I. APPROVAL OF ORDER OF AGENDA

II. APPROVAL OF MINUTES

III. COURSE NOTIFICATION AGENDA

CCCO COURSE APPROVALS

PEC 162
TUTOR 100
BUSAD 351

UC TCA RESULTS

From: Liz Sanchez [mailto:liz@assist.org]
Sent: Wednesday, November 05, 2014 10:44 AM
To: Ruth Cranley
Cc: Jennifer Forsberg; Nancy Purcille; Lindsey Spedding; Ryan Novero; Liz Sanchez
Subject: FW: Modesto Junior College 14-15 TCA - Second Review

Hello, Ruth, and All ~

The funkiness of mid-term changes....

The courses mentioned below all have the SU15 mid-term changes to the units. Future mid-term (SU,W,S) technical changes do not display in the e-mail notification.

The automated e-mail notifications, just as the CSU Xferable and UC Xferable lists, only display the current information. When we get the 15-16 academic year up in ASSIST (next June), The lists in ASSIST will show the mid-term changes.

Same thing with a a future fall term course was added for approval in OSCAR, say F15, the course will be in the automated e-mail notification, but will not display in ASSIST until we have the 15-16 academic year up in ASSIST in June.

This is the way ASSIST has always worked with the mid-term changes. Hopefully, in NextGen, the data will show right away in all places. If you ever want to double-check your mid-term changes, use the Maintenance Reports and look at the Active Courses list, using the most recent year at the top of the list.

Liz
ASSIST Coordination Site
Hi Jennifer and Nancy,

Thank you for the quick response.

I forwarded MJC’s results to our Deans and Curriculum Committee. Our eagle eye Dean of Science, Math, and Engineering spotted a few typo errors in the analysis report. Please correct and redistribute the report to me, the folks you cc’d in the below email, and to the person updating the ASSIST database. “No harm no foul.”

I highlighted the courses that contain the errors in the report below. I also attached the 2nd Review/Appeals Form and OSCAR Campus summary Report to support the reason for the changes. In summary, CHEM 143 should reflect 4 units not 5 units; MATH 105 should reflect 3 units not 4 units; and Math106 should reflect 3 units and not 4 units.

Thank you for your anticipated assistance.

Ruth Cranley, AO
Modesto Junior College

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From: Jennifer Forsberg [mailto:Jennifer.Forsberg@ucop.edu]
Sent: Monday, October 27, 2014 3:52 PM
To: Ruth Cranley
Cc: Aurelia Long; Barbara Love; Cindy Bevc; Dale Leaman; Dawn Hovey; Jane King; Kim Alexander; Myrna Aguilar; Susan Fauroat; Yoly Woo-Hoogenstyn; Deborah Jean Roscoe; Nancy Purcille; jolene.sedita@ucr.edu; Lori Quillen; Deborah McCaskey; Hannah Frankel
Subject: Modesto Junior College 14-15 TCA - Second Review

Dear Colleague,

We have completed analysis of the courses submitted for Modesto Junior College TCA for 14-15. This information is currently being entered into the ASSIST database. Subscribers to the ASSIST-L listserv will be notified via email when this new TCA has been published at www.assist.org. For information on subscribing to the ASSIST-L email listserv, visit http://info.assist.org/assist_1_about.html.

The following is a summary of our actions on your newly submitted courses:

**New courses approved as UC Transferable:**

- CHEM 122 Structure and Reactivity: Organic Chemistry 1  4
- CHEM 123 Structure and Reactivity: Organic Chemistry 2  4
- COMM 123 Storytelling  3
  Same as: THETR 123
- ENGL 111 Creative Writing: Creative Nonfiction  3
* PEA 116 Adapted Run/Walk  1
  * Any or all of these PE Activity courses combined: maximum credit, 4 units
* PEA 141 Adapted Fitness  1
* Any or all of these PE Activity courses combined: maximum credit, 4 units

PEVM 101XABC  Training and Conditioning for Basketball   .5-3
PEVM 107XABC  Training and Conditioning for Basketball   .5-3
PEVM 111XABC  Training and Conditioning for Cross Country .5-3
PEVM 116XABC  Training and Conditioning for Football   .5-3
PEVM 131XABC  Training and Conditioning for Tennis   .5-3
PEVM 141XABC  Training and Conditioning for Water Polo  .5-3
PEVW 102XABC  Training and Conditioning for Basketball   .5-3
PEVW 104XABC  Women's Varsity Cross Country   .5-3
PEVW 121XABC  Training and Conditioning for Softball   .5-3
PEVW 124XABC  Training and Conditioning for Soccer   .5-3
PEVW 141XABC  Training and Conditioning for Volleyball .5-3
PHSCI 180  Conceptual Physical Science: Hands On Approach 4
THETR 114  Script Analysis 3
THETR 135  Rehearsal and Performance 3  2
THETR 136  Rehearsal and Performance 4  2
THETR 154  Dance Rehearsal & Performance 3  2
THETR 168  Dance Rehearsal & Performance 4  2
THETR 176  Modern Dance 4  1
Same as: PEC 149
THETR 196  Stage Management 3

Courses re-reviewed and approved as UC Transferable:

- CHEM 143  Introductory College Chemistry  5  Note: There is a delay in ASSIST system's report update. While ASSIST understands that CHEM 143 has been approved as a four-unit course effective SU15, this report populates pulling current course data, which is why the unit values are reflected as such. This data will update in ASSIST once our new proposals become active.
- CHEM 142,143 and 150 combined: maximum credit, one course. No credit for 142,143 or 150 if taken after 101
- CHEM 150  Exploring Our Chemical Environment 3  Note: There is a delay in ASSIST system's report update. While ASSIST understands that CHEM 143 has been approved as a three-unit course effective SU15, this report populates pulling current course data, which is why the unit values are reflected as such. This data will update in ASSIST once our new proposals become active.

MATH 105  Structure of Mathematics 1  4  Note: There is a delay in ASSIST system's report update. While ASSIST understands that CHEM 143 has been approved as a three-unit course effective SU15, this report populates pulling current course data, which is why the unit values are reflected as such. This data will update in ASSIST once our new proposals become active.

MATH 106  Structure of Mathematics 2  4  Note: There is a delay in ASSIST system's report update. While ASSIST understands that CHEM 143 has been approved as a three-unit course effective SU15, this report populates pulling current course data, which is why the unit values are reflected as such. This data will update in ASSIST once our new proposals become active.

Courses approved as UC Transferable, but will not appear on the TCA because they are Variable Topics:

ART 194  Art Independent Study A  1
ART 195  Art Independent Study B  2
ART 196  Art Independent Study C  3

Courses not approved as UC Transferable:
TUTOR 100  Introduction to General Tutoring   1
No Comparable course

Courses which require additional review or campus action: NONE

Courses removed by the college:
ART 181  Basic Photography 1  1.5
ART 182  Basic Photography 2  1.5

Jennifer Forsberg
University of California Office of the President
Student Affairs/Transfer Articulation Analyst
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Oakland, CA 94607
(510) 987-0907

Course Activity Report

On 10/07/14, MATH 106 and MATH 106 proposals came before the Curriculum Committee and were approved with rationales stating “periodic review.” The department was asked to provide more robust rationales for the changes made in anticipation of increased scrutiny from the CCCCO. They obliged and their revised rationales follow.

MATH 105  Structure of Mathematics 1 (9/23/14)  3 (previously 4)
Revised Rationale
Revised in order to bring this course into better alignment with state norms. Content was compared to the newly available C-ID descriptor to ensure alignment, and unit values of similar courses across the state were evaluated.

MATH 106  Structure of Mathematics 2 (9/23/14)  3 (previously 4)
Revised Rationale
Revised in order to bring this course into better alignment with state norms. Content was compared to the newly available C-ID descriptor to ensure alignment, and unit values of similar courses across the state were evaluated.

The following course actions took place to reconcile course records for the upcoming catalog and academic year.

BUSAD 208  Introduction to International Business   3
Effective: Immediately
Modification: CLOs
Rationale: Course proposal was updated at the 03/04/14 Curriculum meeting, however the CLOs still needed revision. L. Kropp provided revisions to OAW Chair, which were approved at the 11/07/14 OAW meeting. They appear here for the purpose of the committee’s record and have been updated in CurricUNET and Datatel.

BUSAD 218  Business Law   4
Effective: Immediately
Modification: CLOs
Rationale: Course proposal was updated at the 03/04/14 Curriculum meeting, however the CLOs still needed revision. L. Kropp provided revisions to OAW Chair, which were subsequently approved at the 11/07/14 OAW meeting. They appear here for the purpose of the committee’s record and have been updated in CurricUNET and Datatel.
NURSE 272  Nursing Process: Geriatric Nursing (10/7/14)  1
Proposal Type: New Credit Course
Effective: Upon CCCCO Approval
Correction: Course title
Rationale: Course proposal was submitted with an incomplete course title. CurricUNET has been corrected.

NURSE 273  Nursing Process: Maternal-Child Nursing (10/7/14)  6½
Proposal Type: New Credit Course
Effective: Upon CCCCO Approval
Correction: Course title
Rationale: Course proposal was submitted with an incomplete course title. CurricUNET has been corrected.

IV. COURSE CONSENT AGENDA

(None)

V. COURSE DISCUSSION AGENDA

INACTIVATIONS

ANSC 379  Small Animal Medicine & Behavior  2
Proposal Type: Inactivation
Effective: Summer 2015 Expedited
Correction: Course title
Rationale: To ensure accuracy of catalog information for 2015-2016

INACTIVATE
Rationale: This course is no longer a part of the vet tech or animal science curriculum.
Articulation Status: (none)
General Education Status (none)
Program Impact:
- Stand-Alone

NURSE 260  Nursing Process: Pharmacology  2
Proposal Type: Inactivation
Effective: Summer 2015 Expedited
Rationale: To ensure accuracy of catalog information for 2015-2016

INACTIVATE
Rationale: The course is being inactivated because the nursing faculty have revised curriculum and created a new course numbering system. This course will be replaced with NURSE 270 which was approved by the Curriculum Committee at the 9/9/2014 meeting. Faculty are also requesting summer 2015 effective date for catalog purposes
Articulation Status: Transfers to CSU
General Education Status (none)
Program Impact:
- Stand-Alone
NURSE 261  Nursing Process; Fundamentals  8
CCCO Proposal Type: Inactivation
Effective: Summer 2015 Expedited
Rationale: To ensure accuracy of catalog information for 2015-2016
INACTIVATE
Rationale: Course is being inactivated because the Nursing faculty have revised curriculum and
created a new course numbering system. This course will be replaced with NURSE 271, which
was approved by Curriculum Committee at 10/7/14 meeting. Faculty are also requesting Summer
2015 effective date for catalog purposes.
Articulation Status: Transfers to CSU
General Education Status (none)
Program Impact:
- Associate Degree Nursing Program Curriculum (for RN) A.S. Degree

NURSE 262  Nursing Process: Skills  ½ Unit
CCCO Proposal Type: Inactivation
Effective: Summer 2015 Expedited
Rationale: To ensure accuracy of catalog information for 2015-2016
INACTIVATE
Rationale: ADN Nursing faculty propose combining NURSE262, NURSE263 and NURSE264.
These courses will be combined into NURSE 273. Expedited Effective Summer 2015. NURSE262
should not appear in the next catalog for 2015-2016
Articulation Status: Transfers to CSU
General Education Status (none)
Program Impact:
- Associate Degree Nursing Program Curriculum (for RN) A.S. Degree

NURSE 263  Nursing Process: Maternity  4
CCCO Proposal Type: Inactivation
Effective: Summer 2015 Expedited
Rationale: To ensure accuracy of catalog information for 2015-2016
INACTIVATE
Rationale: ADN Nursing faculty propose combining NURSE 262, NURSE 263 and NURSE 264.
These courses will be combined into NURSE 273. Expedited Effective Summer 2015. NURSE 262
should not appear in the next catalog for 2015-2016
Articulation Status: Transfers to CSU
General Education Status (none)
Program Impact:
- Associate Degree Nursing Program Curriculum (for RN) A.S. Degree

