MJC Financial Aid
Satisfactory Academic Progress
Online Workshop
Ok. Let's begin!

To be eligible for financial aid, students must maintain Satisfactory Academic Progress.

What constitutes Satisfactory Academic Progress?

To be in good standing you are required to maintain a minimum cumulative GPA of at least 2.0.
What else is required to BE in good standing to receive financial aid?

You must also keep your **PACE RATE**: MJC evaluates the pace rate of financial aid students at the end of each term. You are expected to complete at least **67% of all units attempted (cumulative)**.

What does attempted units mean?

Classes with grades of A, B, C, D, and P (passed) are considered to have been completed.

Classes with grades of F, W (withdrawn), I (incomplete), and NP (no pass) are **NOT** considered completed, but are included as **attempted units** in your pace rate.

*Do W’s count in the pace rate and attempted units?*

**Yes!**

**Note**: All courses taken at other institutions and through a consortium agreement are also included in the pace rate assessment.
What else is required to REMAIN in good standing to receive financial aid?
You must complete your goal within the **MAXIMUM TIME FRAME**: All financial aid students are expected to complete their program of study within 150% of the published length of the program.

What does this mean?
It means that if you are enrolled in a 60-unit AA/AS degree, 4-year transfer, or vocational program you are expected to complete this by the time you reach 90 attempted units (150% of the published length of the program).

- **IF YOU REACH 90 ATTEMPTED UNITS** YOU MUST FILE AN APPEAL.
- **IF YOU HAVE EARNED A DEGREE** (AA/AS) YOU MUST APPEAL.

*Remember, W’s count on your record and affect your financial aid pace rate and attempted number of units included in the maximum time frame.*

*Note*: If you are enrolled in a certificate of achievement program of less than 60 units, you are also subject to 150% of the program’s length.
You may be subject to repaying your financial aid funds if:

- You withdraw from a class or all your classes.
- You drop below the number of units you were paid for.
- You receive all Non Passing Grades such as “F”, “W”, “NC”, “NP”, “I”, “IP”, and “RD”

Financial Aid refunds are issued based on the number of units you are officially registered for at the time of calculation and is as follows:

<table>
<thead>
<tr>
<th></th>
<th>FULL-TIME</th>
<th>THREE-QUARTER TIME</th>
<th>HALF-TIME</th>
</tr>
</thead>
<tbody>
<tr>
<td>12 units:</td>
<td>100% of</td>
<td>9-11.5 units:</td>
<td>6-8.5 units:</td>
</tr>
<tr>
<td></td>
<td>award</td>
<td>75% of award</td>
<td>50% of award</td>
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</table>

Some grants have two refund dates: one in the beginning of the semester and the other mid-semester. If you add or drop units, there will be a recalculation of funds.
After your appeal is reviewed:

- If your appeal is **approved**, you will be placed on probation for the remainder of the academic year.

- Your SAP will be reviewed after every semester. You must complete all your classes with a grade of “A”, “B”, “C”, or with a “P” (pass).

- If you fail to maintain SAP, you will be denied future financial aid for the remainder of the award year.

- Denied Appeals – Denied appeals may be re-evaluated by the Appeals Committee.
CONGRATULATIONS!!!
You have now completed the SAP Workshop! Your next step.

STEP #3 – PRINT Appeal Form / Quiz

Make sure your appeal packet includes:
- A completed appeal form
- A statement
- Documentation to support your statement
- A completed Quiz
- A current Educational Plan

Incomplete appeals will not be considered. Submit your appeal to the Student Financial Services Office.

Remember it can take up to 4-6 weeks for your appeal to go through the review process.

If you have questions about any financial aid Appeal policies and/or regulations, send an e-mail to the MJC Student Financial Services Office at: MJC_FA_APPEAL@mjc.edu
MJC Support Services

Click on the link below and once on that page, scroll down to “Support Services & Programs.”

Read through the descriptions of the support services and programs to help YOU succeed!

http://mjc.edu/studentservices/