - YCCD Board Room.

Pledge of Allegiance to the Flag

Report out from Closed Session (if any)

Approval of Minutes

RECOMMENDATION: That the Board of Trustees approves the Minutes of the Regular Meeting on January 8, 2014.

Comments from the Public

Persons who want to comment on topics not included on the agenda can do so as part of this section of the agenda.

Persons who want to comment on agendized topics may do so after being recognized by the Chair of the Board and before Board discussion on the action item.

Prior to comment at the Board Meeting, all speakers should complete a Speaker Request form in advance and give it to the Board stenographer. Individuals will be allowed a maximum of five (5) minutes per topic. Other guidelines may apply. See Board Policies #2345 and #2350.
I. REPORTS AND INFORMATION ITEMS

A. Modesto Junior College Presentation – Library

Jillian Daly, Dean of Literature and Language Arts/Library and Learning Resources, and Shirley Miranda, STEM Center Manager, will present an update on student use and upcoming plans for the newly opened East Campus Library & Learning Center (L & LC). The newly remodeled facility now combines three separate entities: the library, two large computer labs, and a Learning Center for student tutoring and Supplemental Instruction. The presentation will also include a brief update on the L & LC on West Campus, which has been positively impacted by the increased student population using the new Science and Community Center and Allied Health facilities.

B. Constituency Reports

1. Student Senate Activity Reports
2. Leadership Team Advisory Council (LTAC)
3. Yosemite Faculty Association (YFA)
4. California Schools Employee Association (CSEA)
5. Faculty Representative to the Board
6. Academic Senate Activity Reports

C. Activities and Announcements

Modesto Junior College – President Jill Stearns

1. Dr. James Todd Recognized with Cardoza Award

The Modesto Junior College Foundation presented Dr. James Todd, Professor of Anthropology and President of the MJC Academic Senate, with the Robert J. Cardoza Excellence Award during Spring Institute Day. Dr. Todd was honored for his commitment to educational leadership and excellence in teaching. As part of the recognition, he will receive a check for $1,000 to be used for the college project of his choice. Funding for the award is provided by the Cardoza Foundation, established in 1998 to honor the community service legacy of Bob Cardoza, who attended and played football at MJC and later served on the Yosemite Community College District Board of Trustees.

2. Student Art on Display in MJC Gallery

The MJC Visual Arts Club is currently presenting an exhibit of student works entitled “Homage & Experimentation” through March 13, in the MJC Art Gallery on East Campus. The exhibition features works in oil, acrylic, watercolor, sculpture and mixed media. Admission to the art show is free and open to the public and Gallery hours are Monday through Wednesday, 10:00 a.m. to 5:00 p.m. and Thursday, 10:00 a.m. to 7:00 p.m. A reception will be on Thursday, March 13, 5:30 p.m. to 7:30 p.m. Refreshments will be served and artwork will be for sale.
I. REPORTS AND INFORMATION ITEMS

C. Activities and Announcements

Modesto Junior College, Continued – President Jill Stearns

3. Spring Science Colloquium - Science That Matters

The MJC Science Division will host a spring series of free presentations at 3:30 p.m. in Science 208 on East Campus. The Science Colloquium includes:

February 12 – Sowing Doubt in the Classroom
February 19 – The International Trade in Reptile Skins
February 26 – Term Report Animal
March 5 – Plant Science and Its Applications in the Modern Nursery
March 12 – Art on the MJC Science Community Center Building
March 19 – The Importance of Your Vaccinations
March 26 – Cap and Trade: Why and How California is Implementing It
April 2 – Paradigm Shifts in Surgery
April 9 – Invertebrate Researches at University of Oregon

4. Cash for College Night

Modesto Junior College is offering a workshop, Cash for College Night, for high school seniors and recent graduates on February 19, starting at 6:00 p.m. in Glacier Hall 201 on West Campus. The free financial aid workshop will be of value to any college-bound student needing help with college expenses. The workshop offers an overview of the application process, and MJC Financial Aid Technicians will be on hand to assist attendees in filling out the Free Application for Federal Student Aid (FAFSA). Attendees will also receive information on available financial aid.

5. Civic Engagement Project Offers Spring Film and Lecture Series

The MJC Civic Engagement Project Spring Film & Lecture Series is offering a lineup of documentary films and discussions at 7:00 p.m. in Forum 110. Film presentations this semester include:

February 20 – Tough Guise 2
March 6 – Dirty Wars
March 20 – Two American Families
April 3 – Precious Knowledge
April 17 – Chasing Ice
I. REPORTS AND INFORMATION ITEMS

C. Activities and Announcements

Modesto Junior College, Continued – President Jill Stearns

6. Spring Speech Night set for February 25

The MJC Speech and Debate Team will demonstrate a variety of competitive speeches during the Spring Speech Night set for Tuesday, February 25, with performances at 4:00 p.m. and 7:00 p.m. in the Main Auditorium of the Performing and Media Arts Center. The program will feature platform speeches, interpretation of literature, and debate presentations.

7. MAPS Offer “Chaos Theory” Presentation

The Modesto Area Partners in Science (MAPS) present “Chaos Theory” with speaker Kevin Mitchell, Associate Professor of Physics from UC Merced, on February 28, at 7:30 p.m. in Forum 110 on East Campus. Dr. Mitchell will provide insight into our chaotic world, from the motion of planets to the motion of atoms. This is a free public event.

Columbia College – President Angela Fairchilds

1. Occupational Olympics

On Thursday, March 6, from 9:00 a.m. to 1:30 p.m., nearly 200 high school students from Tuolumne and Calaveras Counties will compete in a number of vocational areas at the Occupational Olympics. The event affords high school students the opportunity to demonstrate their skills, as well as explore potential majors at Columbia College. Competition categories include automotive, child development, computer business applications, cosmetology, digital photography, drafting, entrepreneurship, foods, health occupations, natural resources, and welding. This long-standing event held at Columbia College is in collaboration with area high schools, including Sonora High School, Summerville High School, Calaveras High School, and Bret Harte High School. Summerville Union High School District Superintendent Robert Griffith, Bret Harte Union High School District Superintendent Michael Chimente, and Calaveras County Superintendent of Schools Kathy Northington will join Columbia College President, Angela Fairchilds in presenting awards to the winning students in each event.

2. 38th Annual Columbia Wine Tasting

The Columbia College Foundation will host the 38th Annual Columbia Wine Tasting – a benefit event that supports the Columbia College Culinary Arts Program, providing scholarships and essential program equipment. Featuring representatives from over 65 wineries, as well as delicious hors d’oeuvres prepared by culinary students and various local food purveyors, this year’s tasting will be held Sunday, April 13, from 1:00 p.m. to 4:00 p.m. at the Columbia State Historic Park. Reservations can be purchased in advance for $50 per person between February 1 and April 7, 2014; they will also be sold for $60 per person at the door as available. Attendees receive a complimentary souvenir wine glass and samples from participating wineries and food vendors. For more information call (209) 588-5135.
I. REPORTS AND INFORMATION ITEMS

C. Activities and Announcements

Columbia College, Continued – President Angela Fairchilds

3. Students Attend March in March

On Monday, March 3, a number of Columbia College students will attend the March in March activity at the State Capital to express their support for the theme “Classroom to Capitol” California Community College’s ability to maintain accessibility, affordability, and quality within the institutions of the system. In addition to the larger march, a contingent of students will bring their message directly to legislators through various pre-scheduled office appointments coordinated by the YCCD Office of Public Affairs. The trip is made possible by sponsorship from the Associated Students of Columbia College.

Yosemite Community College District – Chancellor Joan Smith
I. REPORTS AND INFORMATION ITEMS

D. Presentations/Updates

1. Chancellor’s Update

2. Bond Update

Kitchell representative Mr. Mark Newton will provide the Board with an update on the progress of the Measure E Bond project – MJC Roads.

Modesto Junior College: North Hall: The project is in construction. Science Community Center/Great Valley Museum (GVM): GVM is in construction. GVM Storage Building is out to bid.

Columbia College: Manzanita Building Remodel: The project is in the bidding phase.

Central Services: Central Services Building: The project is in design.