NURSE 264  Nursing Process: Pediatrics  4½
CCCO Proposal Type: Inactivation
Effective: Summer 2015 Expedited
Rationale: To ensure accuracy of catalog information for 2015-2016
INACTIVATE
Rationale: ADN Nursing faculty propose combining NURSE 262, NURSE 263 and NURSE 264.
These courses will be combined into NURSE 273. Expedited Effective Summer 2015.
Articulation Status: Transfers to CSU
General Education Status (none)
Program Impact:
- Associate Degree Nursing Program Curriculum (for RN) A.S. Degree
NURSE 265  Nursing Process: Medical-Surgical  6
CCCCCO Proposal Type: Inactivation
Effective: Summer 2015 Expedited
Rationale: To ensure accuracy of catalog information for 2015-2016
INACTIVATE
Rationale: The course is being inactivated because the nursing faculty have revised curriculum
and created a new course numbering system. This course will be replaced with NURSE 275 which
was approved by the Curriculum Committee at the 10/7/2014 meeting. Faculty are also requesting
summer 2015 effective date for catalog purposes.
Articulation Status: Transfers to CSU
General Education Status (none)
Program Impact:
- Associate Degree Nursing Program Curriculum (for RN) A.S. Degree
- Nursing: LVN to ADN Upgrade A.S. Degree

NURSE 266  Nursing Process: Mental Health  4
CCCCCO Proposal Type: Inactivation
Effective: Summer 2015 Expedited
Rationale: To ensure accuracy of catalog information for 2015-2016
INACTIVATE
Rationale: Course is being inactivated because the Nursing faculty have revised curriculum and
created a new course numbering system. This course will be replaced with NURSE 274, which
was approved by Curriculum Committee at 10/7/14 meeting. Faculty are also requesting Summer
2015 effective date for catalog purposes.
Articulation Status: Transfers to CSU
General Education Status (none)
Program Impact:
- Associate Degree Nursing Program Curriculum (for RN) A.S. Degree
- Nursing: LVN to ADN Upgrade A.S. Degree

NURSE 267  Nursing Process – Adv. Medical – Surgical  11
CCCCCO Proposal Type: Inactivation
Effective: Summer 2015 Expedited
Rationale: To ensure accuracy of catalog information for 2015-2016
INACTIVATE
Rationale: Course is being inactivated because the Nursing faculty have revised curriculum and
created a new course numbering system. This course will be replaced with NURSE 276 and 277,
which are slated for the 11/18/14 Curriculum Committee meeting agenda. Contingent on approval
of NURSE 276 and 277, this course should be inactivated. Faculty are also requesting Summer
2015 effective date for catalog purposes.
Articulation Status: Transfers to CSU
General Education Status (none)
Program Impact:
- Associate Degree Nursing Program Curriculum (for RN) A.S. Degree
- Nursing: LVN to ADN Upgrade A.S. Degree
MODIFICATIONS

AG  115  Introduction to Agricultural Education & Careers  1
CCCCO Proposal Type: Non-Substantial Change
Effective: Summer 2016
MODIFY outcomes, content, typical assignments, methods of instruction, methods of evaluation
Rationale: Periodic update.
Enrollment Restrictions: (none)
Distance Education Status: (none)
Materials Fee Status: (none)
Articulation Status: Transfers to CSU
C-ID Status: (none)
General Education Status: Maintaining (MJC Guidance)
Program Impact:
- Agricultural Science A.S. Degree
- Agriculture Business A.S. Degree
- Agriculture: Sales, Service A.S. Degree
- Agriculture: Sales, Service Technician Certificate of Achievement
- Animal Science A.S. Degree
- Artificial Insemination Technician Certificate of Achievement
- Commercial Floristry Technician Certificate of Achievement
- Crop Science A.S. Degree
- Environmental Horticultural Science A.S. Degree
- Forestry A.S. Degree
- Forestry Technician Certificate of Achievement
- Fruit Science A.S. Degree
- Landscape Design Certificate of Achievement
- Landscape and Park Maintenance Certificate of Achievement
- Mechanized Agriculture A.S. Degree
- Mechanized Agriculture Technician Certificate of Achievement
- Nursery Production Certificate of Achievement
- Poultry Science A.S. Degree
- Recreational Land Management A.S. Degree
- Recreational Land Management Certificate of Achievement
- Soil Science A.S. Degree

AG  120  Introduction to Agriculture Education  2
CCCCO Proposal Type: Non-Substantial Change
Effective: Summer 2016
MODIFY outcomes, content, typical assignments, methods of instruction, methods of evaluation, textbooks
Rationale: Periodic update.
Enrollment Restrictions: (none)
Distance Education Status: (none)
Materials Fee Status: (none)
Articulation Status: Transfers to CSU
C-ID Status: (none)
General Education Status: (none)
Program Impact:
- Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable)
AG 130  Agriculture Education Early Field Experience  2
CCCO Proposal Type: Non-Substantial Change
Effective: Summer 2016
MODIFY outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks
Rationale: Periodic review.
Enrollment Restrictions: (none)
Distance Education Status: (none)
Materials Fee Status: (none)
Articulation Status: Transfers to CSU
C-ID Status: (none)
General Education Status: (none)
Program Impact:
- Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable)

AGEC 200  Agricultural Accounting and Analysis  3
CCCO Proposal Type: Non-Substantial Change
Effective: Summer 2016
MODIFY outcomes, objectives, content, typical assignments, methods of evaluation, textbooks
Rationale: Course is scheduled in Spring 2014 curriculum review matrix. As per past email from Mark Anglin, AGEC 200 should be submitted for CID AG-AB 128.
Enrollment Restrictions: (none)
Distance Education Status: (none)
Materials Fee Status: (none)
Articulation Status: Transfers to CSU
C-ID Status: AGEC 200: requesting C-ID AGAB 128 (3 units)
General Education Status: (none)
Program Impact:
- Agricultural Science A.S. Degree
- Agriculture: Sales, Service A.S. Degree
- Agriculture: Sales, Service Technician Certificate of Achievement
- Animal Science A.S. Degree
- Artificial Insemination Technician Certificate of Achievement
- Commercial Floristry Technician Certificate of Achievement
- Crop Science A.S. Degree
- Dairy Science A.S. Degree
- Environmental Horticultural Science A.S. Degree
- Forestry A.S. Degree
- Forestry Technician Certificate of Achievement
- Fruit Science A.S. Degree
- Heavy Machinery Management Certificate of Achievement
- Landscape and Park Maintenance Certificate of Achievement
- Mechanized Agriculture A.S. Degree
- Nursery Production Certificate of Achievement
- Poultry Science A.S. Degree
- Recreational Land Management Certificate of Achievement
- Recreational Land Management A.S. Degree
- Soil Science A.S. Degree
- University Preparation, Emphasis in Agricultural Sciences A.S. Degree
**AGEC 210**  
**Elements of Agricultural Economics**  
**CCCGO Proposal Type:** Non-Substantial Change  
**Effective:** Summer 2016  
**MODIFY** outcomes, objectives, typical assignments, methods of instruction, textbooks, requisite skills  
**Rationale:** Course is being updated to align with C-ID descriptor. Will submit AGEC 210 for AG-AB 124 alignment once approved by curriculum committee. Content was modified and textbook was updated.  
**Enrollment Restrictions:** Maintaining (A) Students are strongly advised to be enrolled in or to have satisfactorily completed MATH 70 or qualification by the MJC assessment process.  
**Distance Education Status:** (none)  
**Materials Fee Status:** (none)  
**Articulation Status:** Transfers to CSU, UC  
**C-ID Status:** Requesting C-ID AGAB 124 (3 units)  
**General Education Status:** Approved for (MJC-GE: B)(CSU-GE: D2)(IGETC: 4B)  
**Program Impact:**  
- Agricultural Science A.S. Degree  
- Agriculture Business A.S. Degree  
- Agriculture: Sales, Service A.S. Degree  
- Agriculture: Sales, Service Technician Certificate of Achievement  
- Animal Science A.S. Degree  
- CSU General Education Pattern Certificate of Achievement  
- Commercial Floristry Technician Certificate of Achievement  
- Crop Science A.S. Degree  
- Environmental Horticultural Science A.S. Degree  
- Forestry A.S. Degree  
- Forestry Technician Certificate of Achievement  
- Fruit Science A.S. Degree  
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree  
- MJC-GE Pattern  
- Mechanized Agriculture A.S. Degree  
- Nursery Production Certificate of Achievement  
- Poultry Science A.S. Degree  
- Recreational Land Management A.S. Degree  
- Recreational Land Management Certificate of Achievement  
- Soil Science A.S. Degree  
- University Preparation, Emphasis in Agricultural Sciences A.S. Degree

**ANSC 224**  
**Dairy Feeds & Feeding**  
**CCCGO Proposal Type:** Non-Substantial Change  
**Effective:** Summer 2016  
**MODIFY** outcomes, objectives, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills  
**Rationale:** Course is being modified to revise CLOs and objectives and to update textbook.  
**Enrollment Restrictions:** (none)  
**Distance Education Status:** (none)  
**Materials Fee Status:** (none)  
**Articulation Status:** Transfers to CSU  
**C-ID Status:** (none)  
**General Education Status:** (none)  
**Program Impact:**  
- Artificial Insemination Technician Certificate of Achievement  
- Dairy Science A.S. Degree
AUTEC 200  
**Automotive Service Management**  
**CCCCO Proposal Type:** Non-Substantial Change  
**Effective:** Summer 2016  
**MODIFY** textbooks  
**Rationale:** Course is being updated to comply with the college curriculum review process; textbook was updated.  
**Enrollment Restrictions:** (none)  
**Distance Education Status:** (none)  
**Materials Fee Status:** (none)  
**Articulation Status:** Transfers to CSU  
**C-ID Status:** (none)  
**General Education Status:** (none)  
**Program Impact:**  
- Autobody/Refinishing A.S. Degree  
- Automotive Brakes and Suspension Certificate of Achievement (pending CCCCO approval)  
- Automotive Engines and Transmissions Certificate of Achievement  
- Automotive Service Certificate of Achievement (pending CCCCO approval)  
- Automotive Technician A.S. Degree

AUTEC 311  
**Basic Automotive Systems**  
**CCCCO Proposal Type:** Non-Substantial Change  
**Effective:** Summer 2016  
**MODIFY** outcomes, content, typical assignments, methods of instruction, textbooks  
**Rationale:** Course is being updated to comply with the college curriculum review process; textbook was updated and minor revisions were made to methods of instruction and assignments.  
**Enrollment Restrictions:** (none)  
**Distance Education Status:** (none)  
**Materials Fee Status:** Maintaining fee of $27  
**Articulation Status:** Not a transfer level course  
**C-ID Status:** (none)  
**General Education Status:** (none)  
**Program Impact:**  
- Automotive Brakes and Suspension Certificate of Achievement (pending CCCCO approval)  
- Automotive Diagnosis Certificate of Achievement (pending CCCCO approval)  
- Automotive Engines and Transmissions Certificate of Achievement  
- Automotive Maintenance Certificate of Achievement (pending CCCCO approval)  
- Automotive Service Certificate of Achievement (pending CCCCO approval)  
- Automotive Technician Certificate of Achievement  
- Automotive Technician A.S. Degree  
- Maintenance Mechanic Certificate of Achievement
**AUTEC 317**  
**Auto Heating & Air Conditioning**  
CCCO Proposal Type: Non-Substantial Change  
Effective: Summer 2016  
**MODIFY** content, typical assignments, textbooks  
**Rationale:** Course is being updated to comply with the college curriculum review process; textbook has been updated.  
**Enrollment Restrictions:** Maintaining (P) Satisfactory completion of AUTEC 311 or AGM 241  
Distance Education Status: (none)  
Materials Fee Status: Maintaining fee of $32  
Articulation Status: Not a transfer level course  
C-ID Status: (none)  
General Education Status: (none)  
**Program Impact:**  
- Advanced Heavy Equipment Technician Certificate of Achievement  
- Automotive Maintenance Certificate of Achievement (pending CCCCO approval)  
- Automotive Service Certificate of Achievement (pending CCCCO approval)  
- Automotive Technician A.S. Degree  
- Automotive Technician Certificate of Achievement  
- Maintenance Mechanic Certificate of Achievement

