

Job Order: **15322310**

Job Title: **Furniture Assembly**

Job Time Type: **Full Time (30 Hours or More)**

**HOURS: Monday-Friday, 8-4:30pm with occasional evening and weekend deliveries**

Wage: **\$11/hr, DOE**

Positions: **2 available**

**REPORTS TO:** Warden's Outlet Supervisor/Manager

**PURPOSE:** Under the general direction of the Outlet Supervisor/Manager, the Furniture Assembly technician will perform the tasks necessary to complete the assembly and distribution of D&D product from the back dock area to the Outlet showroom floor.

**SPECIFIC RESPONSIBILITIES:**

- Ensures the timely and efficient completion of furniture assembly.
- Communicates with the Outlet Supervisor when problems arise.
- Ensures attention to safety by using the correct tools and equipment.

**REQUIREMENTS:**

- Must be skilled with hands.
- Must have the ability to work with limited direction.
- Must have the ability to work on feet all day long.
- Must have the ability to lift at least 100 lbs.
- Must have the ability to bend and stoop, as required.
- Must have the ability to focus on tasks and meet deadlines.
- Must have the ability to communicate effectively with supervisor.
- Must have a valid California drivers' license and a clean DMV record.

**GENERAL EXPECTATIONS:**

- Supports and advocates Warden's policies, procedures, and cultures
- Performs related duties, as assigned and as the situation dictates
- Displays a positive and helpful attitude with co-workers and supervisors
- Works the agreed upon number of hours, arrives on time
- Has the ability to take advantage of opportunities to acquire more knowledge
- Communicates well with immediate supervisor and others in management
- Takes direction
- Takes initiative to get the job done
- Cooperates with supervisor, other managers and co-workers.
- Ability to work with hand tools such as power drill, hand truck, floor dollies
- Will be willing to train the appropriate candidate

**Hiring Requirements:**

- Education Level: **No Minimum Educ, Requirement;** Requires a Drivers' License: **Yes, Operator License**
- Minimum Salary: **11.00 Hour**
- Pay Comments: **DOE (Depends on Experience.)**
- Benefits: **Medical, Dental**
- Job Application Methods Accepted: **In Person.** Candidates must come in person to fill out an application between the hours of: Monday-Friday 10am-2pm. Please come prepared to complete the application and dressed appropriately. THE WARDEN'S OFFICE; 610 N. 9th Street Modesto, CA 95350