<table>
<thead>
<tr>
<th>Current Modesto Junior College Projects</th>
<th>STATUS</th>
<th>START CONSTRUCTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Infrastructure Increment II</td>
<td>Complete</td>
<td>February 2011</td>
</tr>
<tr>
<td>Science Community Center and GVM</td>
<td>GVM Under Construction</td>
<td>July 2010</td>
</tr>
<tr>
<td>Student Services</td>
<td>Closeout</td>
<td>April 2010</td>
</tr>
<tr>
<td>Library Learning Resource</td>
<td>Move-in</td>
<td>September 2012</td>
</tr>
<tr>
<td>High Tech Center (North Hall)</td>
<td>Construction</td>
<td>September 2013</td>
</tr>
<tr>
<td>Career Transfer Center</td>
<td>Complete</td>
<td>May 2013</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Current Columbia College Projects</th>
<th>STATUS</th>
<th>START CONSTRUCTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Manzanita Building</td>
<td>Bidding</td>
<td>March 2014</td>
</tr>
<tr>
<td>Sequoia Building</td>
<td>Complete</td>
<td>August 2013</td>
</tr>
<tr>
<td>Redbud (MJC Funded)</td>
<td>Complete</td>
<td>March 2013</td>
</tr>
<tr>
<td>Roads Phase I</td>
<td>Complete</td>
<td>June 2013</td>
</tr>
<tr>
<td>Roads Phase II</td>
<td>Design</td>
<td>May 2014</td>
</tr>
<tr>
<td>Secondary Effects (Tamarack)</td>
<td>Complete</td>
<td>November 2013</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Current Central Services Projects</th>
<th>STATUS</th>
<th>START CONSTRUCTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Primary Data Center</td>
<td>Commissioning</td>
<td>August 2012</td>
</tr>
<tr>
<td>Secondary Data Center</td>
<td>Commissioning</td>
<td>April 2013</td>
</tr>
<tr>
<td>Shipping and Receiving</td>
<td>Complete</td>
<td>August 2012</td>
</tr>
<tr>
<td>Central Services Building</td>
<td>Design</td>
<td>Fall 2015</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Current Educational Outreach Facilities</th>
<th>STATUS</th>
<th>START CONSTRUCTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Calaveras</td>
<td>Design</td>
<td>Tbd</td>
</tr>
<tr>
<td>Oakdale</td>
<td>Property Search</td>
<td>Tbd</td>
</tr>
<tr>
<td>Turlock</td>
<td>CEQA Review</td>
<td>Tbd</td>
</tr>
<tr>
<td>Patterson</td>
<td>Design</td>
<td>Tbd</td>
</tr>
</tbody>
</table>

Definition of “Complete” for Facilities refers to “YCCD Occupancy”.

DSA= Division of State Architect.

☆Denotes Attachment
Action items listed in Sections II.A, II.B, II.C, II.D, and II.E, are part of the Board’s consent agenda. Trustees may pull specific items off the consent agenda for separate discussion and action. Items not pulled for separate discussion/action will be acted upon as one action by the Board.

## II. ACTION ITEMS

### A. Consent Agenda, Fiscal Services

#### 1. Purchase Orders

A recommendation is made that the Board of Trustees approve the purchase orders issued from December 1, 2013, through December 31, 2013.

#### 2. Acceptance of Gifts

A recommendation is made that the Board accept with appreciation the following gift(s):

<table>
<thead>
<tr>
<th>Donor</th>
<th>Gift</th>
<th>College</th>
<th>Program</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fastenal</td>
<td>90 pounds of Carbide Tooling (value $1,200)</td>
<td>MJC</td>
<td>Technical Education and Workforce Development Division</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Machine Tool Technology Department</td>
</tr>
<tr>
<td>Phillips Corporation/Haegar</td>
<td>55 pounds of Carbide Tooling (value $680)</td>
<td>MJC</td>
<td>Technical Education and Workforce Development Division</td>
</tr>
<tr>
<td>Incorporated</td>
<td></td>
<td></td>
<td>Machine Tool Technology Department</td>
</tr>
<tr>
<td>Auto/Industrial Paint Company</td>
<td>PPG Environbase HP toners and Pigments/Touchmix Computer Mixing and Color Retrieval System (value $10,000)</td>
<td>MJC</td>
<td>Technical Education and Workforce Development Division</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Auto Body Department</td>
</tr>
<tr>
<td>Marty McKinsey</td>
<td>Lab Manual PDF and License to Print up to 200 Copies of Student Manuals in Support of the Lab Volt 100 Trainers</td>
<td>MJC</td>
<td>Electronics Technology Department</td>
</tr>
<tr>
<td>Doc Wait</td>
<td>200 copies of “Ornamental Plants, Their Care, Use, Propagation and Identification” (value $3,000)</td>
<td>MJC</td>
<td>Ag &amp; Environmental Horticulture Science Program</td>
</tr>
</tbody>
</table>

☆Denotes Attachment
II. ACTION ITEMS

A. Consent Agenda, Fiscal Services

3. Notice of Completion of Contract

The following project contracts have been completed and inspected. A recommendation is made that the Board accept the work performed as having been completed in accordance with the plans and specifications and authorize final payment of 10% of the contract amount.

<table>
<thead>
<tr>
<th>Bid #</th>
<th>Project Name</th>
<th>College</th>
<th>Contractor</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>12-1677</td>
<td>Primary Data Center</td>
<td>MJC</td>
<td>Seward L. Schreder Construction, Inc.</td>
<td>$4,517,527.57</td>
</tr>
<tr>
<td>12-1688</td>
<td>East Campus Library Renovation</td>
<td>MJC</td>
<td>Acme Construction Company, Inc.</td>
<td>$5,083,020.00</td>
</tr>
<tr>
<td>13-1708</td>
<td>Roadways – Phase I</td>
<td>CC</td>
<td>George Reed, Inc.</td>
<td>$456,008.73</td>
</tr>
</tbody>
</table>

4. Rejection of Claim

The District has received the following claim against the Yosemite Community College District:

<table>
<thead>
<tr>
<th>Name</th>
<th>Amount of Damages</th>
<th>Description of Incident</th>
<th>Date of Incident</th>
</tr>
</thead>
<tbody>
<tr>
<td>Steve Mizuno</td>
<td>$7,104.73</td>
<td>Property Damage</td>
<td>10/3/13</td>
</tr>
</tbody>
</table>

RECOMMENDATION: That the Board of Trustees rejects the above claim and refers it to the District’s claims administrator.

B. Consent Agenda, Proposed Curriculum Changes

1. MJC Proposed Curriculum Changes - 2013-2014 Academic Year

Per action of the Modesto Junior College Curriculum Committee, Modesto Junior College requests that the YCCD Board of Trustees approve the following curricular changes. They will take effect with the beginning of the 2014-2015 academic year unless otherwise indicated. Changes will be reflected in the 2014-2015 MJC Catalog and Schedules of Classes. Changes that require CCCCO approval will be implemented upon CCCCO approval.

RECOMMENDATION: That the Board of Trustees approves the attached Curriculum Changes Report additions, deletions, and modifications for Modesto Junior College as of the January 21, 2014, Curriculum meeting.

☆☆Denotes Attachment
II. **ACTION ITEMS**

C. **Consent Agenda, Student Travel**

1. **MJC Dance Students Trip to Tempe, Arizona**

   The MJC Dance program has been invited to attend the American College Dance Festival West Region conference at Arizona State University in Tempe, Arizona, from March 12 to March 16, 2014. The conference provides a venue to engage in performances, workshops, panels, and master classes. Faculty members Lori Bryhni and Kim Davis, administrator Michael Sundquist, and nine students seek Board approval to attend this event. The approximate cost of the trip is $10,000, which includes conference registration, airfare, transportation, and hotel accommodations. Expenses will be paid using funds from the Fund 12 dance account, the Friends of MJC Dance contributions, and student fund raising efforts.

   **RECOMMENDATION:** That the Board of Trustees approves the MJC Dance Students Trip to Tempe, Arizona, from March 12 to March 16, 2014.

2. **Geology Field Studies - Canada and the Pacific Northwest**

   MJC is seeking Board approval of Geology Studies of Canada and the Pacific Northwest for Summer 2014. Instruction will be offered from July 21 to July 31, 2014, by MJC instructors Garry Hayes and Susan Kerr, who will share instruction and supervision of students in Geology 174 and Anthropology 174. Sites to be studied in this incredible geological province will include Banff and Jasper National Parks, Vancouver Island, Revelstoke and Glacier National Parks, Olympic National Park, and the Burgess Shale. They will see some of the most spectacular geology on our continent. Students will meet at the Hampton Inn by the airport in Seattle and are completely responsible for their own transportation to Seattle and the $1,300 cost of the trip itself.

   Note: This course may be offered as Geology 174, Geology Summer Field Studies, as in the past or as Geology 192, Geology of the Pacific Northwest, currently in the approval queue for the Curriculum Committee.

   **RECOMMENDATION:** That the Board of Trustees approves the Geology Field Studies - Canada and the Pacific Northwest trip from July 21 to July 31, 2014.

3. **Anthropology Field Studies – Anthropology of Canada and the Pacific Northwest**

   MJC is seeking Board approval of Anthropology Field Studies of Canada and the Pacific Northwest for summer 2014. Instruction will be offered from July 21 to July 31 by MJC instructors Susan Kerr and Garry Hayes who will share instruction and supervision of students in Geology 174 and Anthropology 174. Students will travel to cultural sites, including sites excavated through Underwater Archaeology at Jasper National Park, remains of the first inhabitant of the New World in Alberta and Glacier National Parks, and will learn about the incredible and highly complex cultures of the Pacific North Coast on Vancouver Island. They will experience a multitude of anthropological cultures, living and dead, and see evidence of how people lived in the past, and how archaeologists recreate that past. Students will meet at the Hampton Inn by the airport in Seattle and are completely responsible for their own transportation to Seattle and the $1,300 cost of the trip itself.
II. ACTION ITEMS

C. Consent Agenda, Student Travel

3. Anthropology Field Studies – Anthropology of Canada and the Pacific Northwest, Continued

Note: This course may be offered as Anthropology 174, Anthropology Summer Field Studies, as in the past or as Anthropology 192, Anthropology of the Pacific Northwest, currently in the approval process of the Curriculum Committee.

