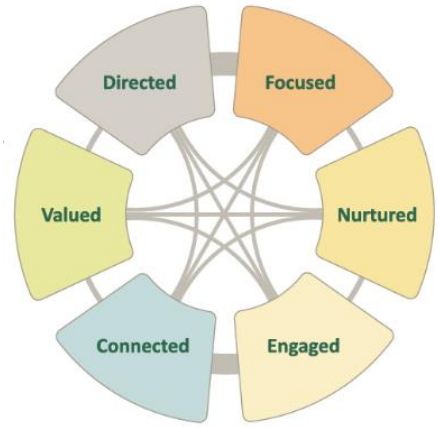

PIT Crew Minutes

Friday March 2, 2018 8:15 – 9:45 Morris Conference A

Name	Present
Jennifer Hamilton-Zellet	X
Jill Stearns	
Al Alt	X
James Todd	
Rob Stevenson	X
Curtis Martin	X
Tina Giron	X
Laura Maki	
Flerida Arias	X
Ashley Griffith	
Shelley Circle	X
Letitia Senechal	X
Megan Lee	X
Tiffnie-Ann Versola	
Jenni Abbott	X
Manny Walsh	X
Patrick Bettencourt	X
Alicia Arceo	X
Santiago Uvina	X
Cindy Barragan-Lopez	X
Alexis Zaragoza	X

Equity

1. **Welcome and Check In (10 minutes)**
    a. **Approval of Minutes of 2.28.18**

        Minutes adopted by consensus.

    b. **Approval of Agenda 3.2.18**

Jennifer created a canvas shell which she invited the team to use as a repository for pathway reference documents. Documents obtained from her recent trip to Sacramento (IEPI) were distributed. Topics included: how to lead an inquiry session, a model for cross functional inquiry, shared facilitation, a glossary of guided pathways terms, and a collection of student voices for guided pathways inquiry and design. New members Patrick Bettencourt (Dean of Instruction and Student Learning), Cindy Barragan-Lopez (ASMJC President), and Alexis Zaragoza (Director of Political Development) were introduced. Patrick will be involved in enrollment management and ASMJC representatives will contribute insights from a student's perspective.

2. **Debrief Data from Student and Faculty Sorting Activities**
    a. **What do we observe?**
    b. **What stands out in a positive way?**
    c. **What do we want to address?**

Rob gave a slide show presentation of the compiled data from the February 22 guided pathways meeting which focused on logical program groupings. A discussion ensued on the meta-major titles suggested by both faculty and students. It was noted that student titles were more action and career focused.

3. **Plan Sorting Part 2**
    a. **Identify outcomes**
    b. **Leading the session**
    c. **Video**
    d. **PowerPoint**
    e. **Activities**

The topic was briefly addressed. The following suggestions were made: decide how many meta-majors the college will initially offer, incorporate the use of meta-major tiers, mindfulness of naming conventions, and the use of posters showing the commonality data of key courses shown on the scattergram created during the summer.

4. **Check Out (10 mins)**

The team voted to postpone the March 8 planning session until after the next Academic Senate meeting and a date for the May working retreat will need to be chosen.

Action Item: Jennifer will update the grid and construct the invitation.

Action Item: Rob and Curtis will work on a brief statement from those attending the Leading from the Middle Academy March 8.

Equity