**AUTEC 319**  
**A8: Engine Performance**  
CCCO Proposal Type: Non-Substantial Change  
Effective: Summer 2016  
**MODIFY** content, methods of instruction  
**Rationale:** Course is being updated to comply with the college curriculum review process; minor revision to methods of instruction with removal of one entry that referred to an assignment.  
**Enrollment Restrictions:** Maintaining (P) Satisfactory completion of AUTEC 36, and (C) Concurrent enrollment in or satisfactory completion of AUTEC 369  
Distance Education Status: (none)  
Materials Fee Status: Maintaining fee of $20  
Articulation Status: Not a transfer level course  
C-ID Status: (none)  
General Education Status: (none)  
Program Impact:  
- Automotive Diagnosis Certificate of Achievement (pending CCCCO approval)  
- Automotive Maintenance Certificate of Achievement (pending CCCCO approval)  
- Automotive Technician A.S. Degree  
- Automotive Technician Certificate of Achievement  
- Maintenance Mechanic Certificate of Achievement

**AUTEC 320**  
**L1: Advanced Engine Performance**  
CCCO Proposal Type: Non-Substantial Change  
Effective: Summer 2016  
**MODIFY** methods of instruction  
**Rationale:** Course is being updated to comply with college curriculum review process; minor revisions to course title and methods of instruction.  
**Enrollment Restrictions:** Maintaining (P) Satisfactory completion AUTEC 319  
Distance Education Status: (none)  
Materials Fee Status: Maintaining fee of $30  
Articulation Status: Not a transfer level course  
C-ID Status: (none)  
General Education Status: (none)  
**Program Impact:**  
- Automotive Diagnosis Certificate of Achievement (pending CCCCO approval)  
- Automotive Technician Certificate of Achievement  
- Automotive Technician A.S. Degree
AUTEC 321  A5: Brakes Systems  
CCCCO Proposal Type: Non-Substantial Change  
Effective: Summer 2016
MODIFY objectives, content, typical assignments, methods of instruction, textbooks 
Rationale: Course is being updated to comply with the college curriculum review process; textbook was updated and methods of instruction were revised. 
Enrollment Restrictions: Maintaining (P) Satisfactory completion of AUTEC 311 
Distance Education Status: (none) 
Materials Fee Status: Maintaining fee of $40 
Articulation Status: Not a transfer level course 
C-ID Status: (none) 
General Education Status: (none) 
Program Impact: 
- Autobody/Refinishing A.S. Degree 
- Automotive Brakes and Suspension Certificate of Achievement (pending CCCCO approval) 
- Automotive Maintenance Certificate of Achievement (pending CCCCO approval) 
- Automotive Service Certificate of Achievement (pending CCCCO approval) 
- Automotive Technician Certificate of Achievement 
- Maintenance Mechanic Certificate of Achievement

AUTEC 322  A4: Steering, Suspension and Alignment  
CCCCO Proposal Type: Non-Substantial Change  
Effective: Summer 2016
MODIFY textbooks 
Rationale: Course is being updated to comply with the college curriculum review process; textbook was updated. 
Enrollment Restrictions: Maintaining (P) Satisfactory completion of AUTEC 311 
Distance Education Status: (none) 
Materials Fee Status: Maintaining fee of $25 
Articulation Status: Not a transfer level course 
C-ID Status: (none) 
General Education Status: (none) 
Program Impact: 
- Autobody/Refinishing A.S. Degree 
- Automotive Brakes and Suspension Certificate of Achievement (pending CCCCO approval) 
- Automotive Maintenance Certificate of Achievement (pending CCCCO approval) 
- Automotive Service Certificate of Achievement (pending CCCCO approval) 
- Automotive Technician Certificate of Achievement 
- Automotive Technician A.S. Degree 
- Maintenance Mechanic Certificate of Achievement
AUTEC 323  A2: Automatic Transmission & Transaxles  3½
CCOCO Proposal Type: Non-Substantial Change
Effective: Summer 2016
MODIFY typical assignments, textbooks
Rationale: Course is being updated to comply with the college curriculum review process; textbook was updated.
Enrollment Restrictions: Maintaining (P) Satisfactory completion of AUTEC 311
Distance Education Status: (none)
Materials Fee Status: Maintaining fee of $20
Articulation Status: Not a transfer level course
C-ID Status: (none)
General Education Status: (none)
Program Impact:
- Automotive Engines and Transmissions Certificate of Achievement
- Automotive Maintenance Certificate of Achievement (pending CCCCO approval)
- Automotive Service Certificate of Achievement (pending CCCCO approval)
- Automotive Technician Certificate of Achievement
- Automotive Technician A.S. Degree
- Maintenance Mechanic Certificate of Achievement

AUTEC 324  A3: Manual Transmissions & Drive Axles  3½
CCOCO Proposal Type: Non-Substantial Change
Effective: Summer 2016
MODIFY outcomes, content, textbooks
Rationale: Due for periodic review.
Enrollment Restrictions: Maintaining (P) Satisfactory completion of AUTEC 311
Distance Education Status: (none)
Materials Fee Status: Maintaining fee of $25
Articulation Status: Not a transfer level course
C-ID Status: (none)
General Education Status: (none)
Program Impact:
- Automotive Engines and Transmissions Certificate of Achievement
- Automotive Maintenance Certificate of Achievement (pending CCCCO approval)
- Automotive Service Certificate of Achievement (pending CCCCO approval)
- Automotive Technician Certificate of Achievement
- Automotive Technician A.S. Degree
- Maintenance Mechanic Certificate of Achievement
AUTEC 368  Automotive Electricity/Electronic Systems 1  3½

CCCO Proposal Type: Non-Substantial Change
Effective: Summer 2016
MODIFY content, typical assignments, methods of instruction, textbooks
Rationale: Course is being updated to comply with the college curriculum review process; minor
revisions only - textbook was updated and one entry in Methods of Instruction that referred to
assignments was removed.
Enrollment Restrictions: Maintaining (C) Concurrent enrollment in or satisfactory completion of
AUTEC 311
Distance Education Status: (none)
Materials Fee Status: Maintaining fee of $43.66
Articulation Status: Not a transfer level course
C-ID Status: (none)
General Education Status: (none)
Program Impact:
- Automotive Brakes and Suspension Certificate of Achievement (pending CCCCO approval)
- Automotive Diagnosis Certificate of Achievement (pending CCCCO approval)
- Automotive Engines and Transmissions Certificate of Achievement
- Automotive Maintenance Certificate of Achievement (pending CCCCO approval)
- Automotive Service Certificate of Achievement (pending CCCCO approval)
- Automotive Technician Certificate of Achievement
- Automotive Technician A.S. Degree
- Maintenance Mechanic Certificate of Achievement

AUTEC 369  A6: Automotive Electricity 2  4

CCCO Proposal Type: Non-Substantial Change
Effective: Summer 2016
MODIFY methods of instruction, textbooks
Rationale: Course is being updated to comply with the college curriculum review process; textbook was updated and methods of instruction were revised.
Enrollment Restrictions: Maintaining (P) Satisfactory completion of AUTEC 368
Distance Education Status: (none)
Materials Fee Status: Maintaining fee of $30
Articulation Status: Not a transfer level course
C-ID Status: (none)
General Education Status: (none)
Program Impact:
- Automotive Diagnosis Certificate of Achievement (pending CCCCO approval)
- Automotive Maintenance Certificate of Achievement
- Automotive Service Certificate of Achievement (pending CCCCO approval)
- Automotive Technician Certificate of Achievement
- Automotive Technician A.S. Degree
- Maintenance Mechanic Certificate of Achievement
AUTEC 373  
**Clean Air Car Course**  
**CCCCO Proposal Type:** Non-Substantial Change  
**Effective:** Summer 2016  
**MODIFY** outcomes, objectives, typical assignments, methods of instruction, textbooks  
**Rationale:** Course is being updated to comply with the college curriculum review process; textbooks field and methods of instruction were revised.  
**Enrollment Restrictions:** Maintaining (P) Satisfactory completion of AUTEC 320 and (A) Before enrolling in this course, students are strongly advised to contact the instructor teaching the class.  
**Distance Education Status:** (none)  
**Materials Fee Status:** Maintaining fee of $10  
**Articulation Status:** Not a transfer level course  
**C-ID Status:** (none)  
**General Education Status:** (none)  
**Program Impact:**  
- Automotive Diagnosis Certificate of Achievement (pending CCCCO approval)

CLDDV 292  
**Math & Science Curriculum for Young Children**  
**CCCCO Proposal Type:** Reactivate/Non-Substantial Change  
**Effective:** Fall 2015  
**Expedited!** To facilitate Workforce Training demands  
**Rationale for Expedited Approval:** Child development professionals are required to complete additional coursework after earning their certificates/degrees to maintain the Child Development Permit. Students who complete the program need additional certificate applicable courses to keep current.  
**REACTIVATE/MODIFY** enrollment restrictions, outcomes, content, typical assignments, methods of instruction, methods of evaluation, textbooks  
**Rationale:** We are reactivating this course, which was inactivated during the budget crunch, in order to meet the Master Teacher Certificate requirements, and the Intervention certificate and to provide professional development for child development majors. Modifications have been made to content, objectives, methods of instruction, methods of evaluation, assignments, requisites, and textbooks.  
**Enrollment Restrictions:** Removing (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50, CLDDV 103, or (CLDDV 104 and CLDDV 105.)  
**Distance Education Status:** (none)  
**Materials Fee Status:** (none)  
**Articulation Status:** Transfers to CSU  
**C-ID Status:** (none)  
**General Education Status:** (none)  
**Program Impact:**  
- Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable)
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>CCCC Proposal Type</th>
<th>Effective</th>
<th>Rationale for Expedited Approval</th>
<th>Enrollment Restrictions</th>
<th>Distance Education Status</th>
<th>Materials Fee Status</th>
<th>Articulation Status</th>
<th>General Education Status</th>
<th>Program Impact</th>
</tr>
</thead>
<tbody>
<tr>
<td>EMS 389</td>
<td>Emergency Medical Technician 1 – Clinical</td>
<td>Non-Substantial Change</td>
<td>Summer 2015</td>
<td>Expedited: To avoid loss of program accreditation</td>
<td>Maintaining (P) Satisfactory completion of EMS 350, and (C) Concurrent enrollment in EMS 390</td>
<td>(none)</td>
<td>Maintaining fee of $35</td>
<td>(none)</td>
<td>(none)</td>
<td>- Emergency Medical Services Certificate of Achievement</td>
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<td>- Fire Science A.S. Degree</td>
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<td>- Fire Science Certificate of Achievement</td>
</tr>
<tr>
<td>EMS 390</td>
<td>Emergency Medical Technician 1</td>
<td>Non-Substantial Change</td>
<td>Summer 2015</td>
<td>Expedited: To comply with newly revised code or law</td>
<td>Maintaining (L) Enrollment limited to students who can demonstrate completion of basic First Aid and CPR (Healthcare Provider level) from the American Heart Association or National Safety Council, or Professional Rescuer level from the American Red Cross. Students must also provide certification of completion of a 40-hour First Responder course that meets State of California Fire Marshal training level, and Requesting (C) Concurrent enrollment in EMS 389</td>
<td>(none)</td>
<td>(none)</td>
<td>(none)</td>
<td>(none)</td>
<td>- Emergency Medical Services Certificate of Achievement</td>
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<td>- Fire Science A.S. Degree</td>
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<td>- Fire Science Certificate of Achievement</td>
</tr>
</tbody>
</table>
**ENSCI 108  Environmental Conservation**

**CCC CO Proposal Type:** Non-Substantial Change  
**Effective:** Summer 2016  
**Rationale:** Course is being updated to add DE component. Methods of instruction, methods of evaluation, and objectives were modified. Textbook was also updated and books that are no longer used were deleted.