RECOMMENDATION: That the Board of Trustees approves the Anthropology Field Studies – Anthropology of Canada and the Pacific Northwest trip from July 21 to July 31, 2014.

4. MJC Speech and Debate Team’s National Tournament, Denver, Colorado, Trip

The MJC Speech and Debate Team has been invited to compete at the Phi Rho Pi National Tournament for Community Colleges in Denver, Colorado. Mr. Todd Guy, team coach, is in the process of planning a trip for the team that will span from April 5 to April 13, 2014.

The approximate cost of the trip for the coach and 12 team members will be $12,000. The funds for the trip will be paid through the Speech Team’s Fund 12 account.

RECOMMENDATION: That the Board of Trustees approves the MJC Speech and Debate Team’s National Tournament, Denver, Colorado, trip from April 5 to April 13, 2014.

5. ¼ Scale Tractor Team to Participate in ¼ Scale Tractor Competition – Peoria, Illinois

The MJC Mechanized Agriculture Club ¼ Scale Tractor Team will compete this summer in the American Society of Agricultural and Biological Engineers (ASABE) ¼ Scale Tractor competition in Peoria, Illinois. Professor Steve Amador, and Lab Technician Nicholas Stuyt, MJC ¼ Scale Tractor Team Advisors are in the process of planning a trip for the team that will span from May 25 to June 3, 2014.

The students who will accompany Messrs. Amador and Stuyt on the trip will be selected from the following list:

<table>
<thead>
<tr>
<th>Andrade, Steven</th>
<th>Chiley, Sergey</th>
<th>Olson, Johnathon</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arnold, Steven</td>
<td>David, Simon</td>
<td>Roland, Brody</td>
</tr>
<tr>
<td>Bailey, William</td>
<td>Hanson, Makenna</td>
<td>Saephan, Kenny</td>
</tr>
<tr>
<td>Baker, Brody</td>
<td>Hernandez, Hector</td>
<td>Sciotri, Nicolas</td>
</tr>
<tr>
<td>Borges, Brad</td>
<td>Hobby, Rebecca</td>
<td>Tauriac, Joseph</td>
</tr>
<tr>
<td>Bucknell, Daniel</td>
<td>Khodikian, Paul</td>
<td>Titus, Michael</td>
</tr>
<tr>
<td></td>
<td>Mello, Thomas</td>
<td>Vierra, Joshua</td>
</tr>
</tbody>
</table>
II. ACTION ITEMS

C. Consent Agenda, Student Travel

5. ¼ Scale Tractor Team Students to Participate in the ¼ Scale Tractor Competition – Peoria, Illinois, Continued

Professor Amador is making all of the arrangements for transportation, lodging, et cetera, for the trip. The approximate cost of the trip will be $12,000. The funds needed for this trip will be raised by Professor Amador and the team members through the Mechanized Agriculture Club.

RECOMMENDATION: That the Board of Trustees approves the ¼ Scale Tractor Team students to participate in the ¼ Scale Tractor Competition in Peoria, Illinois, for Modesto Junior College from May 25 to June 3, 2014.

D. Consent Agenda, Sabbatical Leaves

1. Modesto Junior College Sabbatical Leave Reports 2012-2013

Final reports have been received and approved by the Modesto Junior College President Jill Stearns from faculty members who were on sabbatical leave in fall 2012 and spring 2013. The reports were previously provided to the Board of Trustees.

RECOMMENDATION: That the Board of Trustees accepts the 2012-2013 sabbatical leave reports from Brian Larson and Dale Phillips.

2. Columbia College Sabbatical Leave Requests 2014-2015

Columbia College Sabbatical Leave Committee submitted a recommendation for a 2014-2015 sabbatical leave recipients. The recommendation was reviewed and approved by the College President. The Education Code requires that employees who are granted sabbatical leaves post a bond in an amount equal to the salary received during the leave period or enter into an agreement with the Board of Trustees for the proportional repayment of the amount received during leave if service is not provided to the District in an amount twice the length of the leave (Resolution No. 13-14/02).

RECOMMENDATION: That the Board of Trustees approves the following 2014-2015 sabbatical leave requests:

<table>
<thead>
<tr>
<th>Faculty Name</th>
<th>College</th>
<th>Fall Semester 2014</th>
<th>Spring Semester 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>Laureen Campana</td>
<td>CC</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Dr. Micha Miller</td>
<td>CC</td>
<td>No</td>
<td>Yes</td>
</tr>
</tbody>
</table>

★Denotes Attachment
II. **ACTION ITEMS**

E. **Consent Agenda, Personnel**

1. **Personnel Transaction Items**

   A recommendation is made that the Board of Trustees approves the following list of Personnel Transaction Items and commend retirees for their years of service.

   **PERSONNEL TRANSACTION LIST**

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Department</th>
<th>Coll</th>
<th>Effective</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Retirements:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Venesse Metcalf,</td>
<td>District Employment Manager</td>
<td>Human Resources</td>
<td>CS</td>
<td>2/1/14</td>
</tr>
<tr>
<td>27 years of service</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Teryl Ward,</td>
<td>Professor of Nursing</td>
<td>Allied Health</td>
<td>MJC</td>
<td>6/30/14</td>
</tr>
<tr>
<td>24 years of service</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Probationary Appointment - Classified:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Natalie Pence</td>
<td>Payroll Specialist</td>
<td>Payroll</td>
<td>CS</td>
<td>2/13/14</td>
</tr>
<tr>
<td></td>
<td>Multimedia Technician</td>
<td>Information Technology</td>
<td>CC</td>
<td>2/13/14</td>
</tr>
<tr>
<td><strong>Interim Appointment – Confidential:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Jennifer Ahlswede</td>
<td>Interim Executive Assistant</td>
<td>Information Technology</td>
<td>CS</td>
<td>2/1/14</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Resignation – Classified:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Justin Spurlock</td>
<td>Multimedia Technician</td>
<td>Information Technology</td>
<td>CS</td>
<td>2/3/14</td>
</tr>
</tbody>
</table>

2. **Short-Term Appointee List**

   A recommendation is made that the Board of Trustees approve the following list of short-term appointees, in accordance with state law (AB500-Goldberg).

<table>
<thead>
<tr>
<th>Name</th>
<th>Classification</th>
<th>Department</th>
<th>Coll</th>
<th>Start Date</th>
<th>End Date</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Seasonal</strong> – hired to cover high peak periods associated with the academic calendar such as registration, bookstore rush.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ian Aguilar</td>
<td>Administrative Assistant</td>
<td>Student Financial Services</td>
<td>MJC</td>
<td>2/13/14</td>
<td>6/30/14</td>
</tr>
<tr>
<td>Peggy Egami</td>
<td>Administrative Assistant</td>
<td>Student Financial Services</td>
<td>MJC</td>
<td>2/13/14</td>
<td>6/30/14</td>
</tr>
<tr>
<td><strong>Intermittent</strong> – creates pool of eligible employees available on an “on-call” basis. Typically used for critical areas such as security or to cover for mandated positions such as child care.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Christopher Bengochea</td>
<td>Accompanist</td>
<td>Arts, Humanities &amp;</td>
<td>MJC</td>
<td>2/13/14</td>
<td>6/30/14</td>
</tr>
<tr>
<td>Keven Dambrosio</td>
<td>Art Model</td>
<td>Communications</td>
<td>MJC</td>
<td>2/13/14</td>
<td>6/30/14</td>
</tr>
</tbody>
</table>
II. ACTION ITEMS

E. Consent Agenda, Personnel

2. Short-Term Appointee List, Continued

<table>
<thead>
<tr>
<th>Name</th>
<th>Classification</th>
<th>Department</th>
<th>Coll</th>
<th>Start Date</th>
<th>End Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hana Krahenbuhl</td>
<td>Art Model</td>
<td>Arts, Humanities &amp; Communications</td>
<td>MJC</td>
<td>2/13/14</td>
<td>6/30/14</td>
</tr>
<tr>
<td>Micah Spencer</td>
<td>Art Model</td>
<td>Arts, Humanities &amp; Communications</td>
<td>MJC</td>
<td>2/13/14</td>
<td>6/30/14</td>
</tr>
</tbody>
</table>

**Specially Funded or Temporary** – appointments made in response to specially funded project and/or unexpected workload demand created by special projects or vacancies.

<table>
<thead>
<tr>
<th>Name</th>
<th>Classification</th>
<th>Department</th>
<th>Coll</th>
<th>Start Date</th>
<th>End Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Susanne Anderson</td>
<td>Health Service Nurse</td>
<td>Community Education</td>
<td>MJC</td>
<td>2/13/14</td>
<td>6/30/14</td>
</tr>
<tr>
<td>Ashley Enserink</td>
<td>Administrative Assistant</td>
<td>Business, Behavioral &amp; Social Science</td>
<td>MJC</td>
<td>1/9/14</td>
<td>6/30/14</td>
</tr>
</tbody>
</table>

**Substitutes** – temporary replacement in the same job classification as a classified employee on an approved leave of absence.

