



Spring 2017 Financial Aid Appeal

Appeal Acceptance Dates: December 12, 2016 – January 30, 2017

(FAFSA must be filed by January 20, 2017)

NAME: _____ W#: _____ PHONE: _____

Federal regulations require post-secondary institutions to assess and measure a student’s academic progress toward the completion of a degree, certificate or transfer program within a specified time frame. Modesto Junior College Satisfactory Academic Progress (SAP) policy includes the criteria listed below. Students who are disqualified for one or more of the following reasons are **not eligible** for financial aid funding.

- Cumulative GPA of less than 2.0
- Completed less than 67% of ALL attempted units
- Attempted excessive units (units exceed 150% of the published length of indicated program)
 - * 90 Units Allowed: To complete a 60-unit AA/AS degree, 4-yr transfer, or vocational program.
 - * 45 Units Allowed: To earn a Certificate of Achievement
- Already earned an AA/AS degree or beyond. (BA/BS degree holders may appeal for nursing loan only)

1. **What is your educational objective at MJC?**
 Transfer AA Degree AS Degree Certificate Other: _____
2. **What is your current major?** _____
3. **What will be your final semester at MJC?** (semester / year) _____
4. **What is your Pell Grant Lifetime Eligibility Used (LEU) Percentage?** _____ %
 → Go to https://www.nsls.ed.gov/nsls_SA to view your LEU percentage.

Disqualified students with extenuating circumstances may submit an appeal for financial aid consideration. Your extenuating circumstances must have occurred during the semester(s) of academic difficulty.

Reason(s) for Appeal: Check appropriate box(es) below.

- I already earned an AA/AS Degree and am continuing to take transfer courses.**
Provide an updated Educational Plan that includes courses still required.
- I changed my major.**
List your previous major(s): _____
- I am currently enrolled in the Nursing Program or taking pre-requisites.**
If you are taking pre-requisites, when will you be eligible to apply for the program? _____
- I experienced a death / major illness within my immediate family (i.e. spouse, parent, child, sibling).**
Provide a copy of the obituary, funeral announcement, death certificate, or medical records.
- I experienced a personal illness or injury.**
Provide documentation from your medical provider or physician.
- I experienced an emotional or mental health issue.**
Provide documentation from your treating physician, social worker, etc.
- Mobilization to active military service, deployment or training.**
Provide documentation of military deployment or training.
- Other extenuating circumstances outside of my control.**
Provide documentation to support your claim. Include proof the circumstance has changed or is resolved.

Satisfactory Academic Progress Appeal Quiz

Name: _____ W# _____

This quiz must be submitted with your financial aid appeal.

1. **To comply with MJC Satisfactory Academic Progress (SAP), what is the cumulative Grade Point Average (GPA) that you must maintain?**
 - 1.5
 - 2.0
 - 2.5
 - 2.7

2. **You must complete ____% of the courses you attempt in order to stay on track with the Pace Rate.**
 - 50%
 - 67%
 - 72%
 - 80%

3. **If your Educational Goal is to earn an AA/AS Degree or Transfer, you must file an appeal once you have attempted _____ units, in order to be considered for financial aid.**
 - 80
 - 85
 - 90
 - 100

4. **If your Educational Goal is to earn a Certificate, you must file an appeal once you have attempted 45 units to be considered for financial aid.**
 - True False

5. **Receiving W's on your record can affect your financial aid pace rate and are included in the number of attempted units toward the maximum time frame.**
 - True False

6. **If your appeal is approved, funding will continue the following semester even if your semester Grade Point Average (GPA) is 1.95.**
 - True False

7. **You may be subject to repaying your financial aid funds if you withdraw from a course, do not attend (*no show*), and/or you receive all non-passing grades.**
 - True False



Appeal Contract

2016-2017

You are required to initial all items below to confirm your understanding and agreement to the following MJC Financial Aid Satisfactory Progress requirements (regulations/expectations) and services available at MJC.

I agree to the following requirements, and understand that my Financial Aid will be suspended if I fail to comply: (initial each statement)

- 1. I have read and understand the MJC Financial Aid Satisfactory Academic Progress (SAP) policy.
initial
- 2. I understand that I must follow my student educational plan.
initial
- 3. I understand that class repeats, activity courses, and/or other courses not required to achieve my stated educational goal may be eliminated from funding.
initial
- 4. I understand that I am required to maintain a semester Grade Point Average of 2.0 or above AND complete at least 75% of my attempted units each semester while on Financial Aid Probation.
initial
- 5. I understand that federal law limits the Federal Pell Grant to 600% (an equivalent of 6 years) lifetime eligibility. The maximum amount of Pell Grant funding available is 100% per year.
initial
- 6. I understand that it is my responsibility to be aware of drop deadlines each semester, and agree to withdrawal from a course prior to receiving a “W” that I no longer intend to take.
initial
- 7. I am aware of various academic and student support services on campus (e.g. tutoring, counseling, DSPS, EOP&S, etc.) and that it is my responsibility to seek help from support services to successfully complete my courses with an A, B, C, or P (pass).
initial
- 8. I know the importance of course load and time management when planning my schedule.
initial
- 9. I understand that while I am on probation, my refunds each semester will be **delayed** and I should plan to be able to purchase books & supplies on my own which will contribute toward a successful semester.
initial
- 10. I understand that if I do NOT understand one or more of the conditions stated above, I agree to contact the Student Financial Services Office to seek clarification before accepting full responsibility of this contract.
initial

CERTIFICATION:

I, _____ (print name) , agree to the following:

- I agree to the conditions of the Appeal Contract, AND I understand, *if my appeal is approved*, that failure to meet the requirements in which I initialed will negatively impact my future eligibility for financial aid.
- I acknowledge the Appeal deadline as posted and agree that I am responsible to ensure my Appeal was received on time by the Student Financial Services Office. (*Log into Pirates Net and click on “My Documents” under Financial Aid. If received, your Appeal document will indicate “Received”*).

Signature: _____ W#: _____ Date: _____



Appeal Checklist

Submit the following appeal documents:

Appeal Forms / Financial Aid Quiz / Appeal Contract

Complete and submit the following forms to the Student Financial Services Office:

- **Appeal Form:** Complete the Appeal Form to explain why you have not met SAP standards and/or have not completed your educational goal(s) within the unit maximum allowed.
- **Financial Aid Quiz:** Read and answer questions.
- **Appeal Contract:** Read and sign the appeal contract.

Provide an Educational Plan

Choose 1 option below if you do not have an up-to-date Educational Plan. (*Not required for students accepted into Nursing or Respiratory Care Program*).

- **Option #1: (Preferred)** Meet with a counselor to make a new Educational Plan or update your old one. Call the MJC Counseling Office at (209) 575-6080 to schedule an appointment. On-line appointments available on a limited basis.
- **Option #2:** Provide your Degree Audit (Available in Pirates Net). Your program must be current.

Provide Documentation

Attach supporting documentation for any circumstance as indicated on the appeal form.

Incomplete requests will not be processed.

SUBMIT APPEAL DOCUMENTS: (*Use one of the following methods*)

Mail: Modesto Junior College
Student Financial Services Office
435 College Avenue
Modesto, CA 95350

Email: MJC_FA_APPEAL@mjc.edu

Fax: (209) 575-7719

In Person: **Student Financial Services Office**
West Campus, Yosemite Hall
Enrollment Services Office
East Campus, Student Services Bldg