**Enrollment Restrictions:** (none)  
**Distance Education Status:** Requesting (Online, Mixed Modalities)  
**Materials Fee Status:** (none)  
**Articulation Status:** Transfers to CSU, UC  
**C-ID Status:** (none)  
**General Education Status:** Approved for (MJC-GE: A)(CSU-GE: B2)(IGETC: 5B)  
**Program Impact:**  
- CSU General Education Pattern Certificate of Achievement  
- Forestry A.S. Degree  
- Forestry Technician Certificate of Achievement  
- General Studies, Emphasis in Natural Sciences A.A. Degree  
- MJC-GE Pattern

**NURSE 276  Nursing Process: Advanced Medical-Surgical**  
(Previously NURSE 267)

**CCC CO Proposal Type:** Substantial Change  
**Effective:** Summer 2015 Expedited!  
**Rationale for Expedited Approval:** Course proposal was initially submitted by 2015-2016 deadline  
**Rationale:** Course within nursing program changing to align with TMC. Course number and unit value changing.

**Enrollment Restrictions:** Requesting: (L) Enrollment limited to students accepted into the ADN program. Removing (P) Satisfactory completion of NURSE 265 and NURSE 266, and (C) NURSK 800  
**Distance Education Status:** Maintaining (Teleclass)  
**Materials Fee Status:** Increasing fee from $80 to $251  
**Articulation Status:** Transfers to CSU  
**General Education Status:** (none)  
**Program Impact:**  
- Nursing: Associate Degree Nursing Program (RN) A.S. Degree  
- Nursing: LVN to ADN (RN) Advanced Placement Pathway
PEVM 130  Men’s Varsity Tennis  3

CCCCO Proposal Type: Non-Substantial Change
Effective: Summer 2016
MODIFY outcomes, objectives, typical assignments, methods of instruction, methods of evaluation
Rationale: Periodic review to update and meet current curriculum standards.
Enrollment Restrictions: (none)
Distance Education Status: (none)
Materials Fee Status: (none)
Articulation Status: Transfers to CSU, UC
C-ID Status: (none)
General Education Status: Approved for (MJC Activities)
Program Impact:
- Physical Education A.A. Degree

NEW COURSES

NURSE 277  Nursing Process: Leadership and Preceptorship  4

CCCCO Proposal Type: New Credit Course
Effective: Upon CCCCO approval
Rationale for Expedited Approval: Course proposal was initially submitted by 2015-2016 deadline
ADOPT
Rationale: Course within nursing program changing to align with TMC. Course number and unit value changing.
Enrollment Restrictions: Requesting (P) Satisfactory completion of NURSE 276
Distance Education Status: (none)
Materials Fee Status: (none)
Articulation Status: Transfers to CSU
General Education Status: (none)
Program Impact:
- Nursing: Associate Degree Nursing Program (RN) A.S. Degree
- Nursing: LVN to ADN (RN) Advanced Placement Pathway

DE (DISTANCE EDUCATION) ONLY PROPOSALS

(NONE)

VI. PROGRAM NOTIFICATION AGENDA

CCCCO Approvals: Programs

(None)
Program Activity

MODIFY: Early Intervention Program

C: Early Interventionist  24

MODIFY: Award title

Effective: Summer 2015

Rationale: Revisions reflect changes initiated by department in 2009, which included inactivation of Early Intervention Assistant 1 and renaming of Early Intervention Assistant 2 to Early Interventionist. While other revisions were proposed, requisite state paperwork was not completed which prevented implementation of the proposed changes. However, the inactivation of Early Intervention Assistant 1 left the second title in the series with an erroneous title. This title was corrected at the CCCCO in Summer 2014 following the advice of the CCCCO.

MODIFY: Art History Program

AA-T: Art History  18-20

CCCCO Application: Non-Substantial Change

MODIFY: List B requirements

Effective: Upon CCCCO Approval

Rationale: Recent revisions to the AA-T in Art History included “or” statements which are redundant in List B. The department would like them to be removed. Per R. Stevenson, “the "or"s for Art History are redundant, since List B is a 3 unit requirement, only requiring one of those courses. Both "or"s (one on each form) could be removed in this case.”

MODIFY: Studio Arts Program

AA-T: Studio Arts  24

CCCCO Application: Non-Substantial Change

MODIFY: requirements

Effective: Upon CCCCO Approval

Rationale: Recent revisions to the COT for the AA-T in Art History neglected to include “or” statements. The department would like them to be added at to the COT. Per R. Stevenson, all three "or"s are in the right place on the CurricUNET template. They should be added to the COT on file in the CCC Inventory between ART 147 and ART 148 and between ART 170 and ART 173.
Program learning outcomes for the following programs were modified in CurricUNET

(None)

VII. PROGRAM CONSENT AGENDA

(None)

VIII. PROGRAM DISCUSSION AGENDA

Application for Approval - New Credit Programs (Formerly the CCC-501)

(NONE)

Substantial Changes to an Approved Credit Program (Formerly the CCC-510)

(NONE)

Non-Substantial Changes to Approved Program or Change of Active–Inactive Status (Formerly the CCC-511)

MODIFICATIONS

(NONE)

INACTIVATIONS

(NONE)

Program Changes that do not require Chancellor’s Office Notification/Application for Approval

<table>
<thead>
<tr>
<th>MODIFY</th>
<th>Spanish Program</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>AA: Spanish 24</td>
</tr>
<tr>
<td></td>
<td>CCCCCO Application: Non-Substantial Change</td>
</tr>
<tr>
<td>MODIFY</td>
<td>program learning outcomes</td>
</tr>
<tr>
<td>Effective: Summer 2015 Expedited! To ensure accuracy of catalog information for students.</td>
<td></td>
</tr>
<tr>
<td>Rationale: The Spanish department has decided to reduce the number of PLOs to assess for the AA: Spanish (from 17 to 3).</td>
<td></td>
</tr>
</tbody>
</table>

1. Communicate orally in Spanish in real-life situations at an intermediate proficiency level.
2. Communicate in writing in Spanish at an intermediate proficiency level with minimal errors in grammar, spelling, and mechanics.
3. Explain main ideas and compose simple narratives about various cultural materials produced in Spanish.
IX. STANDING REPORTS

1. Transfer Model Curriculum (Associate Degrees for Transfer) B. Adams
2. C-ID R. Cranley
3. CurricUNET Implementation/Issues B. Adams/L. Miller
4. Outcomes Assessment Workgroup (OAW) K. Ennis/E. Kerr
5. AB 86 and SB1070 Legislation P. Mendez

X. UNFINISHED BUSINESS

Action Items


Informational Items

1. CurricUNET Training for Deans and Representatives B. Adams

XI. NEW BUSINESS

Action Items

1. Curriculum Committee Mission B. Adams

Informational Items

(NONE)

XII. PUBLIC COMMENT
I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, a motion to modify the order of the agenda to accommodate guests was approved.

II. APPROVAL OF MINUTES

Hearing no objections, the minutes of October 21, 2014 were approved.

III. COURSE NOTIFICATION AGENDA

CLARIFICATION OF 09/23/14 MOTION REGARDING PROCESS

M. Morales was present to clarify the intent of his motion on 09/23/2014 regarding Curriculum Committee process. B. Adams had also documented the process that exists in anticipation that it might go forward to the Academic Senate if the Course Proposal Justification form was approved later in the meeting. She presented a working document called “Curriculum Review Process” to illustrate the process under current discussion.

M. Morales acknowledged that past practice has allowed for courses with identified issues to be withdrawn for the purpose of improving the proposal without the committee taking any formal action. He noted that such instances suggest that the course proposal never existed, and technically, should not appear on the minutes. That process has worked, and continues to work efficiently.

He noted there currently is no process to delineate what happens to a course proposal that is withdrawn from the agenda with specific recommendations for improvement, but upon resubmission, the proposal does not incorporate the recommendations. What does the committee do? No formal process currently exists for such scenarios.

His motion served to initiate development of an equitable process for those scenarios, but did not serve to stop the informal process of withdrawing courses to reconcile issues. His ultimate goal was to make the process more efficient in doing so. His motion would simply create a clear procedure (Course Justification Proposal now in draft form) for those scenarios wherein the course proposal comes back without the committee’s concerns addressed.

In accordance with the Ralph M. Brown Act and SB 751, minutes of the MJC Curriculum committee record the votes of all committee members as follows. (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.
CCC CO COURSE APPROvals

(NONE)

Course Activity Report

Hearing no objections, the committee was notified of the following corrections to the record.

The Curriculum Committee minutes and CurricUNET approvals from 10/07/2014 did not fully accurately reflect the intentions of the faculty for the following courses due to a system issue.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Proposal Type</th>
<th>Date</th>
<th>Rationale</th>
</tr>
</thead>
<tbody>
<tr>
<td>CMPGR 213</td>
<td>Applied Computer Graphics</td>
<td>Course Inactivation</td>
<td>10/07/2014</td>
<td>This ART 103 “course inactivation” proposal approved on 10/07/14 erroneously inactivated the CMPGR 213 iteration of the course in CurricUNET. The record needs to show that the departments did not intend to inactivate CMPGR 213 and the system needed to be corrected. CurricUNET was corrected on 10/29/14 by removing the cross-listing from the ART 103 course inactivation now “Approved-Awaiting Inactivation”.</td>
</tr>
<tr>
<td>ART 103</td>
<td></td>
<td>MODIFY course IDs, cross-listings (remove ART 103)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Original Rationale: The Art department no longer offers this course, and has no plans to do so in the foreseeable future. CMPGR 213 should continue on without a cross-listing with ART 103

Program Impact: - Art A.A. Degree

M/S/U (K. ENNIS, L. LANIGAN) to INACTIVATE ART 103

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Proposal Type</th>
<th>Date</th>
<th>Rationale</th>
</tr>
</thead>
<tbody>
<tr>
<td>CMPGR 219</td>
<td>Computer Graphics Portfolio Review</td>
<td>Course Inactivation</td>
<td>10/07/2014</td>
<td>This ART 119 “course inactivation” proposal approved on 10/07/14 erroneously inactivated the CMPGR 219 version of the course in CurricUNET. The record needs to show that the departments did not intend to inactivate CMPGR 219 and that the system needed to be corrected. CurricUNET was corrected on 10/29/14 by removing the cross-listing from the ART 119 course inactivation now “Approved-Awaiting Inactivation”.</td>
</tr>
<tr>
<td>ART 119</td>
<td></td>
<td>MODIFY course IDs, cross-listings (remove ART 119)</td>
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</tr>
</tbody>
</table>

Original Rationale: The Art department no longer offers this course, and has no plans to do so in the foreseeable future. CMPGR 219 should continue on without a cross-listing with Art 119.

Program Impact: - Art A.A. Degree

M/S/U (K. ENNIS, L. LANIGAN) to INACTIVATE ART 119

Hearing no objections, the committee was notified of the following revised rationales

On 10/07/14, numerous Chemistry proposals came before the Curriculum Committee and were approved with rationales stating “periodic review.” The department was asked to provide more robust rationales for the changes made in anticipation of increased scrutiny from the CCCC O. They obliged and their revised rationales follow.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Revised Rationale</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHEM 101</td>
<td>General Chemistry 1</td>
<td>Periodic review. We carefully compared the CHEM 101 outline with CID CHEM 110 and ensured that all components were present. Textbooks were updated. Minor adjustments were made to content and objectives. Student learning outcomes were simplified and standardized across the collection of chemistry courses.</td>
</tr>
</tbody>
</table>
CHEM 102  General Chemistry 2 (10/07/14)  5
Revised Rationale Periodic review. The CHEM 102 outline was compared closely and adjusted according to the CID CHEM 120 outline. Textbooks were updated and minor adjustments were made to other aspects of the outline. Student learning outcomes were standardized across chemistry courses.

CHEM 142  Pre-General Chemistry (10/07/14)  3
Revised Rationale Periodic review. This course has been updated to include current textbooks, slight adjustments to objectives, content, and other components. The course continues to serve as an effective preparation for general chemistry for science majors (CHEM 101/102).

CHEM 143  Introductory College Chemistry (10/07/14)  4 (previously 5)
Revised Rationale This course has been carefully compared with the C-ID CHEM 101 and adjusted in order to be sure to incorporate all the necessary elements. In addition, the units and contact hours have been reduced to align with the 4-unit minimum for C-ID CHEM 101, allowing the college to obtain the Nursing Transfer Model that requires a 4-unit chemistry course.