<table>
<thead>
<tr>
<th>Name</th>
<th>Classification</th>
<th>Department</th>
<th>Coll</th>
<th>Start Date</th>
<th>End Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brandy Handel</td>
<td>Custodian</td>
<td>Facilities Operations</td>
<td>CC</td>
<td>2/3/14</td>
<td>5/15/14</td>
</tr>
</tbody>
</table>

**Temporary Replacement for Vacant Classified Position** – Maximum of 60 calendar days permitted only during recruitment process.

<table>
<thead>
<tr>
<th>Name</th>
<th>Classification</th>
<th>Department</th>
<th>Coll</th>
<th>Start Date</th>
<th>End Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Michelle Billington</td>
<td>Custodian</td>
<td>Facilities Operations</td>
<td>CS</td>
<td>2/13/14</td>
<td>4/13/14</td>
</tr>
<tr>
<td>Daniel Brown</td>
<td>Custodian</td>
<td>Facilities Operations</td>
<td>CS</td>
<td>2/13/14</td>
<td>4/13/14</td>
</tr>
<tr>
<td>Jesse Castillo</td>
<td>Grounds Maintenance Technician</td>
<td>Facilities Operations</td>
<td>CS</td>
<td>2/13/14</td>
<td>4/13/14</td>
</tr>
<tr>
<td>Sergiv Kovnev</td>
<td>Multimedia Technician</td>
<td>Information Technology/MJC Tech Services</td>
<td>CS</td>
<td>2/3/14</td>
<td>3/28/14</td>
</tr>
</tbody>
</table>

3. Adjunct Faculty Appointee List

A recommendation is made that the Board of Trustees approve the following list of adjunct faculty appointments for the Spring 2014 Semester.

<table>
<thead>
<tr>
<th>Name</th>
<th>Department</th>
<th>Coll</th>
<th>Effective</th>
</tr>
</thead>
<tbody>
<tr>
<td>John Basile</td>
<td>Allied Health</td>
<td>MJC</td>
<td>Spring 2014</td>
</tr>
<tr>
<td>Gary Buckingham</td>
<td>Literature &amp; Language Arts</td>
<td>MJC</td>
<td>Spring 2014</td>
</tr>
<tr>
<td>Jose Cazares</td>
<td>Technical Education</td>
<td>MJC</td>
<td>Spring 2014</td>
</tr>
<tr>
<td>Aiden Endsley</td>
<td>ESL</td>
<td>MJC</td>
<td>Spring 2014</td>
</tr>
<tr>
<td>Barney Gordon</td>
<td>Technical Education</td>
<td>MJC</td>
<td>Spring 2014</td>
</tr>
<tr>
<td>Caroline Hansen</td>
<td>ESL</td>
<td>MJC</td>
<td>Spring 2014</td>
</tr>
<tr>
<td>Arthur B. Jones</td>
<td>Fire Technology</td>
<td>CC</td>
<td>Spring 2014</td>
</tr>
<tr>
<td>Mark Lopez</td>
<td>Technical Education</td>
<td>MJC</td>
<td>Spring 2014</td>
</tr>
<tr>
<td>Orville Poor Jr.</td>
<td>Career Technical Education</td>
<td>CC</td>
<td>Spring 2014</td>
</tr>
<tr>
<td>Doug Preston</td>
<td>Technical Education</td>
<td>MJC</td>
<td>Spring 2014</td>
</tr>
<tr>
<td>Michael Sweeley</td>
<td>Science, Math &amp; Engineering</td>
<td>MJC</td>
<td>Spring 2014</td>
</tr>
</tbody>
</table>
II. ACTION ITEMS

E. Consent Agenda, Personnel

4. Reorganization – MJC Facilities and Events/Mailrooms

NARRATIVE: YCCD Administrative Procedure 4204 allows for organizational change, through administrative channels upon recommendation by the Chancellor to the Board of Trustees

RATIONALE:
The reorganization proposes to eliminate three positions (administrative assistant, Events/Facilities Scheduling Coordinator and Facilities/Events Scheduler) and create two positions (Events/Facilities Coordinator and Events/Facilities Scheduling Specialist). This new configuration will provide oversight for the college mailrooms and continue efficient operations of the MJC Facilities and Events department. This configuration will also provide a cost savings to the District. Overall supervision will continue under the Vice President of College Administrative Services.

FISCAL IMPACT:

<table>
<thead>
<tr>
<th>Position</th>
<th>Current</th>
<th>Proposed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administrative Assistant (Range 18)</td>
<td>$31,392</td>
<td>-0-</td>
</tr>
<tr>
<td>Events/Facilities Coordinator (Range 30 to 33)</td>
<td>$53,916</td>
<td>$58,080</td>
</tr>
<tr>
<td>Events/Facilities Specialist (Range 26 to 29)</td>
<td>$38,292</td>
<td>$42,264</td>
</tr>
<tr>
<td></td>
<td>$123,600</td>
<td>$100,344</td>
</tr>
</tbody>
</table>

The reorganization will result in an annual savings of $23,256.

RECOMMENDATION: That the Board of Trustees:

A. Eliminate the following position(s):

1. Administrative Assistant (classified range 18; 100%, 10 months)
2. Events/Facilities Scheduling Coordinator (classified range 30; 100%, 12 months)
3. Facilities/Events Scheduler (classified range 26; 100%, 12 months)

B. Create the following position(s):

1. Events/Facilities Coordinator (classified range 33; 100%, 12 months)
2. Events/Facilities Specialist (classified range 29; 100%, 12 months)

C. Appointment of staff to the affected positions:

1. Appoint Sherri Suarez to Events/Facilities Coordinator effective January 9, 2014.
2. Events/Facilities Scheduling Specialist vacancy to be filled through an open recruitment process, to begin following Board approval.
II. ACTION ITEMS

F. Discussion Items

1. Quarterly Report on the District's Financial Condition

Consistent with prevailing fiscal practices and in compliance with current statute, staff has prepared the quarterly statement of the District's financial condition for the quarter ended December 31, 2013. A copy of the statement is attached. The Board is required by law to hold a public hearing to review the report and direct that it be filed with the California Community Colleges Chancellor's Office.

Staff will be available during the Board meeting to formally present the report, respond to questions, and to amplify where necessary.

RECOMMENDATION: That the Board of Trustees:

   a. Conduct a public hearing to review the District's financial report for the quarter ended December 31, 2013;

   b. Direct Staff to submit a copy of the required report to the California Community Colleges Chancellor's Office.

2. Modesto Junior College Measure E Proposed Budget Adjustments

In January 2012, the Board of Trustees approved the Modesto Junior College Measure E Bond project budgets. A revised version of the Modesto Junior College project budget is attached for Board review and approval.

RECOMMENDATION: That the Board of Trustees approves the revised Modesto Junior College Measure E Bond project budget adjustments.

3. Parking Fee Increase

Background

Parking fees for Yosemite Community College District have remained at $20 for the fall and spring semesters for students for the past 22 years. Although this fee has not increased, expenses for security and parking maintenance have. In an effort to offset these additional ongoing costs and to increase the number of security personnel, call boxes, and security cameras in the parking lots, the District is proposing to increase parking fees effective Summer 2014. Various proposals were presented and discussed with the District Administrative Council as well as the Associated Student groups from each college. This same information was shared with the leadership of the District Council.

Proposal

To increase parking fees as outlined below:

- Student parking permits – Increase from $20 for fall and spring and $7.50 for summer to $30 for fall and spring and $15 for summer
- Daily parking fee – Increase from $1 to $2
- Full-time staff permits – Increase from $30 annually to $60 annually
- Part-time staff permits – Remain at $15 per semester
- Motorcycle permits – Remain at $7.50 per semester

Denotes Attachment
II. ACTION ITEMS

F. Discussion Items

3. Parking Fee Increase, Continued

It is estimated that the increase in parking fees will generate approximately $300,000 in new revenue to support the District and colleges’ effort to increase safety on the campuses.

RECOMMENDATION: That the Board of Trustees approves the proposal for increased parking fees as outlined above.

4. Board Policy – 2nd Reading

YCCD Board Policy 3900 – Time, Place and Manner is presented to the Board as a 2nd Reading. The policy has gone through the review process used by the Policy and Procedures Committee, which includes constituency group review and feedback, and has been presented to District Council and to the Board as a 1st Reading.

In addition, as existing YCCD Board Policy 2410 states, “procedures may be revised as deemed necessary by the Chancellor” and do not require Board action. Accompanying Policy 3900 is an additional procedure change to Administrative Procedure 3900 being provided to the Board as an informational item.

Proposed Procedure Revision:

3900 – Time, Place and Manner

RECOMMENDATION: That the Board of Trustees conducts a 2nd Reading on YCCD Board Policy 3900 – Time, Place and Manner and approves said policy.
III. BOARD COMMENTS

Comments from the Board of Trustees

This time is for Trustees to report on conferences, meetings, and other activities related to District business. No action will be taken.

IV. ANNOUNCEMENTS

The next regular meeting of the Board of Trustees will be held on Wednesday, March 12, 2014. Closed Session will begin at 3:30 p.m. and Open Session at 5:30 p.m. in the Dogwood Forum, 11600 Columbia College Drive, Sonora, California.
Approval of Minutes
January 8, 2014 – Board Regular Meeting Minutes
The Board Study Session was called to order by Chair Lynn Martin at 2:00 p.m.

