



Positive Attendance Add

Submit completed form to Enrollment Services.

Today's Date: _____

Student Information

First Name: _____ Middle Initial: _____ Last Name: _____

Student ID: w _____ Phone Number: _____

Course Information

Term/Year: FALL _____
 SPRING _____
 SUMMER _____

| SECTION # | COURSE NAME & NUMBER | ACCESS CODE |
|-----------|----------------------|-------------|
| | | |
| | | |
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I understand I can add a positive attendance courses at anytime, however, per Title 5 & YCCD Board Policy drops and refund dates still apply.

Student Signature: _____ Date: _____

INSTRUCTOR USE ONLY

Date student first attended class: _____

Instructor Signature: _____ Date: _____

OFFICE USE ONLY

Staff Initials: _____ Date: _____ Notes: _____