CHEM 144  Fundamentals of Organic and Biochemistry (10/07/14)  4
Revised Rationale Periodic review. This course outline was compared with C-ID CHEM 102 to ensure that all components were addressed. Adjustments were made to ensure content coverage for this C-ID descriptor. Other course elements were updated as needed, such as textbooks, content and objectives.

CHEM 150  Exploring Our Chemical Environment (10/07/14)  3
Revised Rationale Periodic review. The course outline was compared with C-ID CHEM 100 and adjusted to ensure that all components were in alignment with the C-ID descriptor. Minor adjustments were made to other outline fields.

CHEM 164  Introductory Chemistry Laboratory (10/07/14)  2
Revised Rationale Periodic review. The course outline was reviewed and compared with the content in CHEM 150 and CHEM 142 to ensure that pairing either of these courses with CHEM 164 would serve as a lab science general education requirement for MJC students.

IV. COURSE CONSENT AGENDA

(None)
V. COURSE DISCUSSION AGENDA

INACTIVATIONS

THETR 156  Rehearsal and Performance in Comedy  2
CCCO Proposal Type: Inactivation
Effective: Summer 2015 Expedited
Rationale for Expedited Approval: To ensure accuracy of catalog offerings for 2015-2016
INACTIVATE
Rationale: Course is being inactivated because the course is no longer being offered. Rehearsal and Performance courses were created that align with C-ID.
Articulation Status: Transfers to CSU and UC
C-ID Status: Approved for CID THTR 191
General Education Status: Approved for (MJC Activities)
Program Status:
- Theatre A.A. Degree
- Theatre AA-T Degree
M/S/U (M. LYNCH, M. GARCIA) to INACTIVATE THETR 156

THETR 157  Rehearsal and Performance in Drama  2
CCCO Proposal Type: Inactivation
Effective: Summer 2015 Expedited
Rationale for Expedited Approval: To ensure accuracy of catalog offerings for 2015-2016
INACTIVATE
Rationale: Course is being inactivated because the course is no longer being offered. Rehearsal and Performance courses were created that align with C-ID.
Articulation Status: Transfers to CSU and UC
C-ID Status: Approved for CID THTR 191
General Education Status: Approved for (MJC Activities)
Program Status:
- Theatre A.A. Degree
- Theatre AA-T Degree
M/S/U (M. LYNCH, M. GARCIA) to INACTIVATE THETR 157

THETR 158  Rehearsal and Performance in Classical Theatre  2
CCCO Proposal Type: Inactivation
Effective: Summer 2015 Expedited
Rationale for Expedited Approval: To ensure accuracy of catalog offerings for 2015-2016
INACTIVATE
Rationale: Course is being inactivated because the course is no longer being offered. Rehearsal and Performance courses were created that align with C-ID.
Articulation Status: Transfers to CSU and UC
C-ID Status: Approved for CID THTR 191
General Education Status: Approved for (MJC Activities)
Program Status:
- Theatre A.A. Degree
- Theatre AA-T Degree
M/S/U (M. LYNCH, M. GARCIA) to INACTIVATE THETR 158
THETR 197  Broadway/Europe Theatre Travel

Proposal Type: Inactivation
Effective: Summer 2015 Expedited
Rationale for Expedited Approval: To ensure accuracy of catalog offerings for 2015-2016
INACTIVATE
Rationale: Course has not been offered since Spring 2009 and there are no plans to offer within the next two years.
Articulation Status: Transfers to CSU
C-ID Status: Approved for CID THTR 191
General Education Status: (none)
Program Status:
- Stand-Alone

M/S/U (M. LYNCH, M. GARCIA) to INACTIVATE THETR 197

MODIFICATIONS

ADJU 205  Community Relations

Proposal Type: Non Substantial Change
Effective: Summer 2016
MODIFY enrollment restrictions, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills
Rationale: Course is being updated for periodic review. An advisory was added and the textbook was updated.
Enrollment Restrictions: Requesting (A) Satisfactory completion of ADJU 201
Distance Education Status: Maintaining (Online)
Materials Fee Status: (none)
Articulation Status: Transfers to UC and CSU
C-ID Status: CID AJ 160 is available, but discipline faculty indicate they do not seek CID alignment at this time because the courses are not similar enough.
General Education Status: (none)
Program Impact:
- Administration of Justice AS-T Degree
- Administration of Justice A.S. Degree

M/S/U (M. LYNCH, M. GARCIA) to MODIFY ADJU 205
M/S/U (E. LUCAS, C. VAUGHN) to ADOPT REQUISITES for ADJU 205
M/S/U (E. LUCAS, E. KERR) to MAINTAIN DE for ADJU 205
AUBDY 301  Automotive Collision Repair 1  4 (previously 5)
Proposal Type: Substantial Change
Effective: Summer 2016
MODIFY units, hours, materials fee, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills
Rationale: Periodic review. Modifications reflect PLO assessments and Stanislaus Regional Transportation Advisory Committee recommendations
Enrollment Restrictions: Maintaining (A) Concurrent enrollment in AUBDY 321
Distance Education Status: (none)
Materials Fee Status: Increasing fee from $45 to $75
Articulation Status: (none)
C-ID Status: (none)
General Education Status (none)
Program Impact:
- Autobody/Collision Repair Certificate of Achievement
- Autobody/Refinishing Skills Recognition Award
- Autobody/Refinishing A.S. Degree
M/S/U (M. LYNCH, M. GARCIA) to MODIFY AUBDY 301
M/S/U (E. LUCAS, C. VAUGHN) to MAINTAIN REQUISITES for AUBDY 301
M/S/U (M. ADAMS, M. GARCIA) to MODIFY FEE for AUBDY 301

AUBDY 302  Automotive Collision Repair 2  4 (previously 5)
Proposal Type: Substantial Change
Effective: Summer 2016
MODIFY units, hours, materials fee, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills.
Rationale: Periodic review. Modifications reflect PLO assessments and Stanislaus Regional Transportation Advisory Committee recommendations.
Enrollment Restrictions: Maintaining (P) Satisfactory completion of AUBDY 301
Distance Education Status: (none)
Materials Fee Status: Increasing fee from $50 to $75
Articulation Status: (none)
C-ID Status: (none)
General Education Status (none)
Program Impact:
- Autobody/Collision Repair Certificate of Achievement
- Autobody/Refinishing A.S. Degree
M/S/U (M. LYNCH, M. GARCIA) to MODIFY AUBDY 302
M/S/U (E. LUCAS, C. VAUGHN) to MAINTAIN REQUISITES for AUBDY 302
M/S/U (M. ADAMS, M. GARCIA) to MODIFY FEE for AUBDY 302
### AUBDY 303  
**Automotive Collision Repair 3**  
**Proposal Type:** Non Substantial Change  
**Effective:** Summer 2016  
**Rationale:** Periodic review. Modifications reflect PLO assessments and Stanislaus Regional Transportation Advisory Committee recommendations.  
**Enrollment Restrictions:** Maintaining (P) Satisfactory completion of AUBDY 302  
**Distance Education Status:** (none)  
**Materials Fee Status:** Increasing fee from $50 to $75  
**Articulation Status:** (none)  
**C-ID Status:** (none)  
**General Education Status**  
**Program Impact:**  
- Autobody/Collision Repair Certificate of Achievement  
- Autobody/Refinishing A.S. Degree  

M/S/U (M. LYNCH, M. GARCIA) to **MODIFY AUBDY 303**  
M/S/U (E. LUCAS, C. VAUGHN) to **MAINTAIN REQUISITES for AUBDY 303**  
M/S/U (M. ADAMS, M. GARCIA) to **MODIFY FEE for AUBDY 303**

### AUBDY 321  
**Automotive Spray Refinishing 1**  
**Proposal Type:** Substantial Change  
**Effective:** Summer 2016  
**Rationale:** Periodic review. Modifications reflect PLO assessments and Stanislaus Regional Transportation Advisory Committee recommendations.  
**Enrollment Restrictions:** Requesting (A) concurrent enrollment in AUBDY 301.  
**Distance Education Status:** (none)  
**Materials Fee Status:** Increasing fee from $35 to $75  
**Articulation Status:** (none)  
**C-ID Status:** (none)  
**General Education Status**  
**Program Impact:**  
- Autobody/Collision Repair Certificate of Achievement  
- Autobody/Refinishing A.S. Degree  
- Autobody/Refinishing Skills Recognition Award  

M/S/U (M. LYNCH, M. GARCIA) to **MODIFY AUBDY 321**  
M/S/U (E. LUCAS, C. VAUGHN) to **ADOPT REQUISITES for AUBDY 321**  
M/S/U (M. ADAMS, M. GARCIA) to **MODIFY FEE for AUBDY 321**
AUBDY 322  Automotive Spray Refinishing 2  4 (previously 3)
Proposal Type: Substantial Change
Effective: Summer 2016
MODIFY units, hours, materials fee, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills
Rationale: Periodic review. Modifications reflect PLO assessments and Stanislaus Regional Transportation Advisory Committee recommendations.
Enrollment Restrictions: Maintaining (P) Satisfactory completion of AUBDY 321 and AUBDY 301.
Distance Education Status: (none)
Materials Fee Status: Increasing fee from $50 to $75
Articulation Status: (none)
C-ID Status: (none)
General Education Status: (none)
Program Impact:
- Autobody/Collision Repair Certificate of Achievement
- Autobody/Refinishing Skills Recognition Award
- Autobody/Refinishing A.S. Degree
M/S/U (M. LYNCH, M. GARCIA) to MODIFY AUBDY 322
M/S/U (E. LUCAS, C. VAUGHN) to MAINTAIN REQUISITES for AUBDY 322
M/S/U (M. ADAMS, M. GARCIA) to MODIFY FEE for AUBDY 322
CLDDV 173 Autism: Overview and Treatment
Proposal Type: Non Substantial Change
Effective: Fall 2015 Expedited
Rationale for Expedited Approval: Child development professionals are required to complete additional coursework after earning their certificates/degrees to maintain the Child Development Permit. Students who complete the program need additional certificate applicable courses to keep current.

REACTIVATE/MODIFY outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation
Rationale: We are reactivating this course, which was inactivated during the budget crunch, in order to meet the Master Teacher Certificate requirements, and the Intervention certificate and to provide professional development for child development majors.

Enrollment Restrictions: (none)
Distance Education Status: (none)
Materials Fee Status: (none)
Articulation Status: Transfers to CSU
C-ID Status: (none)
General Education Status (none)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable)

CLDDV 173 and CLDDV 291 pulled for discussion by M. Adams due to concerns that this course and CLDDV 291 did not provide a comparable transfer course in CurricUNET. If the course is being proposed for reactivation, shouldn’t this be provided? This was an interesting question, since the committee does not frequently see reactivated courses. B. Adams explained that the CCCCO does not require evidence of comparable CSU courses when reactivating. R. Cranley explained that course titles can vary so widely in disciplines that it is difficult to isolate a comparable course on title alone, but noted she had found two that seemed similar after a lengthy ASSIST search. Since this was a new issue, it seemed that it might benefit the committee to have a policy on transfer status in the instance of reactivation. CSU EO 167 establishes that transferability is locally determined so long as the college observes criteria for transfer level courses established within the Executive Order.

M/S/U (R. CRANLEY, L. HATCH) to establish a Curriculum Committee policy wherein, in the instance a department is reactivating a transfer-level course, CSU TRANSFERABILITY will be automatically reinstated, and the department will not be required to supply evidence of comparable CSU courses in CurricUNET following similar policy for course updates. It remains that reactivated courses will still require routine approval processes for UC TRANSFER requests and MJC-GE, CSU-GE, and IGETC PATTERN placement.

M/S/U (L. HATCH, E. MAKI) to MODIFY CLDDV 173
M/S/U (M. LYNCH, P. MENDEZ) to EXPEDITE MODIFICATIONS of CLDDV 173
CLDDV 291  Creative Activities for Young Children  3
Proposal Type: Non Substantial Change
Effective: Fall 2015 Expedited!

Rationale for Expedited Approval: Child development professionals are required to complete additional coursework after earning their certificates/degrees to maintain the Child Development Permit. Students who complete the program need additional certificate applicable courses to keep current.