Presentation

The Board of Trustees received training on the BoardDocs e-governance program.

Board Members Present
Lynn Martin, Board Chair
Don Viss, Vice Chair
Anne DeMartini
Tom Hallinan
Mike Riley
Abe Rojas

Board Members Absent
Linda Flores
Student Trustee (position vacant)

Others Present

Public Comments
There were no comments from the public.

Trustees adjourned to Closed Session for the purpose of discussing the following Closed Session Agenda items:

CLOSED SESSION AGENDA:

Discussion: 1. Pursuant to G. C. Section 54957
Discipline/Dismissal/Release/Appointment
2. Pursuant to G. C. Section 54957.6 - Conference with Labor Negotiators
Employee Organizations: CSEA, YFA
3. Pursuant to G.C. Section 54956.8 Property Negotiator
4. Pursuant to G.C. Section 54956.9(a) - Existing Litigation
Case: Van Tuinen vs. Yosemite Community College District, et al.,
USDC Case #1:13-CV-01630-LJO-SAB

The Board of Trustees reconvened to Open Session at 5:38 p.m. in the Yosemite Community College District Board Room.

The Pledge of Allegiance to the Flag preceded formal Board action.
Board Members Present

Lynn Martin, Board Chair
Don Viss, Vice Chair
Anne DeMartini
Tom Hallinan
Mike Riley
Abe Rojas
Linda Flores

Board Members Absent

Student Trustee (Position Vacant)

Others Present


Report Out From Closed Session

There was no reportable action from Closed Session.

Approval of Minutes

A motion was made by Trustee Rojas and seconded by Trustee DeMartini to approve the Minutes of the Regular Meeting on January 8, 2014.

The motion carried with a vote of 6-0.

Ayes: Trustees Martin, Viss, DeMartini, Hallinan, Riley, Rojas

Trustee Flores not in the room at time of vote.

PUBLIC COMMENTS

Samantha Huebner, a member of the California Student Housing invited the Trustees to an open house.

REPORTS & INFORMATION ITEMS

Modesto Junior College Presentation

Jillian Daly, Dean of Literature and Language Arts/Library and Learning Resources, and Shirley Miranda, STEM Center Manager presented an update on student use and upcoming plans for the newly opened East Campus Library & Learning Center (L&LC).

Constituency Reports

Monthly Reports were given by the following:

Student Senate

Student Senate Activity Reports
(ASMJC President Andrew Campbell for MJC and ASCC President Matt Chrisman for Columbia College)

Leadership Team Advisory Council

Leadership Team Advisory Council
(LTAC President Shawna Dean)
<table>
<thead>
<tr>
<th>Yosemite Faculty Association</th>
<th>Yosemite Faculty Association (YFA President Debi Bolter)</th>
</tr>
</thead>
<tbody>
<tr>
<td>California Schools Employee Association</td>
<td>California Schools Employee Association (CSEA President Rosanne Faughn)</td>
</tr>
<tr>
<td>Faculty Representative to the Board</td>
<td>Faculty Representative to the Board (Brian Sinclair)</td>
</tr>
<tr>
<td>Academic Senate</td>
<td>Academic Senate (CCAS President John Leamy, MJCAS – no report this month)</td>
</tr>
</tbody>
</table>

**Activities and Announcements**

Both MJC President Jill Stearns and Columbia College President Angela Fairchilds expressed their appreciation to the many staff members regarding each college’s Accreditation reaffirmation.

**Modesto Junior College**

President Jill Stearns called the Board’s attention to the following MJC activities and announcements described in the February Board Agenda:

1. Dr. James Todd Recognized with Cardoza Award
2. Student Art on Display in MJC Gallery
3. Spring Science Colloquium – Science That Matters
4. Cash for College Night
5. Civic Engagement Project Offers Spring Film and Lecture Series
6. Spring Speech Night set for February 25
7. MAPS Offer “Chaos Theory” Presentation

**Columbia College**

President Angela Fairchilds called the Board’s attention to the following Columbia College activities and announcements described in the February Board Agenda:

1. Occupational Olympics
2. 38th Annual Columbia Wine Tasting
3. Students Attend March in March

**Yosemite Community College District**

Chancellor Smith announced that the Board of Trustees will begin using BoardDocs Pro, an e-governance program. She expressed appreciation for the collaborative effort regarding Accreditation. She reported that Executive Vice Chancellor of Fiscal Services Teresa Scott will be making a presentation on Community College Finance for the Solano CCD Leadership Academy in June.

**Presentations/Updates**

**Chancellor’s Update**

Chancellor Smith gave an update on the Leadership Team training and briefly reported on a number of changes in the area of Higher Education.
Bond Update Kitchell representative Mr. Mark Newton provided the Board with an update on the progress of the Measure E Bond project – MJC Roads.

Modesto Junior College: North Hall: The project is in construction. Science Community Center/Great Valley Museum (GVM): GVM is in construction. GVM Storage Building is out to bid.

Columbia College: Manzanita Building Remodel: The project is in the bidding phase.

Central Services: Central Services Building: The project is in design.

Current Modesto Junior College Projects

<table>
<thead>
<tr>
<th>PROJECT</th>
<th>STATUS</th>
<th>START CONSTRUCTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Infrastructure Increment II</td>
<td>Complete</td>
<td>February 2011</td>
</tr>
<tr>
<td>Science Community Center and GVM</td>
<td>GVM Under Construction</td>
<td>July 2010</td>
</tr>
<tr>
<td>Student Services</td>
<td>Closeout</td>
<td>April 2010</td>
</tr>
<tr>
<td>Library Learning Resource</td>
<td>Move-in</td>
<td>September 2012</td>
</tr>
<tr>
<td>High Tech Center (North Hall)</td>
<td>Construction</td>
<td>September 2013</td>
</tr>
<tr>
<td>Career Transfer Center</td>
<td>Complete</td>
<td>May 2013</td>
</tr>
</tbody>
</table>

Current Columbia College Projects

<table>
<thead>
<tr>
<th>PROJECT</th>
<th>STATUS</th>
<th>START CONSTRUCTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Manzanita Building</td>
<td>Bidding</td>
<td>March 2014</td>
</tr>
<tr>
<td>Sequoia Building</td>
<td>Complete</td>
<td>August 2013</td>
</tr>
<tr>
<td>Redbud (MJC Funded)</td>
<td>Complete</td>
<td>March 2013</td>
</tr>
<tr>
<td>Roads Phase I</td>
<td>Complete</td>
<td>June 2013</td>
</tr>
<tr>
<td>Roads Phase II</td>
<td>Design</td>
<td>May 2014</td>
</tr>
<tr>
<td>Secondary Effects (Tamarack)</td>
<td>Complete</td>
<td>November 2013</td>
</tr>
</tbody>
</table>

Current Central Services Projects

<table>
<thead>
<tr>
<th>PROJECT</th>
<th>STATUS</th>
<th>START CONSTRUCTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Primary Data Center</td>
<td>Commissioning</td>
<td>August 2012</td>
</tr>
<tr>
<td>Secondary Data Center</td>
<td>Commissioning</td>
<td>April 2013</td>
</tr>
<tr>
<td>Shipping and Receiving</td>
<td>Complete</td>
<td>August 2012</td>
</tr>
<tr>
<td>Central Services Building</td>
<td>Design</td>
<td>Fall 2015</td>
</tr>
</tbody>
</table>

Current Educational Outreach Facilities

<table>
<thead>
<tr>
<th>FACILITY</th>
<th>STATUS</th>
<th>START CONSTRUCTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Calaveras</td>
<td>Design</td>
<td>Tbd</td>
</tr>
<tr>
<td>Oakdale</td>
<td>Property Search</td>
<td>Tbd</td>
</tr>
<tr>
<td>Turlock</td>
<td>CEQA Review</td>
<td>Tbd</td>
</tr>
<tr>
<td>Patterson</td>
<td>Design</td>
<td>Tbd</td>
</tr>
</tbody>
</table>

Definition of “Complete” for Facilities refers to “YCCD Occupancy”.

DSA= Division of State Architect.

THIS SPACE LEFT BLANK INTENTIONALLY
ACTION ITEMS

Consent Agenda

Two corrections were noted to the Consent Agenda by Interim Vice Chancellor of Human Resources Victoria Simmons:

1. Page 12, Personnel Transaction Items, Probationary Appointment, Classified: The name to be filled in for the multimedia technician in the Information Technology Department is Kevin Granados.

2. Page 14, Recommendation, Item C. 1. The effective date is February 13, 2014, (not January 9, 2014.)

A motion was made by Trustee Rojas and seconded by Trustee Flores to approve Consent Items A through E with corrections.

The motion carried with a vote of 7-0.
Ayes: Trustees Martin, Viss, DeMartini, Hallinan, Riley, Rojas, and Flores.

Fiscal Services

Purchase Orders

The Board of Trustees approved the purchase orders issued from December 1, 2013, through December 31, 2013.

