



# Notice to Deny Disclosure of Directory Information

Submit completed form in-person to Enrollment Services with photo identification.

First Name: \_\_\_\_\_ Middle Initial: \_\_\_\_\_ Last Name: \_\_\_\_\_

Student ID: w \_\_\_\_\_ Birthdate: \_\_\_\_\_ Phone: \_\_\_\_\_

**In accordance with Yosemite Community College Board Policy 5040 regarding the release of student information, Modesto Junior College may release the following directory information *without* a student's written consent:**

- Directory Information:
- Student's Name
  - Student participation in officially recognized activities and sports including weight, height, and high school of graduation of athletic team members
  - Major (Academic program)
  - Start/end date of enrollment
  - Part time/Full time enrollment (Current and past semesters)
  - Degrees and awards received by students, including honors, scholarship awards, athletic awards and Dean's/President's List recognition
  - Units/credits completed (Current and past semesters)
  - Awards received, including type of degree or certificate awarded/date awarded

**Unless a student gives the college written consent to release other non-directory information, this is the only information that can be released.** The Enrollment Services Office at Modesto Junior College receives frequent inquiries about our students from potential employers, companies that perform background checks for potential employers, credit card companies, and banks. Unless we have a request from a student that prohibits us from releasing the directory information, we are authorized to release it.

**Students, however, have the prerogative to request District colleges to block the release of directory information.** If the colleges receive a request to block the release of directory information, they will not release directory information to any person or company. In addition to not releasing directory information to any person or company, the colleges may not print your name (without your written consent) in theatrical, musical, or athletic programs, in the commencement program, or as part of the Dean's List that recognizes students for scholastic achievement.

**Select ONE of the following options:**

- I request Modesto Junior College **block** the release of directory information.
- Please **REMOVE** the security block from my records. I authorize the release of directory information.

**Please also indicate if you participate in any of the following programs:**

*\*Note: By selecting a program Enrollment Services will forward this request so their records will be blocked also.*

- Athletics
- DSPS
- EOPS
- Other \_\_\_\_\_

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

OFFICE USE ONLY	
Staff Initials: _____ Date: _____	<input type="checkbox"/> Added to Database <input type="checkbox"/> Sent to Departments <input type="checkbox"/> UTEC