REACTIVATE/MODIFY enrollment restrictions, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, requisite skills

Rationale: We are reactivating this course, which was inactivated during the budget crunch, in order to meet the Master Teacher Certificate requirements, and the Intervention certificate and to provide professional development for child development majors.

Enrollment Restrictions: Maintaining (A) Satisfactory completion of ENGL 50; Removing (A) Satisfactory completion of CLDDV 103 or (CLDDV 104 and CLDDV 105)

Distance Education Status: (none)

Materials Fee Status: (none)

Articulation Status: Transfers to CSU

C-ID Status: (none)

General Education Status (none)

Program Impact:

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable)

CLDDV 173 and CLDDV 291 pulled for discussion by M. Adams. See notes on CLDDV 193 for issues on CSU transferability. This course was also pulled due to the fact that the fourth Method of Instruction contained more than one method of instruction. The group agreed and revised the item during the meeting by separating the group into unique items on the list of Methods. He also was concerned with CSU transferability for CLDDV 291 and CLDDV 173. See notes on CLDDV 173.

M/S/U (L. HATCH, E. MAKI) to MODIFY CLDDV 291

M/S/U (E. LUCAS, C. VAUGHN) to REINSTATE REQUISITES for CLDDV 291

M/S/U (M. LYNCH, P. MENDEZ) to EXPEDITE MODIFICATIONS of CLDDV 291
FAMLF 131  Family Relationships  3
Proposal Type:  Non Substantial Change
Effective:  Fall 2015 Expedited  To avoid loss of course articulation
Rationale for Expedited Approval:  Course is seriously out of compliance and has not been updated since it was rolled into Curricunet.
MODIFY DE modalities, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks
Rationale:  Periodic review for course compliance. We would like to add an online and hybrid modality.
Enrollment Restrictions:  (none)
Distance Education Status:  Requesting: Mixed Modalities/Hybrid, Online
Materials Fee Status:  (none)
Articulation Status:  Transfers to CSU and UC
C-ID Status:  (none)
Program Impact:
- CSU-GE Certificate of Achievement
- General Studies, Emphasis in Language and Rationality A.A. Degree
- MJC-GE Pattern
M/S/U (M. LYNCH, M. GARCIA) to MODIFY FAMLF 131
M/S/U (E. LUCAS, E. KERR) to ADOPT DE for FAMLF 131
M/S/U (L. HATCH, M. LYNCH) to MODIFY PLACEMENT OF FAMLF 131 on GE PATTERN(S)
Request to EXPEDITE FAMLF 131 pulled for discussion by R. Cranley due to concerns that the rationale for expediting would suggest that there is an issue with articulation, but she was not able to confirm this. The rationale showed that there are concerns about compliance underscoring the need to expedite. L. Miller clarified that effective date does not drive compliance, the curriculum committee review date does. The department needs DE modalities implemented. B. Adams noted that DE implementation is not one of the categories recommended in best practices, but perhaps the college should evaluate the current list of options to see if more are appropriate.
M/S/C (M. GARCIA, P. MENDEZ) to EXPEDITE MODIFICATIONS of FAMLF 131
14 AYES
3 NAYS (M. Garcia, K. Ennis, R. Cranley)
0 ABSTENTIONS

PE 105  Defensive Football Theory  2
CCCCO Proposal Type:  Non Substantial Change
Effective:  Summer 2015 Expedited
Rationale for Expedited Approval:  Course proposal met the deadline for 2015-2016 approvals.
MODIFY outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation
Rationale:  Periodic review
Enrollment Restrictions:  (none)
Distance Education Status:  (none)
Materials Fee Status:  (none)
Articulation Status:  Transfers to CSU, UC
C-ID Status:  (none)
General Education Status  (none)
Program Impact:
- Physical Education A.A. Degree
M/S/U (M. LYNCH, M. GARCIA) to MODIFY PE 105
M/S/U (M. LYNCH, P. MENDEZ) to EXPEDITE MODIFICATIONS of PE 105

11  Curriculum Committee Minutes – November 4, 2014
### NEW COURSES

<table>
<thead>
<tr>
<th>Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Proposal Type</th>
<th>Effective</th>
<th>Rationale</th>
<th>Enrollment Restrictions</th>
<th>Distance Education Status</th>
<th>Materials Fee Status</th>
<th>Articulation Status</th>
<th>General Education Status</th>
<th>C-ID Status</th>
<th>Program Impact</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANTHR 191</td>
<td>Anthropology of the Colorado Plateau</td>
<td>3</td>
<td>New Credit Course</td>
<td>Upon CCCCO approval</td>
<td>ADOPT</td>
<td></td>
<td></td>
<td>(none)</td>
<td>Transfers to CSU</td>
<td>(none)</td>
<td>(none)</td>
<td>Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable) M/S/U (M. LYNCH, M. GARCIA) to ADOPT ANTHR 191</td>
</tr>
<tr>
<td>HE 112</td>
<td>Introduction to Public Health</td>
<td>3</td>
<td>New Credit Course</td>
<td>Upon CCCCO approval</td>
<td>ADOPT</td>
<td></td>
<td></td>
<td>(none)</td>
<td>Transfers to CSU Requesting UC</td>
<td>Requesting (MJC-GE: B, E) (CSU-GE: D7, E)</td>
<td>(draft descriptor in progress)</td>
<td>Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable) M/S/U (M. LYNCH, M. GARCIA) to ADOPT HE 112 M/S/U (E. LUCAS, E. KERR) to ADOPT DE for HE 112 M/S/U (L. HATCH, M. LYNCH) to PLACE HE 112 on GE PATTERN(S)</td>
</tr>
</tbody>
</table>
**HIST 193 ABC**

**Independent Studies in History**

**CCCCO Proposal Type:** New Credit Course

**Effective:** Upon CCCCO Approval

**ADOPT**

**Rationale:** New independent studies course is being proposed because HIST 199 will be inactive effective Summer 2014. Changes are being made because of repeatability changes to independent studies courses.

**Enrollment Restrictions:** Requesting (L) Enrollment limited to students who receive instructor approval of completed Independent Study proposal.

**Distance Education Status:** (none)

**Materials Fee Status:** (none)

**Transfer Status:** Transfers to CSU

**C-ID Status:** (none)

**General Education Status**

Program Impact:

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable)

HIST 193 ABC pulled for discussion by P. Mendez due to concerns that the course as written seemed to be more of a traditional course than what is customarily seen in an Independent Study format. Other concerns were raised, such as the lack of clarity on how the course content varies by unit value completed. B. Newell explained that the course is designed to dovetail with CSU Stanislaus, and that the different unit value is related to the length of the paper the student is required to write. R. Cranley noted that she had questions, and sought the approved Independent Study form to help guide her inquiry but could not find it. M. Robles explained that it was located in the division offices or on PiratesNet. R. Cranley requested that it be placed on the curriculum website, and L. Miller agreed to facilitate this. One member commented that the content of the outline was too specific for Independent Study. Would a student have the ability to come to any history instructor and ask to complete a project of his or her own choosing, such as a research paper? E. Kerr spoke on behalf of the History department to report that the other department faculty members are not in support of this proposal. They are not opposed to the content of the proposal; in fact, they believe it should be a course, but not an independent study course. She explained that the department’s culture has always been that, if a faculty member wants to propose a course, regardless of the department’s opinion, that individual should have the right to bring it before the curriculum committee for consideration.

M/S/C (L. HATCH, M. GARCIA) to CALL THE QUESTION (to stop debate, 2/3 majority of 17 votes required – 12 of 17)

**Motion Passed:**

13 AYES

3 NAYS (M. Adams, R. Cranley, D. Gilbert)

1 ABSTENTION (N. Gopal)

M/S/FAILED(C. VAUGHN, E. LUCAS) to ADOPT HIST 193 ABC

**Motion Failed:**

2 AYES (M. Garcia, K. Ennis)

8 NAYS (P. Mendez, R. Cranley, C. Vaughn, L. Hatch, E. Kerr, H. Duarte, M. Robles, E. Maki)


**DE (DISTANCE EDUCATION) ONLY PROPOSALS**
NURSE 272

Geriatric Nursing  1

CCCCO Proposal Type: (Not Applicable)

Effective: Summer 2015 Expedited

Rationale for Expedited Approval: DE-only proposal is requesting Summer 2015 approval so it aligns with approval date for the course proposal.

DE ONLY

Rationale: Course was approved on 10/07/14 without a DE addendum, however, the department had intended to develop one.

Distance Education Status: Requesting (Teleclass)
Transfer Status: Transfers to CSU
C-ID Status: (none)

General Education Status (none)

Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable)

During discussion of blanket approval of Distance Education addenda, M. Adams asked for a definition of the term “teleclass”, and the answer given was: a class session that meets at the same time in two different locations (e.g. MJC and Columbia), with an instructor and instructional materials being broadcast live to the students gathered at the other location. Because of the physical distance that separates the instructor and students, this course configuration still warrants a distance education addenda and review process.

M/S/U (E. LUCAS, E. KERR) to MODIFY DE for NURSE 272

NURSE 273

Maternal-Child Nursing  6 ½

CCCCO Proposal Type: (Not Applicable)

Effective: Summer 2015 Expedited

Rationale for Expedited Approval: DE-only proposal is requesting Summer 2015 approval so it aligns with approval date for the course proposal.

DE ONLY

Rationale: Course was approved on 10/07/14 without a DE addendum; however, the department had intended to develop one.

Distance Education Status: Requesting (Teleclass)
Articulation Status: Transfers to CSU
General Education Status (none)

Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable)

M/S/U (E. LUCAS, E. KERR) to MODIFY DE for NURSE 273

VI. PROGRAM NOTIFICATION AGENDA

CCCCO Approvals: Programs

(Nothing)

Program Activity

(Nothing)

Program learning outcomes for the following programs were modified in CurricUNET
VII. PROGRAM CONSENT AGENDA

(None)

VIII. PROGRAM DISCUSSION AGENDA

Application for Approval - New Credit Programs (Formerly the CCC-501)  
(NONE)

Substantial Changes to an Approved Credit Program (Formerly the CCC-510)

**MODIFY**: MASTER TEACHER PROGRAM

Certificate of Achievement: Master Teacher in Infant-Toddler Development and Programs  
**MODIFY**: Add new award in existing program (created from an existing award, "C: Master Teacher"), program structure, required courses, elective courses (new), program learning outcomes  
**Effective**: Upon CCCCO Approval  
**Rationale**: Revisions to bring the certificate into alignment with recent course changes.  
*M/S/U (L. HATCH, C. VAUGHN) to APPROVE MODIFICATIONS to C: Master Teacher in Infant-Toddler Development and Programs*

Non-Substantial Changes to Approved Program or Change of Active–Inactive Status (Formerly the CCC-511)

**MODIFICATIONS**

(NONE)

**INACTIVATIONS**

**MODIFY**: GEOGRAPHY PROGRAM  
A.A.: University Preparation, Emphasis in Geography  
**INACTIVATE**  
**Effective**: Summer 2015  
**Rationale**: The department faculty wanted to inactivate this award upon approval of the ADT in Geography  
**Rationale for Expedited Approval**: To ensure accuracy of catalog offerings for 2015-2016  
*M/S/U (L. HATCH, C. VAUGHN) to INACTIVATE AA: University Preparation, Emphasis in Geography*

Program Changes that do not require Chancellor’s Office Notification/Application for Approval

(None)
IX. STANDING REPORTS

1. Transfer Model Curriculum (Associate Degrees for Transfer)  
   B. Adams

   There are no new ADT approvals to report. The TMC for Economics is available, but there is no requirement to build it since there is no existing economics award on record for MJC, therefore there is no 18-month “timer” to complete it. B. Adams has built the COT (Chancellor’s Office Template) for the award, which will make it easier to put the award forward when/if the Economics faculty wish to do so. E. Kerr indicated the division thought the new Economics faculty member might be approached next semester about creating the award, as this is his first semester. B. Adams reminded the committee that the ADT in Chemistry is not yet available at the Chancellor’s Office. The local TMC Plan and Progress chart will also be updated so that it makes distinction between new TMCs and existing TMCs.