Acceptance of Gifts

A recommendation is made that the Board accept with appreciation the following gift(s):

<table>
<thead>
<tr>
<th>Donor</th>
<th>Gift</th>
<th>College</th>
<th>Program</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fastenal</td>
<td>90 pounds of Carbide Tooling (value $1,200)</td>
<td>MJC</td>
<td>Technical Education and Workforce Development Division Machine Tool Technology Department</td>
</tr>
<tr>
<td>Phillips Corporation/Haegar Incorporated</td>
<td>55 pounds of Carbide Tooling (value $680)</td>
<td>MJC</td>
<td>Technical Education and Workforce Development Division Machine Tool Technology Department</td>
</tr>
<tr>
<td>Auto/Industrial Paint Company</td>
<td>PPG Environbase HP toners and Pigments/Touchmix Computer Mixing and Color Retrieval System (value $10,000)</td>
<td>MJC</td>
<td>Technical Education and Workforce Development Division Auto Body Department</td>
</tr>
<tr>
<td>Marty McKinsey</td>
<td>Lab Manual PDF and License to Print up to 200 Copies of Student Manuals in Support of the Lab Volt 100 Trainers</td>
<td>MJC</td>
<td>Electronics Technology Department</td>
</tr>
<tr>
<td>Doc Wait</td>
<td>200 copies of &quot;Ornamental Plants, Their Care, Use, Propagation and Identification&quot; (value $3,000)</td>
<td>MJC</td>
<td>Ag &amp; Environmental Horticulture Science Program</td>
</tr>
</tbody>
</table>
Notice of Completion of Contract

The following project contracts have been completed and inspected. The Board accepted the work performed as having been completed in accordance with the plans and specifications and authorized final payment of 10% of the total contract amount.

<table>
<thead>
<tr>
<th>Bid #</th>
<th>Project Name</th>
<th>College</th>
<th>Contractor</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>12-1677</td>
<td>Primary Data Center</td>
<td>MJC</td>
<td>Seward L. Schreder Construction, Inc.</td>
<td>$4,517,527.57</td>
</tr>
<tr>
<td>12-1688</td>
<td>East Campus Library Renovation</td>
<td>MJC</td>
<td>Acme Construction Company, Inc.</td>
<td>$5,083,020.00</td>
</tr>
<tr>
<td>13-1708</td>
<td>Roadways – Phase I</td>
<td>CC</td>
<td>George Reed, Inc.</td>
<td>$456,008.73</td>
</tr>
</tbody>
</table>

Rejection of Claim

The District received the following claim against the Yosemite Community College District:

<table>
<thead>
<tr>
<th>Name</th>
<th>Amount of Damages</th>
<th>Description of Incident</th>
<th>Date of Incident</th>
</tr>
</thead>
<tbody>
<tr>
<td>Steve Mizuno</td>
<td>$7,104.73</td>
<td>Property Damage</td>
<td>10/3/13</td>
</tr>
</tbody>
</table>

The Board of Trustees rejected the above claim and referred it to the District’s claims administrator.

Consent Agenda, Proposed Curriculum Changes

MJC Proposed Curriculum Changes - 2013-2014 Academic Year

Per action of the Modesto Junior College Curriculum Committee, Modesto Junior College requests that the YCCD Board of Trustees approve the following curricular changes. They will take effect with the beginning of the 2014-2015 academic year unless otherwise indicated. Changes will be reflected in the 2014-2015 MJC Catalog and Schedule of Classes. Changes that require CCCCO approval will be implemented upon CCCCO approval.

The Board of Trustees approved the Curriculum Changes Report additions, deletions, and modifications for Modesto Junior College as of the January 21, 2014, Curriculum meeting which was attached to the Agenda. (See Report #2457)

Consent Agenda, Student Travel

MJC Dance Students Trip to Tempe, Arizona

The MJC Dance program has been invited to attend the American College Dance Festival West Region conference at Arizona State University in Tempe, Arizona, from March 12 to March 16, 2014. The conference provides a venue to engage in performances, workshops, panels, and master classes. Faculty members Lori Bryhni and Kim Davis, administrator Michael Sundquist, and nine students seek Board approval to attend this event. The approximate cost of the trip is $10,000, which includes conference registration, airfare, transportation, and hotel accommodations.
Expenses will be paid using funds from the Fund 12 dance account, the Friends of MJC Dance contributions, and student fund raising efforts.

The Board of Trustees approved the MJC Dance Students Trip to Tempe, Arizona, from March 12 to March 16, 2014.

Geology Field Studies - Canada and the Pacific Northwest

MJC is seeking Board approval of Geology Studies of Canada and the Pacific Northwest for Summer 2014. Instruction will be offered from July 21 to July 31, 2014, by MJC instructors Garry Hayes and Susan Kerr, who will share instruction and supervision of students in Geology 174 and Anthropology 174. Sites to be studied in this incredible geological province will include Banff and Jasper National Parks, Vancouver Island, Revelstoke and Glacier National Parks, Olympic National Park, and the Burgess Shale. They will see some of the most spectacular geology on our continent. Students will meet at the Hampton Inn by the airport in Seattle and are completely responsible for their own transportation to Seattle and the $1,300 cost of the trip itself.

Note: This course may be offered as Geology 174, Geology Summer Field Studies, as in the past or as Geology 192, Geology of the Pacific Northwest, currently in the approval queue for the Curriculum Committee.

The Board of Trustees approved the Geology Field Studies - Canada and the Pacific Northwest trip from July 21 to July 31, 2014.

Anthropology Field Studies - Anthropology of Canada and the Pacific Northwest

MJC is seeking Board approval of Anthropology Field Studies of Canada and the Pacific Northwest for summer 2014. Instruction will be offered from July 21 to July 31 by MJC instructors Susan Kerr and Garry Hayes who will share instruction and supervision of students in Geology 174 and Anthropology 174. Students will travel to cultural sites, including sites excavated through Underwater Archaeology at Jasper National Park, remains of the first inhabitant of the New World in Alberta and Glacier National Parks, and will learn about the incredible and highly complex cultures of the Pacific North Coast on Vancouver Island. They will experience a multitude of anthropological cultures, living and dead, and see evidence of how people lived in the past, and how archaeologists recreate that past. Students will meet at the Hampton Inn by the airport in Seattle and are completely responsible for their own transportation to Seattle and the $1,300 cost of the trip itself.

The Board of Trustees approved the Anthropology Field Studies - Anthropology of Canada and the Pacific Northwest trip from July 21 to July 31, 2014.
The MJC Speech and Debate Team has been invited to compete at the Phi Rho Pi National Tournament for Community Colleges in Denver, Colorado. Mr. Todd Guy, team coach, is in the process of planning a trip for the team that will span from April 5 to April 13, 2014.

The approximate cost of the trip for the coach and 12 team members will be $12,000. The funds for the trip will be paid through the Speech Team’s Fund 12 account.

The Board of Trustees approved the MJC Speech and Debate Team’s National Tournament, Denver, Colorado, trip from April 5 to April 13, 2014.

The MJC Mechanized Agriculture Club ¼ Scale Tractor Team will compete this summer in the American Society of Agricultural and Biological Engineers (ASABE) ¼ Scale Tractor competition in Peoria, Illinois. Professor Steve Amador and Lab Technician Nicholas Stuyt, MJC ¼ Scale Tractor Team Advisors, are in the process of planning a trip for the team that will span from May 25 to June 3, 2014.

The students who will accompany Messrs. Amador and Stuyt on the trip will be selected from the following list:

Andrade, Steven    Chiley, Sergey    Olson, Johnathon
Arnold, Steven    David, Simon    Roland, Brody
Bailey, William    Hanson, Makenna    Saephan, Kenny
Baker, Brody    Hernandez, Hector    Sciortino, Nicolas
Borges, Brad    Hobby, Rebecca    Tauriac, Joseph
Bucknell, Daniel    Khodikian, Paul    Titus, Michael
Mello, Thomas    Vierra, Joshua

Professor Amador is making all of the arrangements for transportation, lodging, et cetera, for the trip. The approximate cost of the trip will be $12,000. The funds needed for this trip will be raised by Professor Amador and the team members through the Mechanized Agriculture Club.

The Board of Trustees approved the ¼ Scale Tractor Team students to participate in the ¼ Scale Tractor Competition in Peoria, Illinois, for Modesto Junior College from May 25 to June 3, 2014.

Consent Agenda,
Sabbatical Leaves
Modesto Junior College
Sabbatical Leave Reports
2012-2013

Final reports have been received and approved by the Modesto Junior College President Jill Stearns from faculty members who were on sabbatical leave in fall 2012 and spring 2013. The reports were previously provided to the Board of Trustees.
The Board of Trustees accepted the 2012-2013 sabbatical leave reports from Brian Larson and Dale Phillips.

Columbia College Sabbatical Leave Committee submitted a recommendation for 2014-2015 sabbatical leave recipients. The recommendation was reviewed and approved by the College President. The Education Code requires that employees granted sabbatical leaves post a bond in an amount equal to the salary received during the leave period or enter into an agreement with the Board of Trustees for the proportional repayment of the amount received during leave if service is not provided to the District in an amount twice the length of the leave (Resolution No. 13-14/02.)

The Board of Trustees approved the following 2014-2015 sabbatical leave requests:

<table>
<thead>
<tr>
<th>Faculty Name</th>
<th>College</th>
<th>Fall Semester 2014</th>
<th>Spring Semester 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>Laureen Campana</td>
<td>CC</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Dr. Micha Miller</td>
<td>CC</td>
<td>No</td>
<td>Yes</td>
</tr>
</tbody>
</table>

Consent Agenda, Personnel:

The Board of Trustees approved the following list of Personnel Transaction Items and commended the retirees for their years of service:

PERSONNEL TRANSACTION LIST

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Department</th>
<th>Coll</th>
<th>Effective</th>
</tr>
</thead>
<tbody>
<tr>
<td>Retirements:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Venesse Metcalf, 27 years of service</td>
<td>District Employment Manager</td>
<td>Human Resources</td>
<td>CS</td>
<td>2/1/14</td>
</tr>
<tr>
<td>Teryl Ward, 24 years of service</td>
<td>Professor of Nursing</td>
<td>Allied Health</td>
<td>MJC</td>
<td>6/30/14</td>
</tr>
<tr>
<td>Probationary Appointment - Classified:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Natalie Pence</td>
<td>Payroll Specialist</td>
<td>Payroll</td>
<td>CS</td>
<td>2/13/14</td>
</tr>
<tr>
<td>Kevin Granados</td>
<td>Multimedia Technician</td>
<td>Information Technology</td>
<td>CC</td>
<td>2/13/14</td>
</tr>
<tr>
<td>Interim Appointment – Confidential:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Jennifer Ahlswede</td>
<td>Interim Executive Assistant</td>
<td>Information Technology</td>
<td>CS</td>
<td>2/1/14</td>
</tr>
<tr>
<td>Resignation - Classified:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Justin Spurlock</td>
<td>Multimedia Technician</td>
<td>Information Technology</td>
<td>CS</td>
<td>2/3/14</td>
</tr>
</tbody>
</table>
Consent Agenda,  
Personnel, Continued

Short-Term Appointee List  
The Board of Trustees approved the following list of short-term appointees, in accordance with state law (AB500-Goldberg).

<table>
<thead>
<tr>
<th>Name</th>
<th>Classification</th>
<th>Department</th>
<th>Coll</th>
<th>Start Date</th>
<th>End Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ian Aguilar</td>
<td>Administrative Assistant</td>
<td>Student Financial Services</td>
<td>MJC</td>
<td>2/13/14</td>
<td>6/30/14</td>
</tr>
<tr>
<td>Peggy Egami</td>
<td>Administrative Assistant</td>
<td>Student Financial Services</td>
<td>MJC</td>
<td>2/13/14</td>
<td>6/30/14</td>
</tr>
<tr>
<td>Christopher Bengochea</td>
<td>Accompanist</td>
<td>Arts, Humanities &amp; Communications</td>
<td>MJC</td>
<td>2/13/14</td>
<td>6/30/14</td>
</tr>
<tr>
<td>Keven Dambrosio</td>
<td>Art Model</td>
<td>Arts, Humanities &amp; Communications</td>
<td>MJC</td>
<td>2/13/14</td>
<td>6/30/14</td>
</tr>
<tr>
<td>Hana Krahenbuhl</td>
<td>Art Model</td>
<td>Arts, Humanities &amp; Communications</td>
<td>MJC</td>
<td>2/13/14</td>
<td>6/30/14</td>
</tr>
<tr>
<td>Micah Spencer</td>
<td>Art Model</td>
<td>Arts, Humanities &amp; Communications</td>
<td>MJC</td>
<td>2/13/14</td>
<td>6/30/14</td>
</tr>
<tr>
<td>Susanne Anderson</td>
<td>Health Service Nurse</td>
<td>Community Education</td>
<td>MJC</td>
<td>2/13/14</td>
<td>6/30/14</td>
</tr>
<tr>
<td>Ashley Enserink</td>
<td>Administrative Assistant</td>
<td>Business, Behavioral &amp; Social Science</td>
<td>MJC</td>
<td>1/9/14</td>
<td>6/30/14</td>
</tr>
<tr>
<td>Brandy Handel</td>
<td>Custodian</td>
<td>Facilities Operations</td>
<td>CC</td>
<td>2/3/14</td>
<td>5/15/14</td>
</tr>
<tr>
<td>Michelle Billington</td>
<td>Custodian</td>
<td>Facilities Operations</td>
<td>CS</td>
<td>2/13/14</td>
<td>4/13/14</td>
</tr>
<tr>
<td>Daniel Brown</td>
<td>Custodian</td>
<td>Facilities Operations</td>
<td>CS</td>
<td>2/13/14</td>
<td>4/13/14</td>
</tr>
<tr>
<td>Jesse Castillo</td>
<td>Grounds Maintenance Technician</td>
<td>Facilities Operations</td>
<td>CS</td>
<td>2/13/14</td>
<td>4/13/14</td>
</tr>
<tr>
<td>Sergiv Kovnev</td>
<td>Multimedia Technician</td>
<td>Information Technology/MJC Tech Services</td>
<td>CS</td>
<td>2/3/14</td>
<td>3/28/14</td>
</tr>
</tbody>
</table>

Adjunct Faculty Appointee List  
The Board of Trustees approves the following list of adjunct faculty appointments for the Spring 2014 Semester.
<table>
<thead>
<tr>
<th>Name</th>
<th>Department</th>
<th>Coll</th>
<th>Effective</th>
</tr>
</thead>
<tbody>
<tr>
<td>John Basile</td>
<td>Allied Health</td>
<td>MJC</td>
<td>Spring 2014</td>
</tr>
<tr>
<td>Gary Buckingham</td>
<td>Literature &amp; Language Arts</td>
<td>MJC</td>
<td>Spring 2014</td>
</tr>
<tr>
<td>Jose Cazares</td>
<td>Technical Education</td>
<td>MJC</td>
<td>Spring 2014</td>
</tr>
<tr>
<td>Aiden Endsley</td>
<td>ESL</td>
<td>MJC</td>
<td>Spring 2014</td>
</tr>
<tr>
<td>Barney Gordon</td>
<td>Technical Education</td>
<td>MJC</td>
<td>Spring 2014</td>
</tr>
<tr>
<td>Caroline Hansen</td>
<td>ESL</td>
<td>MJC</td>
<td>Spring 2014</td>
</tr>
<tr>
<td>Arthur B. Jones</td>
<td>Fire Technology</td>
<td>CC</td>
<td>Spring 2014</td>
</tr>
<tr>
<td>Mark Lopez</td>
<td>Technical Education</td>
<td>MJC</td>
<td>Spring 2014</td>
</tr>
<tr>
<td>Orville Poor Jr.</td>
<td>Career Technical Education</td>
<td>CC</td>
<td>Spring 2014</td>
</tr>
<tr>
<td>Doug Preston</td>
<td>Technical Education</td>
<td>MJC</td>
<td>Spring 2014</td>
</tr>
<tr>
<td>Michael Sweeley</td>
<td>Science, Math &amp; Engineering</td>
<td>MJC</td>
<td>Spring 2014</td>
</tr>
</tbody>
</table>

Reorganization – MJC
Facilities and
Events/Mailrooms

NARRATIVE: YCCD Administrative Procedure 4204 allows for organizational change, through administrative channels upon recommendation by the Chancellor to the Board of Trustees.

RATIONALE:
The reorganization proposes to eliminate three positions (administrative assistant, Events/Facilities Scheduling Coordinator and Facilities/Events Scheduler) and create two positions (Events/Facilities Coordinator and Events/Facilities Scheduling Specialist). This new configuration will provide oversight for the college mailrooms and continue efficient operations of the MJC Facilities and Events department. This configuration will also provide a cost savings to the District. Overall supervision will continue under the Vice President of College Administrative Services.

FISCAL IMPACT:

<table>
<thead>
<tr>
<th>Position</th>
<th>Current</th>
<th>Proposed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administrative Assistant (Range 18)</td>
<td>$31,392</td>
<td>0</td>
</tr>
<tr>
<td>Events/Facilities Coordinator (Range 30 to 33)</td>
<td>$53,916</td>
<td>$58,080</td>
</tr>
<tr>
<td>Events/Facilities Specialist (Range 26 to 29)</td>
<td>$38,292</td>
<td>$42,264</td>
</tr>
</tbody>
</table>

Total: $123,600
Proposed: $100,344

The reorganization will result in an annual savings of $23,256.

The Board of Trustees:

A. Eliminated the following position(s):

1. Administrative Assistant (classified range18; 100%, 10 months)
2. Events/Facilities Scheduling Coordinator (classified range 30; 100%, 12 months)
3. Facilities/Events Scheduler (classified range 26; 100%, 12 months)

THIS SPACE LEFT BLANK INTENTIONALLY
B. Created the following positions:

1. Events/Facilities Coordinator (classified range 33; 100%, 12 months)
2. Events/Facilities Specialist (classified range 29; 100%, 12 months)

C. Appointed staff to the affected positions:

2. Events/Facilities Scheduling Specialist vacancy to be filled through an open recruitment process, to begin following Board approval.

Discussion Items

Quarterly Report on the District’s Financial Condition

Consistent with prevailing fiscal practices and in compliance with current statute, staff prepared the quarterly statement of the District’s financial condition for the quarter ended December 31, 2013. A copy of the statement was attached to the Agenda. The Board is required by law to hold a public hearing to review the report and direct that it be filed with the California Community Colleges Chancellor’s Office. (See Report #2458)

Board Chair Lynn Martin conducted a public hearing to review the District’s financial report for the quarter ended December 31, 2013.