2. C-ID  
   R. Cranley

   The C-ID system is down for maintenance until November 6, 2014. Presently, MJC has 140 courses approved for C-ID. She commended Dave DeGroot, Articulation Officer at Alan Hancock College for being a solid advocate for issues being encountered in the development and maintenance of ADTs. He has been asking excellent questions on the unclear fate of self-certified ADTs that have not been developed in areas where there is an existing award by the December 31 deadline. What will happen to those campuses and existing awards? There have been no answers.

3. CurricUNET Implementation/Issues  
   B. Adams/L. Miller

   Governet “issue” tickets have been submitted for the spell-check feature, the DE addendum, and the fact that ENGL 162 course outline report generates an error.

4. Outcomes Assessment Workgroup (OAW)  
   K. Ennis/E. Kerr

   The group has not met, but will meet on Friday, November 7, 2014. There will be a report at the November 18 meeting.

5. AB 86 and SB1070 Legislation  
   P. Mendez

   AB86 planning meetings are continuing and the Consortium has completed the October 31, 2014 report. According to our Hanover Research Group there are 58,000 individuals in the Stanislaus Mother Lode Region, aged 18-49 with no high school education. The research also indicates that 84% of 18-49 year olds without a post-secondary education are not currently enrolled in school. In our Region 5 (Central Valley and Mother Lode Colleges) enrollment in adult education programs served 5.6% of the eligible population in 2008-09 to 2.6% in 2013-14. Recent information indicates that the Governor is looking at moving funding forward to facilitate FY2015-16 further planning or implementation. Dialog in AB86 and SB1070 circles is moving from broad discussion to special topics in Basic Skills, ESL, CTE/Apprenticeship and Disability Services. The biggest concern for the AB86 Consortium and adult education partners across the state has been the 500 million dollar line item being in the 2015-16FY proposed budget to maintain the current base funding for these programs. For this reason, stakeholders are asking for an extension of the planning period. Why is this so? As a college, our perspective has been normally focused on higher education and preparing students to be ready for college. AB86 is asking community colleges to also review fundamental and deeper issues within the community, and work with partners in assisting adult learners. The October 31, 2014 report is being drafted and vetted. P. Mendez hopes to distribute it to the college by the end of the week.
X. UNFINISHED BUSINESS

Action Items

1. Curriculum Review Process
   B. Adams
   B. Adams opened discussion noting that the earlier item on clarification of M. Morales 09/23/14 motion would play a role in this item as well. This topic is now twofold; it involves the “Course Proposal Justification Form” now in development, as well as the Curriculum Review process itself. She prefaced discussion noting that the Academic Senate asked that the committee come to resolution on this topic at this meeting, so that it can approve any process and form at the 11/06/14 Academic Senate meeting.

Curriculum Review Process Document
The committee started by looking at the Curriculum Review Process document and revised it to close the loop on hypothetical scenarios with unresolved course proposals. Specifically, it refined the process to determine what should happen in the instance that a course update proposal is sent back to the author, then resubmitted to the committee with the Course Proposal Justification form and process complete, and is still not approved by the Committee. What happens to the course? Does it revert to the prior iteration of the course? And if so, how does this affect compliance? Ultimately, the group agreed to the following language:

MJC Curriculum Committee
Curriculum Review Process

The following procedure will be followed when a course is pulled for discussion at a curriculum committee meeting.

1. Course is pulled for discussion at meeting.
2. Item(s) is resolved at meeting or withdrawn at meeting (with no objections) and brought back at a future meeting after the rep and author have revised. The course is approved and the Course Justification Proposal Form does not need to be completed.
3. Item(s) cannot be resolved at the meeting or at a future meeting after the rep and author have revised. The Committee does not approve the course and requests the Course Justification Proposal Form is completed. The Curriculum Co-Chair unlocks the course proposal for editing purposes.
4. Author completes Course Justification Proposal Form and attaches to CNET course proposal.
5. Course proposal is placed on next available Curriculum Committee meeting agenda for discussion.
6. If the course proposal is approved, the course is moved through the approval stream for completion of implementation process.
7. If the course update proposal is not approved, the active compliant version stays in effect. In the event the course is not compliant, existing law and procedures apply.
8. If it is a new course proposal that isn’t approved, it may be brought back to the committee in the future with revisions addressing the concerns of the committee.

ITEM CONTINUES>
Course Proposal Justification Form
The committee also looked at the working draft of the Course Proposal Justification Form, and reviewed it to provide any further improvements. One member asked that Sections 3B4 – Support Data and 3B5 - Configuration of Contact Hours be flipped in order on the document, because information gleaned in one section informs the other. It was also asked that language under 3C—Narrative Justification make it clear that the process take into account student demographics and preparedness. Additionally, it was requested that language under Section 1—Course Proposal Questions/Concerns make it clear what policies are bearing influence on the proposal’s return. The form prompts were edited to accommodate these requests, and instructional language was provided to make it clear that the reason for a proposal’s return is commonly due to concerns about compliance with Title 5, ASCCC Course Outline of Record, and/or best practices.

M/S/U (E. Lucas, E. Maki) to forward the “CURRICULUM REVIEW PROCESS” document and “COURSE PROPOSAL JUSTIFICATION FORM” as a Curriculum Committee recommendation to the Academic Senate.

2. Proposed Advising Grid for 2015-2016 Catalog B. Adams
H. Louie was present to introduce and respond to inquiries about her drafted Advising Grid which she would like to appear in the 2015-2016 MJC catalog. She originally developed the grid to help students in her Guidance classes, but her colleagues found it useful when advising students. Some questions were asked and modest suggestions were made, but the committee was supportive.

M/S/U (M. Garcia, P. Mendez) to ADOPT and PLACE the PROPOSED ADVISING GRID in the 2015-2016 CATALOG

Informational Items

1. CurricUNET Training for Deans and Representatives B. Adams
This item definitely postponed until the next meeting.

XI. NEW BUSINESS

Action Items

1. Curriculum Committee Mission B. Adams
This item definitely postponed until the next meeting.

Informational Items

(NONE)

XII. PUBLIC COMMENT

M/S/U (E. Maki, E. Lucas) to adjourn at 5:02 PM
<table>
<thead>
<tr>
<th>Semester &amp; Course #</th>
<th>Name</th>
<th>Theory units</th>
<th>Clinical units</th>
<th>Semester &amp; Course #</th>
<th>Name</th>
<th>Theory units</th>
<th>Clinical units</th>
<th>Changes</th>
<th>Requisites</th>
</tr>
</thead>
<tbody>
<tr>
<td>1&lt;sup&gt;st&lt;/sup&gt;</td>
<td>N260 Pharmacology</td>
<td>2</td>
<td>0</td>
<td>1&lt;sup&gt;st&lt;/sup&gt;</td>
<td>N270 Pharmacology</td>
<td>2</td>
<td>0</td>
<td>New course number.</td>
<td>C: Concurrent enrollment in NURSK 800. LOE: Limited to students who have been accepted into the Associate Degree Nursing Program.</td>
</tr>
<tr>
<td></td>
<td>N261 Fundamental</td>
<td>4</td>
<td>4</td>
<td></td>
<td>N271 Fundamental</td>
<td>3 (-1u)</td>
<td>3.5 (-0.5u)</td>
<td>Decreased units, new course number.</td>
<td>Same as above</td>
</tr>
<tr>
<td>2&lt;sup&gt;nd&lt;/sup&gt;</td>
<td>N262 Skills</td>
<td>0</td>
<td>0.5</td>
<td></td>
<td>N272 Geriatric</td>
<td>0.5</td>
<td>0.5</td>
<td>New geriatric course.</td>
<td>Same as above</td>
</tr>
<tr>
<td></td>
<td>N263 Maternity</td>
<td>2.5</td>
<td>1.5</td>
<td></td>
<td>N273 Maternal Child</td>
<td>3 (-2 u)</td>
<td>3.5</td>
<td>Decreased units. Combined N262, N263 &amp; N264 to create a new course.</td>
<td>Same as above</td>
</tr>
<tr>
<td></td>
<td>N264 Pediatrics</td>
<td>2.5</td>
<td>2</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Same as above</td>
</tr>
<tr>
<td>3&lt;sup&gt;rd&lt;/sup&gt;</td>
<td>N265 Med-Surg</td>
<td>3</td>
<td>3</td>
<td>3&lt;sup&gt;rd&lt;/sup&gt;</td>
<td>N275 Med-Surg</td>
<td>3.5 (+0.5u)</td>
<td>3.5 (+0.5u)</td>
<td>Increased units, new course number.</td>
<td>Same as above</td>
</tr>
<tr>
<td></td>
<td>N266 Mental Health</td>
<td>3</td>
<td>1</td>
<td></td>
<td>N274 Mental Health</td>
<td>2 (-1 unit)</td>
<td>1</td>
<td>Decreased units, new course number.</td>
<td>Same as above</td>
</tr>
<tr>
<td>4&lt;sup&gt;th&lt;/sup&gt;</td>
<td>N267 Adv Med-Surg &amp; Preceptorship</td>
<td>4.5</td>
<td>6.5</td>
<td>4&lt;sup&gt;th&lt;/sup&gt;</td>
<td>N276 Adv Med-Surg</td>
<td>3 (0.5 unit)</td>
<td>3 (-0.5 unit)</td>
<td>Decreased units, new course number.</td>
<td>Same as above</td>
</tr>
<tr>
<td></td>
<td>N277 Preceptorship</td>
<td>1</td>
<td>3</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>New preceptorship course.</td>
<td>P: Satisfactory completion of NURSE 276. C: Concurrent enrollment in NURSK 800.</td>
</tr>
</tbody>
</table>

These courses will be inactivated (Summer 2015) when the new course numbers are activated for Fall 2015: N260, N261, N262, N263, N264, N265, N266, and N267.
Course Proposal
Justification Form

Overview
The Curriculum Committee is unable to resolve a given issue with this course. Your course has been pulled from a Curriculum Committee agenda during a meeting to address concerns/questions surrounding one or more course proposal element.

NOTE: This form may also be appended to a course proposal at the time of proposal submission by authoring discipline.
SECTION 1: Course Proposal Questions/Concerns

Elements within the CurricUNET “Course Checklist” areas of your course proposal raised questions/concerns at the Curriculum Committee meeting. Those elements, and the questions/concerns surrounding them are identified and described below.

Course Originator Instructions:
Please review this form with your representative, complete it, and attach it to the course proposal in CurricUNET in the Attached Files field. You are advised to attend the meeting at which this course proposal will be re-reviewed to answer any potential questions from the committee. Please note: All courses are required to complete Section 2, Course Impact Review.

Summary of Committee Concerns:
This proposal has been returned due to issues that can include, but are not limited to; compliance with Title 5, CCCC Course and Program Approval Handbook, ASCCC Course Outline of Record; and/or best practices. (Representative: Please give specific reasons the reason the proposal was returned here.)