A motion was made by Trustee Hallinan and seconded by Trustee Viss that the Board of Trustees:

a. Direct staff to submit a copy of the required report to the California Community Colleges Chancellor’s Office.

The motion carried with a vote of 7-0.
Ayes: Trustees Martin, Viss, DeMartini, Hallinan, Riley, Rojas and Flores.

Modesto Junior College Measure E Proposed Budget Adjustments

In January 2012, the Board of Trustees approved the Modesto Junior College Measure E Bond project budgets. A revised version of the Modesto Junior College project budget was attached for Board review and approval. (See Report #2459)

A motion was made by Trustee Rojas and seconded by Trustee DeMartini to approve the revised Modesto Junior College Measure E Bond project budget adjustments. Discussion ensued.

Chair Martin called for the vote.

The motion carried with a vote of 5-2;
Ayes: Trustees Martin, Viss, Riley, Rojas and Flores
Noes: Trustees DeMartini and Hallinan.
Parking Fee Increase

Background
Parking fees for Yosemite Community College District have remained at $20 for the fall and spring semesters for students for the past 22 years. Although this fee has not increased, expenses for security and parking maintenance have. In an effort to offset these additional ongoing costs and to increase the number of security personnel, call boxes, and security cameras in the parking lots, the District is proposing to increase parking fees effective Summer 2014. Various proposals were presented and discussed with the District Administrative Council as well as the Associated Student groups from each college. This same information was shared with the leadership of the District Council.

Proposal
To increase parking fees as outlined below:

- Student parking permits – Increase from $20 for fall and spring and $7.50 for summer to $30 for fall and spring and $15 for summer
- Daily parking fee – Increase from $1 to $2
- Full-time staff permits – Increase from $30 annually to $60 annually
- Part-time staff permits – Remain at $15 per semester
- Motorcycle permits – Remain at $7.50 per semester

It is estimated that the increase in parking fees will generate approximately $300,000 in new revenue to support the District and colleges’ effort to increase safety on the campuses.

A motion was made by Trustee Viss and seconded by Trustee Riley that the Board of Trustees approves the proposal for increased parking fees as outlined above.

The motion carried with a vote of 7-0.
Ayes: Trustees Martin, Viss, Riley, Rojas, Flores, DeMartini and Hallinan.

Board Policy – 2nd Reading
YCCD Board Policy 3900 – Time, Place and Manner is presented to the Board as a 2nd Reading. The policy has gone through the review process used by the Policy and Procedures Committee, which includes constituency group review and feedback, and has been presented to District Council and to the Board as a 1st Reading.

In addition, as existing YCCD Board Policy 2410 states, “procedures may be revised as deemed necessary by the Chancellor” and do not require Board action. Accompanying Policy 3900 is an additional procedure change to Administrative Procedure 3900 being provided to the Board as an informational item. (See Report #2460)

Proposed Procedure Revision:
3900 – Time, Place and Manner
Chair Lynn Martin conducted a 2nd reading on YCCD Board Policy 3900 - Time, Place and Manner.

A motion was made by Trustee Rojas and seconded by Trustee DeMartini that the Board of Trustees approves YCCD Board Policy 3900 - Time, Place and Manner.

The motion carried with a vote of 7-0.
Ayes: Trustees Martin, Viss, Riley, Rojas, Flores, DeMartini and Hallinan.

COMMENTS

From the Board of Trustees

Trustee Flores reported she attended the MJC Institute Day, the Library ribbon cutting and visited the newly relocated Career Transfer Center offices in the Student Center. Trustee DeMartini reported attending the Library ribbon cutting and the Managing Change workshop. Trustee Viss had no report this month. Trustee Rojas attended the CCLC annual Legislative Conference, the Library ribbon cutting, the Managing Change workshop, the TRIO committee meeting, and the VIPJPA meeting in Merced. Trustee Riley attended the Columbia College In-Service Day, the MJC Institute Day, the Library ribbon cutting, the Managing Change workshop, the MJC Foundation Board meeting, and the BoardDocs training. He also reported meeting with the Chancellor and the Representative to the Board Brian Sinclair. Trustee Hallinan had no report this month. Chair Martin reported attending Columbia College In-Service Day and the MJC Institute Day. She also took a tour of the Columbia College swing space and attended the MJC Library ribbon cutting, Managing Change workshop, and the Agenda review with the Chancellor.

The meeting adjourned at 7:34 p.m.

ANNOUNCEMENTS

The next regular meeting of the Board of Trustees will be held on Wednesday, March 12, 2014. Closed Session will begin at 3:30 p.m. and Open Session at 5:30 p.m. in the Dogwood Forum, 11600 Columbia College Drive, Sonora, California.
MJC East Campus Library & Learning Center
A New Student–Centered Meeting Space
Meeting OCLC Priorities (Online Computer Library Center)

- Research Support Services
- Shared Print Management
- Data Management
- Development of Special Collections
- Space Usage
Research Support Services

- Library Instruction Program: A Four–Pronged Approach
  - Three–Unit Credit Courses (LIB 100)
  - Research Instruction (Classroom Visits)
  - Ready Set Learn! Workshops (Research and Citation)
  - Individual Service (In–Person, Email, Phone–Call, Texting, Twitter)
    - 2,233 Total Interactions for Fall 2013

- Division Liaison Librarians

- Embedded Librarians for Online Courses (Pilot)

“This course was just what I needed. I’m glad now that I can look and find credible sources in many different places. I would recommend this class to ANYONE! It has opened my eyes to a whole new world.” –Student course Evaluation Fall 2013
“Libraries need to determine how to rely on centralized repositories of printed material instead of continuing to manage multiple collections locally. This means there will be difficult decisions about what materials to keep and discard. Success here requires libraries to navigate change…and set up new services with very efficient fulfillment capabilities.” OCLC Next Space, No. 22
Creating a Vibrant, Current Collection

- Weeding Processes Keep Collections Accessible, Browsable, and Current
- Moving to an Online-Based Collection
  - Online Subscriptions Supplement Periodical and Reference Print Collections (45,887 unique journal titles)
    - Reference Collection Mostly Online (1129/1782)
  - EBSCO Host eBook Collection Supplements General Print Collection (22,463 eBooks)
New trends for the national library building projects of 2013 were to “eschew a 1970s warehouse for books design” and to create designs where “faculty and students could gather to collaborate, learn, and strengthen the partnership” between the Library and the rest of the campus.” Library Journal, Nov. 2013
Currently One Special Collection: Children’s Literature

Future plans to digitalize local archival collections, such as Pirate’s Log and the Buccaneer.

Data Tracking Plans for the Future: Worldshare
“Central library buildings are expensive and very desirable physical spaces. These spaces need to be repurposed for people, not collections, by turning them into group and collaborative spaces.”

OCLC
Learning Center

- Five Faculty Liaisons: Kim Gyuran, Barbara Jensen, Eileen Kerr, Erynn Lucas, Heidi Meyer
- Subjects Tutored: Psychology, Philosophy, Anthropology, Accounting, Sociology, History, Speech, Math, the Sciences, English and Composition
- STEM Center
- Writing Center
- Supplemental Instruction
- Workshops
- Group Study Rooms
- Tutor Training (TUTOR 50)
- FTES for the Future (TUTOR 850)
Computer Labs: Two Assisted Labs with 170 Computers Available for Individual Use
Library & Learning Center, West Campus

STEM Center
2,024 Appointments

2,735 Drop-ins

This Semester: 28 Tutors
- 23 STEM
- 5 Writing/Reading/ESL

606 Anatomy Model Checkouts

2,229 Study Room Reservations
SI Leaders are hired and trained to lead group study sessions for historically difficult classes i.e. math, Chemistry, Anatomy, etc.

Collaborative learning and study skills are emphasized in SI.

In Fall 2013, 424 students attended SI sessions.

Students who attend SI have higher retention and success rates.
Do you have any questions?
Library & Learning Center

and STEM Resources at MJC
Math Drop-in: Just drop in whenever you need help.
Library & Learning Center

* Individual appointments -
  Math, English, Sciences, etc.
Group tutoring:  A group of students can make an appointment with a tutor and go over the study together.
Library & Learning Center

Supplemental Instruction
Math Jam: 1-week of math and fun for students who are enrolled in certain math classes at MJC.
*Tuesday Math & Pizza*
Library & Learning Center

Workshops

- Safety on Campus
- Taking notes
- Time Management
- Reading a textbook
- Test Anxiety
- And others
Library & learning Center

Calculator & Laptop Loan Program
Library & Learning Center

Full-Time Librarian

Brian Greene

Walk-in Hours:
M- TH 9:00 – 12:00 PM & 1:00-4:30PM

By Appointment:
Call 575-6949 or e-mail Brian at greeneb@mjc.edu
We are here to help you succeed. Helps us understand how we can better help you!

Any questions?

Shirley Miranda, STEM/Learning Center Manager
mirandas@mjc.edu  Ph: 575.7766

Clorinda Otte, Instructional Support Assistant
ottiec@mjc.edu  Ph: 575-7845