- Checkbox 1: Course Cover
  - Department
  - Course Number:
  - Course Title
  - Proposed as Honors Course
  - DE Addendum
  - Disciplines
  - Cross-listed courses
  - Catalog description
  - Rationale:
  - Request for Expedited Approval
  - <CID request>:

- Area 3: Units/Hours
  - Units (if checked, complete Section 3)
  - Hours: (if checked, complete Section 3)
  - Unit Variability

- Area 4: Technical Details
  - Grading
  - Repeatability
  - Field Trip Requirement
  - Open-Entry/Open Exit
  - Materials Fee

- Area 5: Course Learning Outcomes (CLOs)

- Area 6: Methods of Evaluation
  - Formative Evaluation
  - Summative Evaluation

- Area 7: Objectives
  - Required Objectives
  - Recommended Objectives
  - Matching Assessments

- Area 8: Lab Objectives
  - Required Lab Objectives
  - Recommended Lab Objectives
  - Matching Lab Assessments

- Area 9: Content
  - Required Content
  - Recommended Content

- Area 10: Lab Content
  - Required Lab Content
  - Recommended Lab Content

- Area 11: Methods of Instruction

- Area 12: Assignments
  - Evidence of Appropriate Workload for Units
  - Evidence of Critical Thinking
Area 13: Distance Education
- Mixed Modalities/Hybrid
  - Description
  - Methods of Instruction
  - Appropriate student-instructor contact
  - Methods to achieve Course Objectives
  - Rationale for differing Methods of Evaluation
- Teleclass Addendum
  - Description
  - Methods of Instruction
  - Appropriate student-instructor contact
  - Methods to achieve Course Objectives
  - Rationale for differing Methods of Evaluation

- Online Modality Addendum
  - Description
  - Methods of Instruction in
  - Appropriate student-instructor contact
  - Methods to achieve Course Objectives
  - Rationale for differing Methods of Evaluation

Area 14: Texts and Other Readings
- Books
- Manuals
- Periodicals
- Other

Area 15: Requisite Skills

Area 16: Requisites/ Limits on Enrollment
- Prerequisites
  - Assessment Exists
  - Requisite Options
  - <New Content Review Process Options?>
  - Advisories
- Co-Requisites
  - Assessment Exists
  - Requisite Options
  - <New Content Review Process Options?>
- Limitations on Enrollment

Area 17: Comparable Courses

Area 18: General Education/Transfer
- MJC-GE Request/Status
- CSU-GE Request/Status
- IGETC Request/Status
- Guidance Request/Status
- Activities Request/Status

Area 19: Library
- Confirmation
- Special Concerns/Needs

Area 20: Attached Files
SECTION 2: Course Impact Review
Please review the impact of the course proposal on courses and programs across the curriculum.

2A: Course Level
Identify the course’s academic level:

- Basic Skills (1-49)
- ESL (01-49, 900-999)
- Associate Degree/Non-Transferable (50-99)
- Transfer/Baccalaureate Degree Level (100-299)
- Vocational, Assoc.Degree, Non-Transferable (300-399)
- Non-credit (800-999)

2B: Impact on Sequences
Review the impact of this proposal on prerequisite sequences. Review the Course Impact Report from CurricUNET to show any/all courses (and cross-listed courses) that require this course as a prerequisite:

<table>
<thead>
<tr>
<th>COURSE ID</th>
<th>TITLE</th>
<th>UNITS</th>
</tr>
</thead>
</table>

Not all are listed here, but review has taken place.

2C: Program and Award Impact
Review the impact of this course on program awards across the curriculum. To do so, review the Course Impact Report in CurricUNET to show what awards/breadth patterns include this course in requirements. Indicate whether course is part of any awards (program-applicable). Check all that apply:

- This is a stand-alone course, and therefore does not require 1D: Program-Applicable review.
- This course is program applicable because it is included in one or more awards/GE breadth patterns. Please check all that apply and continue to 1D: Program-Applicable Review.

- Skills Recognition(s)
- Certificate(s)
- Associate Degree(s)
- Associate Degree(s) for Transfer
- GE Breadth Pattern(s)

2D: Program-Applicable Courses
Please identify all program awards for which this course is required/elective.

<table>
<thead>
<tr>
<th>AWARD TYPE/GE PATTERN</th>
<th>TITLE / GE AREA CODE (e.g. B1)</th>
<th>OPTION (Awards only)</th>
</tr>
</thead>
<tbody>
<tr>
<td>AA</td>
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<td>REQ</td>
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<td>AA</td>
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<td>AA</td>
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<td>REQ</td>
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</tbody>
</table>

Not all awards are listed here, but program-impact review has taken place.
SECTION 3: Units/Hours Review

In the event that a course proposal has been returned to the originating faculty for unit value questions/concerns, please review and supply the following information, taking into account the following definitions*.

- **LECTURE HOURS/UNITS** (Ratio of in-class to homework hours is 1:2) An instructional method that primarily uses full-class or group content delivery. May include some small group work, presentations, and discussion.

- **LAB HOURS/UNITS** (Ratio of in-class to homework hours is 3:0) An instructional method where students primarily work independently or in groups to develop or practice skills in a laboratory, workshop, studio, court, field, or other specialized instructional space. Instructor supervised and directs activity at the student or small group level for most of the class period.

- **INTEGRATED LAB HOURS/UNITS** (Ratio of in-class to Homework Hours is 2:1) An instructional method where the instructor switches between lecture and lab instruction in the same class period and classroom.

*Definitions derived from multiple sources, including Title 5, PCAH. (Source: Napa Valley College Curriculum)

3A: Course Unit Overview

Please show how the unit values and modalities/hours are changing or unchanging with this proposal.

<table>
<thead>
<tr>
<th>PROPOSED COURSE VALUES</th>
<th>ACTIVE COURSE VALUES</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>UNITS</strong></td>
<td><strong>UNITS</strong></td>
</tr>
<tr>
<td>LECTURE hours (term)</td>
<td>LECTURE (term)</td>
</tr>
<tr>
<td>LAB hours (term)</td>
<td>LAB hours (term)</td>
</tr>
</tbody>
</table>

3B: State Norms

How does the course as proposed compare to courses across the State in terms of breadth and depth? Use CID-approved courses, other CIDs, ASSIST, CurricUSEARCH as resources to help answer this question. **NOTE:** Limit comparisons between colleges to those that have been reviewed in the last 5 years and have been C-ID approved if applicable. The reason for this is that old courses have not been reviewed under new standards and are out of compliance.

3B1: Transfer Institution Equivalent Course Unit Values (transfer-level courses only)

Please identify similar courses offered at target transfer institutions. Empty fields for a university will imply that no equivalent course is offered at that institution.

**“Highest Rate of Transfer” Schools: CSU System**

**CSU STANISLAUS** offers:
- Not applicable for major
- Course ID: 
- Articulation exists: Y N
  - **UNITS**
    - LECTURE hours (term)
    - LAB hours per term

**SACRAMENTO STATE** offers:
- Not applicable for major
- Course ID: 
- Articulation exists: Y N
  - **UNITS**
    - LECTURE hours (term)
    - LAB hours (term)

**FRESNO STATE** offers:
- Not applicable for major
- Course ID: 
- Articulation exists: Y N
  - **UNITS**
    - LECTURE hours (term)
    - LAB hours (term)

**CSU EAST BAY** offers:
- Not applicable for major
- Course ID: 
- Articulation exists: Y N
  - **UNITS**
    - LECTURE hours (term)
    - LAB hours (term)
“Highest Rate of Transfer” Schools: UC System

**UC DAVIS** offers:
- Not applicable for major
  - Course ID: [Title]
  - Articulation exists: Y N
  - **UNITS**
    - LECTURE hours (term)
    - LAB hours (term)

**UC MERCED** offers:
- Not applicable for major
  - Course ID: [Title]
  - Articulation exists: Y N
  - **UNITS**
    - LECTURE hours (term)
    - LAB hours (term)

**UC SANTA CRUZ** offers:
- Not applicable for major
  - Course ID: [Title]
  - Articulation exists: Y N
  - **UNITS**
    - LECTURE hours (term)
    - LAB hours (term)

**UC BERKELEY** offers:
- Not applicable for major
  - Course ID: [Title]
  - Articulation exists: Y N
  - **UNITS**
    - LECTURE hours (term)
    - LAB hours (term)

Target Institution(s) for Major or Articulation

**Major:**

(Other Institution) offers:
  - Course ID: [Title]
  - Articulation exists: Y N
  - **UNITS**
    - LECTURE hours (term)
    - LAB hours (term)

(Other Institution) offers:
  - Course ID: [Title]
  - Articulation exists: Y N
  - **UNITS**
    - LECTURE hours (term)
    - LAB hours (term)

(Other Institution) offers:
  - Course ID: [Title]
  - Articulation exists: Y N
  - **UNITS**
    - LECTURE hours (term)
    - LAB hours (term)
### 3B2: Community College Equivalent Course Unit Values

Please identify similar courses offered at community colleges. Typically these would be colleges within from the region or a region with similar demographics. Empty fields for a given school will imply that no equivalent course is offered at that institution. If you would like to include information beyond what is prompted below, please attach additional data and address in Section 3# Narrative, below.

<table>
<thead>
<tr>
<th>Course ID:</th>
<th>Title:</th>
<th>UNITS</th>
<th>LECTURE hours (term)</th>
<th>LAB hours per term</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>MERCED COLLEGE</strong> offers:</td>
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<td><strong>DELTA COLLEGE</strong> offers:</td>
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<td><strong>COLUMBIA COLLEGE</strong> offers:</td>
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<table>
<thead>
<tr>
<th>Course ID:</th>
<th>Title:</th>
<th>UNITS</th>
<th>LECTURE hours (term)</th>
<th>LAB hours (term)</th>
</tr>
</thead>
<tbody>
<tr>
<td>(Other Institution) offers:</td>
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### 3B3: C-ID Unit Value (transfer courses only):

C-ID descriptor unit "minimums" reflect the minimum number of units that CCC/CSU (DIG) discipline faculty have collegially agreed reflect the instructional time necessary to cover the content in the descriptor. The CID descriptor is assumed to be the essential or "minimum" content covered in a course to be eligible for C-ID. **CID Eligibility:**

- [ ] Yes, there is a C-ID available for this course: (CID )
  - [ ] MJC has been approved for this descriptor. It will expire on  .
  - [ ] MJC plans to request CID approval.

**CID Content Review**

Is the course attempting to cover more content than the C-ID descriptors detail? [ ] YES [ ] NO

If yes, please explain.
3B4: Configuration of Contact Hours

How does the configuration of modalities and contact hours compare to transfer universities and regional community colleges? Is the proposed format similar or dissimilar?

In this field, please explain, cite research and/or courses used for comparison.

(College Name) offers:
Course ID: Title:
UNITS
LECTURE hours (term)
LAB hours per term

(College Name) offers:
Course ID: Title:
UNITS
LECTURE hours (term)
LAB hours per term

3B5: Support Data

Provide support data demonstrating the measurable benefit described below in 3C: Narrative Justification.

MJC SUCCESS RATES: Provide success rates for the proposed MJC course to help justify the request for a higher than typical unit course. This information can be gleaned through your division office using the Section Detail Report.

<table>
<thead>
<tr>
<th>TERM</th>
<th>NO. OF SECTIONS OFFERED</th>
<th>COURSE ID</th>
<th>TITLE</th>
<th># ENROLLED STUDENTS AT CENSUS ACROSS SECTIONS</th>
<th># ENROLLED AT COURSE END DATE ACROSS SECTIONS</th>
<th>EARNED C or BETTER ACROSS SECTIONS</th>
</tr>
</thead>
<tbody>
<tr>
<td>SU12</td>
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<td>SU12</td>
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</table>

STATEWIDE/REGIONAL SUCCESS RATES (OPTIONAL): If there are statewide/regional success rates available or data you wish to provide for the comparable course to aid in review of the proposed course, attach any reports or supplemental data in Attached Files.

MANDATES:
Are there any mandates or regulations that justify the number of units as proposed for this course? Please identify and describe them here:

ASSESSMENT FINDINGS:
Are CLO assessments up-to-date for the proposed course? □ YES □ NO

Last Term Assessed: SU12

Are there outcomes assessment findings that support the course unit value as configured? Please explain:
3C: Narrative Justification
The following are typical considerations of the Curriculum Committee.

**STUDENT CONSIDERATIONS**
- Financial Aid
- Scheduling Flexibility
- Available course offerings
- Student demographics and preparedness
- Ability to persist toward identified goals
- Required instructor/student contact hours?
- Cost for enrollment/materials
- Total Contact Time plus Outside-of-Class Time
- Units Available for Degree/Transfer
- Eligibility for Priority Registration
- Ability to pursue more than one major
- Contact Time as it relates to student success
- Maintaining full-time status (12 units)

**INSTITUTIONAL CONSIDERATIONS**
- Articulation Considerations
- Scheduling Resources
- Budgetary Considerations

**EXTERNAL CONSIDERATIONS**
- California Community College Chancellor’s Office (CCCCO)
- Ed Code
- Title 5
- The Community

A) What is the need for and/or benefit of the proposed configuration of unit(s)/hours? Explain:

B) Is this benefit measurable? Explain.

3D: Alternative Approaches for Student Success
Have you considered alternative model programs or other approaches that might also yield positive outcomes at MJC?
☐ Yes ☐ No

Explain: