I. APPROVAL OF ORDER OF AGENDA

II. APPROVAL OF MINUTES

September 25, 2012

III. COURSE NOTIFICATION AGENDA

Because of extenuating circumstances encountered during scheduling, the VPI (S. Kincade) authorized expedited implementation of FSCI 328 for Spring 2013, instead of Summer 2013. The course was originally approved for SU 2013 implementation at the 01/17/12 meeting. The minutes of that meeting appear below.

FSCI 328 Investigation of Fires

3

Effective: Summer 2013 SPRING 2013

MODIFY: Units, hours face to face modalities, enrollment restrictions, content, methods of assessment

Enrollment Restrictions: Removing (P) Satisfactory completion of FSCI 301 with a minimum grade of C or better; Requesting: (A) before enrolling in this course, students are strongly advised to satisfactorily complete FSCI 301

Distance Education Status: None

Materials Fee Status: None

Articulation Status: Does not transfer

General Education Status: Not approved for GE

Rationale: Change unit value, from 4 to 3 units.

Program Impact:

1. Fire Science A.S. Degree
2. Fire Science Certificate of Achievement

W/S/U (J. SOLA, J. BEEBE) to MODIFY FSCI 328

W/S/U (E. MAKI, C. MULDER) to MODIFY ENROLLMENT RESTRICTIONS for FSCI 328

IV. COURSE CONSENT AGENDA

V. COURSE DISCUSSION AGENDA

INACTIVATIONS

AGM 310 Agricultural Welding

Effective: Summer 2013

INACTIVATE

Program Impact:

Stand Alone

PORTG 51 Introduction to Practical Portuguese 1

Effective: Summer 2013

2

3
**INACTIVATE**

Program Impact:
1. General Studies, Emphasis in Humanities A.A. Degree

**PORTG 52**

**Introduction to Practical Portuguese 2**

**Effective:** Summer 2013

**INACTIVATE**

Program Impact:
Stand Alone

**UPDATES**

**PLACEMENT OF COURSES IN DISCIPLINES:**

<table>
<thead>
<tr>
<th>Discourse</th>
<th>Course</th>
<th>Division</th>
<th>Credits</th>
<th>Update</th>
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</thead>
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<tr>
<td>MUSA 141</td>
<td>Beginning Guitar</td>
<td>Disciplines</td>
<td>1</td>
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</tr>
<tr>
<td></td>
<td>Proposed Discipline(s): MUSIC</td>
<td></td>
<td></td>
<td>Rationale for Disciplines: “Beginning Guitar requires the depth and breadth that comes with meeting the minimum qualifications for the discipline of MUSIC.”</td>
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<tr>
<td>MUSA 142</td>
<td>Guitar Enrichment</td>
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<td>Rationale for Disciplines: “Guitar Enrichment requires the depth and breadth that comes with meeting the minimum qualifications for the discipline of MUSIC.”</td>
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<td>MUSA 143</td>
<td>Guitar Advancement</td>
<td>Disciplines</td>
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<td>MUSA 144</td>
<td>Intermediate Guitar</td>
<td>Disciplines</td>
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<td>Rationale for Disciplines: “Intermediate Guitar requires the depth and breadth that comes with meeting the minimum qualifications for the discipline of MUSIC.”</td>
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<td>MUSA 145</td>
<td>Applied Guitar</td>
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<td>Rationale for Disciplines: “Applied Guitar requires the depth and breadth that comes with meeting the minimum qualifications for the discipline of MUSIC.”</td>
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<td>Guitar Orchestra</td>
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<td>Rationale for Disciplines: “Guitar Orchestra requires the depth and breadth that comes with meeting the minimum qualifications for the discipline of MUSIC.”</td>
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<tr>
<td>MUSG 101</td>
<td>Music Appreciation</td>
<td>Disciplines</td>
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<td></td>
<td>Proposed Discipline(s): MUSIC</td>
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<td></td>
<td>Rationale for Disciplines: “Music Appreciation requires the depth and breadth that comes with meeting the minimum qualifications for the discipline of MUSIC.”</td>
</tr>
</tbody>
</table>
**MODIFICATIONS/REACTIVATIONS**

**MUSG 102 World Music**

*Modify: Disciplines*

*Proposed Discipline(s): MUSIC*

*Rationale for Disciplines: “World Music requires the depth and breadth that comes with meeting the minimum qualifications for the discipline of MUSIC.”*

**MODIFICATIONS/REACTIVATIONS**

**ART 173 Digital Imaging for Photographers**

*Effective: Summer 2013*

*MODIFY: Description, repetitions, grading, hours/face to face modalities, content, methods of instruction, typical assignments, textbooks, objectives, methods of evaluation.*

*Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ART 170.*

*Distance Education Status: None*

*Materials Fee Status: Maintaining fee of $20*

*Articulation Status: Transfer to CSU and UC*

*Rationale: Major changes in software and some in overall curriculum. Important modification of lecture and lab unit values to reflect actual course objectives and content. Also periodic review.*

*Program Impact:*

1. Art A.A. Degree
2. Photography A.A. Degree Major

**BUSAD 230 Personal Finance**

*Effective: Summer 2013*

*MODIFY: Description, field trips, content, methods of instruction, typical Assignments, textbooks, learning goals, methods of Assessment.*

*Enrollment Restrictions:*

*Distance Education Status: Maintaining Online course; Mixed modalities/Hybrid (DE Approved at 09/25/12 meeting. No vote required.)*

*Materials Fee Status: None*

*Articulation Status: Transfer to CSU*

*Rationale: Requesting: (MJC-GE: E) (CSU-GE: E)*

*Program Impact:*

1. Accounting Certificate of Achievement

**BUSAD 248 Introduction to Business**

*Effective: Summer 2013*

*NOTE: This course is reappearing as a result of review at the 09/25/12 Curriculum Meeting.*

*MODIFY: DE Modalities, Description, Outcomes, Objectives, Content, Typical Assignments, Methods of Instruction, Methods of Evaluation, Textbooks.*

*Enrollment Restrictions: None*

*Distance Education Status: Maintaining: Online course; Requesting: Mixed Modalities/Hybrid*

*Materials Fee Status: None*

*Articulation Status: Transfer to CSU and UC*

*Rationale: BUSAD faculty have indicated they have revised the course to align with C-ID descriptor. This will be included on 10/9/12 agenda.*
Program Impact:
1. Bookkeeping Certificate of Achievement
2. Supervisory Management A.S. Degree
3. Supervisory Management A.A. Degree

BUSAD 364  Total Quality Management  3
SUPR 364  Effective: Summer 2013

MODIFY: DE Modalities
Enrollment Restrictions: Maintaining: (A) before enrolling in this course, students are
strongly advised to satisfactorily complete SUPR 351 or BUSAD 240.
Distance Education Status: Maintaining; Online, Requesting Mixed Modalities/Hybrid
Materials Fee Status: None
Articulation Status: Does not transfer
General Education Status: Not approved for GE
Rationale: (Instruction Office note 09/25/12 AM: This course was approved for ONLINE
modality in 02/19/02. CurricUNET did not have this information in the course record when
the course was previously revised, misleading many involved. The proposal that appeared before
the committee on 09/25/10 did not show the course as being approved for, or requesting DE.
The department wished to retain previous ONLINE approval, and to also add HYBRID
modalities for the course, and chose to revise the course after the 09/25/12 meeting to justify
those modalities in CurricUNET.)

Program Impact:
Stand Alone

HUMSR 104  Aging in America  3
GERON 101  Effective: Spring 2013 Expedited

SUMMER 2013 (Request overridden by the Office of
Instruction, as deadlines for spring scheduling have passed. Also, rationale states that this is
for the SRA in Gerontology, and that this course is being offered in spring as part of the award
but the SRA in Gerontology does not become active in the curriculum until Summer 2013)
MODIFY: DE modalities, content, description, methods of instruction, typical assignments,
textbooks, objectives, methods of evaluation.
Enrollment Restrictions: None
Distance Education Status: Requesting Online, Telecourse, Mixed modalities/Hybrid course
Materials Fee Status: None
Articulation Status: Transfers to CSU.
General Education Status: Not approved for GE
Rationale: A new skills recognition award in Gerontology was created, and this course is one
of the required courses related to the SRA in Gerontology that the lead writer is scheduled to
teach in the Spring of 2013.
Program Impact:
1. Gerontology Skills Recognition Award

NEW COURSES

(None)

VI. PROGRAM NOTIFICATION AGENDA

Chancellor’s Office Approvals: PROGRAMS: CCC-501, CCC510, CCC-511, CCC-300 Application Approvals
(None)

Chancellor’s Office Denials: PROGRAMS

Chancellor’s Office Updates
VII. PROGRAM CONSENT AGENDA

VIII. PROGRAM DISCUSSION AGENDA

Program Learning Outcomes

(NONE)

Program Changes that do not require Chancellor’s Office Notification/Application

(NONE)

CCC-501: Application for Approval - New Credit Programs

(NONE)

CCC-510: Substantial Changes to an Approved Credit Program

ADOPT

AA-T: Theatre
Effective: SUMMER 2013 pending CCCCO approval
NOTE: Division has provided application narrative and other required documentation for CCCCO application.

ADOPT

C: Automotive Brakes and Suspension
Effective: SUMMER 2013 pending CCCCO approval
NOTE: CCCCO or YCCD BOT approval cannot take place until the division provides CCCCO application paperwork to begin the application review process

ADOPT

C: Automotive Diagnosis
Effective: SUMMER 2013 pending CCCCO approval
NOTE: CCCCO or YCCD BOT approval cannot take place until the division provides CCCCO application paperwork to begin the application review process

ADOPT

C: Automotive Engines and Transmissions
Effective: SUMMER 2013 pending CCCCO approval
NOTE: CCCCO or YCCD BOT approval cannot take place until the division provides CCCCO application paperwork to begin the application review process

ADOPT

C: Automotive Service
Effective: SUMMER 2013 pending CCCCO approval
NOTE: CCCCO or YCCD BOT approval cannot take place until the division provides CCCCO application paperwork to begin the application review process

CCC-511: Non-Substantial Changes to Approved Program or Change of Active–Inactive Status

(None)

IX. STANDING REPORTS

1. Transfer Model Curriculum
   B. Adams

2. C-ID
   R. Cranley
X. UNFINISHED BUSINESS

Action Items

1. Course Substitutions for Academic Awards  
   M. Robles / B. Adams

2. Outcomes Assessments and Curriculum Modifications  
   J. Todd / L. Miller

Informational Items

1. Equating Courses and Repetitions  
   L. Miller  
   Postponed Indefinitely

2. Independent Study and Work Experience Course Outlines  
   B. Adams  
   Postponed Indefinitely

3. Policies for Prerequisites/Corequisites/Advisories  
   M. Robles

4. Course Inactivation and Program Impacts  
   B. Adams

XI. NEW BUSINESS

Action Items

1. Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization  
   L. Miller  
   No Report

Informational Items

1. Repeatability for PE and Visual and Performing Arts  
   B. Adams

XII. PUBLIC COMMENT
Curriculum Committee

MINUTES

Tuesday, September 25, 2012
Yosemite 213 2:40 PM


Others Present: L. Gerasimchuk (Administrative Assistant, Instruction Office), J. Hughes (Evaluator) L. Miller (Curriculum Specialist), L. Kropp (BUSAD) N. Sill (BUSAD)

I. APPROVAL OF ORDER OF AGENDA

M/S/U (C. Mulder/J. Sola) to approve the order of the agenda taking into account that BUSAD faculty were in attendance and that any BUSAD items should be reviewed as early as possible.

II. APPROVAL OF MINUTES

Hearing no objections, the MINUTES of 09/11/12 were approved with the correction noted during the meeting.

III. COURSE NOTIFICATION AGENDA

Hearing no objections, the committee was notified of the following actions:

- **AUTEC 115 (AUBDY 115)**
  - **Introduction to Technical Industries**
  - **INACTIVATE**
  - **Effective:** Summer 2013
  - **Rationale:** AUBDY 115 was inactivated on 09/11/2012. This course was cross-listed was AUTEC 115, but not noted on the agenda. This appears here to ensure that both listings of the course reflect as inactive in the curriculum and in systems.

- **ENGL 161**
  - **Film Appreciation**
  - **Modify:** textbooks
  - **Effective:** As of this meeting
  - **Rationale:** To bring course into alignment for UC-TCA resubmission. R. Cranley is manually updating the active course record in CurricUNET.

- **GEOL 166**
  - **Historical Geology**
  - **Modify:** textbooks
  - **Rationale:** To bring course into alignment with C-ID text requirement. R. Cranley is manually updating the active course record in CurricUNET.

- **MUSG 101**
  - **Music Appreciation**
  - **Modify:** textbooks
  - **Effective:** As of this meeting
Rationale: To bring course into alignment with C-ID text requirement. R. Cranley is manually updating the active course record in CurricUNET

MUST 121  Music Theory 1  3
Modify: textbooks
Effective: As of this meeting
Rationale: To bring course into alignment with C-ID text requirement. R. Cranley is manually updating the active course record in CurricUNET

MUST 122  Music Theory 2  3
Modify: textbooks
Effective: As of this meeting
Rationale: To bring course into alignment with C-ID text requirement. R. Cranley is manually updating the active course record in CurricUNET

MUST 123  Music Theory 3  3
Modify: textbooks
Effective: As of this meeting
Rationale: To bring course into alignment with C-ID text requirement. R. Cranley is manually updating the active course record in CurricUNET

MUST 124  Music Theory 4  3
Modify: textbooks
Effective: As of this meeting
Rationale: To bring course into alignment with C-ID text requirement. R. Cranley is manually updating the active course record in CurricUNET

MUST 131  Aural Skills 1  1
Modify: textbooks
Effective: As of this meeting
Rationale: To bring course into alignment with C-ID text requirement. R. Cranley is manually updating the active course record in CurricUNET

MUST 132  Aural Skills 2  1
Modify: textbooks
Effective: As of this meeting
Rationale: To bring course into alignment with C-ID text requirement. R. Cranley is manually updating the active course record in CurricUNET

PLSC 250  Plant Nutrition and Fertilizer  3
Modify: textbooks
Effective: As of this meeting
Rationale: To bring course into alignment with C-ID text requirement. R. Cranley is manually updating the active course record in CurricUNET

MODIFICATIONS

MATH 134  Elementary Statistics  5
Effective: Summer 2013  Expedited
Expedited: SUMMER 2013 (Request overridden by the Office of Instruction, deadlines for spring scheduling had passed) To comply with newly revised code or law. This course appears on the 09/25/2012 agenda because the CurricUNET record required updating. On 04/10/2012, the course requested expedited removal of the materials fee for Summer 2012, however, the CurricUNET record was not updated at the time. This appears on this agenda to show that the faculty have revised the record in CurricUNET so the record is now current.
**MODIFY:** materials fee, methods of instruction, methods of evaluation.

**Enrollment Restrictions:** Maintaining: (P) Satisfactory completion of MATH 90 or qualification by the MJC assessment process.

**Distance Education Status:** None

**Materials Fee Status:** Removing fee of $3

**Articulation Status:** Transfer to CSU and UC

**General Education Status:** Approved for (MJC-GE: D2) ((CSU-GE: B 4) (IGETC: 2)

**Rationale:** Collecting a materials fee for a software package the students will no longer receive is illegal.

**Program Impact:**

1. CSU General Education Pattern Certificate of Achievement
2. General Studies, Emphasis in Language and Rationality A.A. Degree
3. Kinesiology AS-T Associate of Science for Transfer
4. MJC-GE Pattern A.A. Degree Major
5. University Preparation, Emphasis in Agricultural Sciences A.A. Univ Prep - Area of Emphasis

**IV. COURSE CONSENT AGENDA**

**V. COURSE DISCUSSION AGENDA**

**INACTIVATIONS**

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
<th>Type</th>
<th>Effective</th>
<th>Action</th>
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</thead>
<tbody>
<tr>
<td>ASTRO 141</td>
<td>Introduction to Astrophysics</td>
<td>3</td>
<td>Summer 2013</td>
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<td><strong>Program Impact:</strong></td>
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</tr>
<tr>
<td></td>
<td>1. CSU General Education Pattern Certificate of Achievement</td>
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<td>2. General Studies, Emphasis in Natural Sciences A.A. Degree</td>
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<td></td>
<td>3. MJC-GE Pattern A.A. Degree Major</td>
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<td>4. Physical Science A.S. Degree</td>
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<td><strong>M/S/U (C. VAUGHN, J. BEEBE) to INACTIVATE ASTRO 141</strong></td>
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<td>CLDDV 104</td>
<td>Child Growth and Development-Conception Through Early Childhood</td>
<td>2</td>
<td>Summer 2013</td>
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<td><strong>Program Impact:</strong></td>
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<tr>
<td></td>
<td>1. Associate Teacher Skills Recognition Award</td>
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<td>2. CSU General Education Pattern Certificate of Achievement</td>
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<td>3. Early Intervention Assistant 1 Certificate of Achievement</td>
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<td>4. Early Intervention Assistant 2 Certificate of Achievement</td>
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<td>5. General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree</td>
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<td>6. MJC-GE Pattern A.A. Degree Major</td>
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<td>7. Master Teacher Certificate of Achievement</td>
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<td>8. Site Supervisor Certificate of Achievement</td>
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<td>9. Teacher Certificate of Achievement</td>
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<td>CLDDV 105</td>
<td>Child Growth and Development-Late Childhood Through Adolescence</td>
<td>2</td>
<td>Summer 2013</td>
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</table>
INACTIVATE Program Impact:
1. Associate Teacher Skills Recognition Award
2. CSU General Education Pattern Certificate of Achievement
3. Early Intervention Assistant 1 Certificate of Achievement
4. Early Intervention Assistant 2 Certificate of Achievement
5. General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
6. MJC-GE Pattern A.A. Degree Major
7. Master Teacher Certificate of Achievement
8. Site Supervisor Certificate of Achievement
9. Teacher Certificate of Achievement

M/S/U (C. VAUGHN, J. BEEBE) to INACTIVATE CLDDV 105

CLDDV 129B  School Age Practicum  2
INACTIVATE
Program Impact:
   Stand Alone

M/S/U (C. VAUGHN, J. BEEBE) to INACTIVATE CLDDV 129B

CLDDV 166  ADHD: Identify, Assess, Interventions  1
INACTIVATE
Program Impact:
   Stand Alone

M/S/U (C. VAUGHN, J. BEEBE) to INACTIVATE CLDDV 166

CLDDV 290  Math & Science Curriculum for Young  3
INACTIVATE
Program Impact:
   1. CSU General Education Pattern Certificate of Achievement

M/S/U (C. VAUGHN, J. BEEBE) to INACTIVATE CLDDV 292

CLDDV 366  Current Issues: Infant/Toddler Teachers  1
INACTIVATE
Program Impact:
   Stand Alone
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<tr>
<th>Course Code</th>
<th>Title</th>
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<td>CLDDV 367</td>
<td>Current Issues: Preschool Teachers</td>
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<td>CLDDV 48B</td>
<td>Fundamental Skills for Child Development</td>
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<td><strong>M/S/U (C. VAUGHN, J. BEEBE) to INACTIVATE CLDDV 48B</strong></td>
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<td>FAMLF 242</td>
<td>Parent Involvement</td>
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<td>Stand Alone</td>
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<td><strong>M/S/U (C. VAUGHN, J. BEEBE) to INACTIVATE FAMLF 242</strong></td>
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<td>FAMLF 398A</td>
<td>Special Topics</td>
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<td><strong>M/S/U (C. VAUGHN, J. BEEBE) to INACTIVATE FAMLF 398A</strong></td>
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<td>1. Culinary Arts A.S. Degree</td>
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<td>2. General Studies, Emphasis in Natural Sciences A.A. Degree</td>
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<td>3. MJC-GE Pattern A.A. Degree Major</td>
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<td><strong>M/S/U (C. VAUGHN, J. BEEBE) to INACTIVATE FDNTR 351</strong></td>
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<td>MATH 50</td>
<td>Business Mathematics</td>
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<td>Program Impact:</td>
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<td>1. Accounting Certificate of Achievement</td>
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<td>4. Bookkeeping A.A. Degree</td>
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<td><strong>M/S/U (C. VAUGHN, J. BEEBE) to INACTIVATE MATH 50</strong></td>
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<td>MATH 71</td>
<td>Elementary Algebra 1</td>
<td>3</td>
<td>Summer 2013</td>
<td><strong>INACTIVATE</strong></td>
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<td>Program Impact:</td>
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<td><strong>M/S/U (C. VAUGHN, J. BEEBE) to INACTIVATE MATH 71</strong></td>
</tr>
</tbody>
</table>
1. Nursing A.S. Degree
2. Nursing: Associate Degree Nursing A.S. Degree
3. Nursing: LVN to ADN Upgrade A.S. Degree

M/S/U (C. VAUGHN, J. BEEBE) to INACTIVATE MATH 71

MATH 72

Elementary Algebra 2 3
Effective: Summer 2013

INACTIVATE

Program Impact:
1. Nursing: Associate Degree Nursing A.S. Degree
2. Nursing: LVN to ADN Upgrade A.S. Degree
3. Nursing A.S. Degree

M/S/U (C. VAUGHN, J. BEEBE) to INACTIVATE MATH 72

MATH 80

Plane Geometry 3
Effective: Summer 2013

INACTIVATE

Program Impact:
1. General Studies, Emphasis in Language and Rationality A.A. Degree
2. MJC-GE Pattern A.A. Degree Major

M/S/U (C. VAUGHN, J. BEEBE) to INACTIVATE MATH 80

PHSCI 161

Science Matters 3
Effective: Summer 2013

INACTIVATE

Program Impact:
1. CSU General Education Pattern Certificate of Achievement
2. General Studies, Emphasis in Natural Sciences A.A. Degree
3. MJC-GE Pattern A.A. Degree Major

M/S/U (C. VAUGHN, J. BEEBE) to INACTIVATE PHSCI 161

PHSCI 164

Physical Science Environmental Lab 1
Effective: Summer 2013

INACTIVATE

Program Impact:
1. CSU General Education Pattern Certificate of Achievement
2. General Studies, Emphasis in Natural Sciences A.A. Degree
3. MJC-GE Pattern A.A. Degree Major

M/S/U (C. VAUGHN, J. BEEBE) to INACTIVATE PHYS 164

PHYS 164

Physics Environmental Laboratory 1
Effective: Summer 2013

INACTIVATE

Program Impact:
1. CSU General Education Pattern Certificate of Achievement
2. General Studies, Emphasis in Natural Sciences A.A. Degree
3. MJC-GE Pattern A.A. Degree Major

M/S/U (C. VAUGHN, J. BEEBE) to INACTIVATE PHYS 164
THETR 101  Basic Voice & Articulation  1  
(SPCOM-101)  Effective: Summer 2013

INACTIVATE
Note: This course is cross-listed with SPCOM 101. Inactivation only affects THETR 101.

Program Impact:
1. Theatre A.A. Degree

M/S/U (C. VAUGHN, J. BEEBE) to INACTIVATE THETR 101

UPDATES

PLACEMENT IN DISCIPLINES:

(NONE)

MODIFICATIONS/REACTIVATIONS

ART  120  Basic Drawing 1  3
Effective: Summer 2013

MODIFY: Content, objectives, methods of evaluation

Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU and UC
General Education Status: Approved for (MJC-GE: C), (CSU-GE: C1)

Rationale: The grandfathering of this course as a C-ID descriptor expires February 28, 2013. To facilitate the application of this course for permanent C-ID descriptor the recommended content became mandatory content, further objectives and lab objectives were added, and the textbooks were brought up to date. The drop-down menu for assigning disciplines was not working at the time this outline was submitted. Art 120 was already been submitted for the Art discipline at an earlier date.

Program Impact:
1. Art A.A. Degree
2. Art Gallery / Museum Studies Skills Recognition Award
3. Art History for Transfer AA-T Associate of Arts for Transfer
4. CSU General Education Pattern Certificate of Achievement
7. Graphic Design A.A. Degree
8. Graphic Design Certificate of Achievement
9. Studio Arts for Transfer AA-T Associate of Arts for Transfer
10. Graphic Design A.A. Degree
11. Graphic Design Certificate of Achievement

M/S/U (C. VAUGHN, J. BEEBE) to MODIFY ART 120
It was noted during block discussion of the motion to approve the block of course modifications that there were typographical errors on ART 120. B. Adams explained she would fix them in the system.

M/S/U (C. VAUGHN, C. MULDER) to MAINTAIN PLACEMENT of ART 120 on GE patterns

ART  124  Color and 2-D Foundation Design  3
Effective: Summer 2013

MODIFY: Title, enrollment restrictions, content, objectives, methods of evaluation, typical assignments, textbooks.

Enrollment Restrictions: Maintaining; (A) before enrolling in this course, students are strongly advised to satisfactorily complete ART 120;
Distance Education Status: Maintain hybrid course
Materials Fee Status: None
Articulation Status: Transfer to CSU and UC
General Education Status: Approved for (MJC-GE: C)
Rationale: The grandfathering of this course as a C-ID descriptor expires February 28, 2013. To facilitate the application of this course for permanent C-ID descriptor the title of this course needs to be changed to follow the pattern set with Art 125, minor additions were made to the objectives and some were separated into laboratory objectives, a written essay or report was added, and the textbooks were brought up to date. At the time of submission the drop-down menu assigning course to a discipline was not working. This course has already been submitted for the discipline of Art.

Program Impact:
1. Art A.A. Degree
2. Art History for Transfer AA-T Associate of Arts for Transfer
5. General Studies, Emphasis in Humanities A.A. Degree
6. Graphic Design A.A. Degree Major
7. Graphic Design Certificate of Achievement
8. MJC-GE Pattern A.A. Degree Major
9. Photography A.A. Degree
10. Studio Arts for Transfer AA-T Associate of Arts for Transfer

M/S/U (C. VAUGHN, J. BEEBE) to MODIFY ART 124 It was noted during block discussion of the motion to approve the block of course modifications the word two dimensional seemed awkward under “Evidence of Critical Thinking.” Was this an error, or a deliberate use of a disciplinary term? One member stated that he understood it to be an appropriate use of the word within the context of the discipline.

M/S/U (J. SOLA, S. CIRCLE) to MAINTAIN REQUISITES for ART 124
M/S/U (C. VAUGHN, C. MULDER) to MAINTAIN PLACEMENT of ART 124 on GE pattern

History of Art 1 3
Effective: Summer 2013
MODIFY: Textbooks.
Enrollment Restrictions: None
Distance Education Status: Maintaining hybrid course
Materials Fee Status: None
Articulation Status: Transfer to CSU and UC
General Education Status: Approved for (MJC-GE: C), (CSU-GE: C1) (IGETC: 3A)
Rationale: The grandfathering of this course as a C-ID descriptor expires February 28, 2013. To facilitate the application of this course for permanent C-ID descriptor status the textbooks must be brought up to date. This is the only change to this outline. The drop-down menu for assigning disciplines above was not working at the time the outline was submitted. This course has already been submitted for the discipline of Art History.

Program Impact:
1. Art A.A. Degree
2. Art History for Transfer AA-T Associate of Arts for Transfer
5. General Studies, Emphasis in Humanities A.A. Degree
6. Graphic Design A.A. Degree Major
7. Graphic Design Certificate of Achievement
8. MJC-GE Pattern A.A. Degree Major
9. Photography A.A. Degree
10. Studio Arts for Transfer AA-T Associate of Arts for Transfer

MODIFICATIONS pulled for discussion by M. Garcia due to concerns about Typical Assignments. Reference to Phidias seemed unclear, was this a type of assignment, or an example of an assignment? The group agreed that it appeared to be an example of an assignment rather than a category of types of assignments, and revised Typical Assignments to clarify it as an example. Another member expressed concern that the Methods of
Instruction appeared to be student-centered rather than instruction centered. The language was revised making it clear that these were teaching methods, not student assignments.

**M/S/U (E. MAKI, M. LYNCH) to MODIFY ART 164**

**M/S/U (C. VAUGHN, C. MULDER) to MAINTAIN PLACEMENT of ART 164 on GE patterns**

**BUSAD 200**

**Spreadsheet Skills for Financial Accounting**

**Effective:** Summer 2013

**MODIFY:** Title, description, enrollment restrictions, requisite skills, content, methods of instruction, typical Assignments, textbooks, leaning goals, methods of Assessment.

**Enrollment Restrictions:** Maintaining: (C) Concurrent enrollment in or satisfactory completion of BUSAD 201 or 320.

**Distance Education Status:** Maintaining Mixed modalities/Hybrid course, Online course

**Materials Fee Status:** None

**Articulation Status:** Transfer to CSU

**General Education Status:** Not approved for GE

**Rationale:** This course is part of the BUSAD program curriculum review cycle.

**Program Impact:**

1. Accounting Certificate of Achievement
2. Accounting A.A. Degree
3. Accounting A.S. Degree
4. Bookkeeping Certificate of Achievement
5. Bookkeeping A.A. Degree
6. Bookkeeping A.S. Degree
7. Marketing A.S. Degree

**M/S/U (C. VAUGHN, J. BEEBE) to MODIFY BUSAD 200**

**M/S/U (J. SOLA, S. CIRCLE) to MAINTAIN REQUISITES for BUSAD 200**

**M/S/U (C. MULDER, L. HATCH) to MAINTAIN DE MODALITIES for BUSAD 200**

**BUSAD 203**

**Computer Accounting**

**Effective:** Summer 2013

**MODIFY:** Repetitions, content, methods of Instruction, typical Assignments, textbooks, leaning goals, methods of Assessment.

**Enrollment Restrictions:** Maintaining: (P) Satisfactory completion of BUSAD 201 or BUSAD 310; (A) Before enrolling in this course, students are strongly advised to satisfactorily complete BUSAD 320 if BUSAD 310 is used to satisfy the prerequisite.

**Distance Education Status:** Maintaining Mixed modalities/Hybrid course, Requesting: Online course

**Materials Fee Status:** None

**Articulation Status:** Transfer to CSU

**General Education Status:** Not approved for GE

**Rationale:** This course is part of the BUSAD curriculum which is included in the regular review cycle.

**Program Impact:**

1. Accounting Certificate of Achievement
2. Accounting A.A. Degree
3. Accounting A.S. Degree
4. Bookkeeping Certificate of Achievement
5. Bookkeeping A.A. Degree
6. Bookkeeping A.S. Degree

**M/S/U (C. VAUGHN, J. BEEBE) to MODIFY BUSAD 203**

**M/S/U (J. SOLA, S. CIRCLE) to MAINTAIN REQUISITES for BUSAD 203**

**M/S/U (C. MULDER, L. HATCH) to MODIFY DE MODALITIES for BUSAD 203**

**BUSAD 230**

**Personal Finance**

**Effective:** Summer 2013
MODIFY: Description, field trips, content, methods of instruction, typical assignments, textbooks, learning goals, methods of assessment.

Enrollment Restrictions: None

Distance Education Status: Maintaining: Online course; Requesting: Mixed modalities/Hybrid course, Removing: Telecourse

Materials Fee Status: None

Articulation Status: Transfer to CSU

General Education Status: Requesting: (CSU-GE: E)

Rationale: Scheduled periodic review.

Program Impact:

1. Accounting Certificate of Achievement

**M/S/U (C. VAUGHN, J. BEEBE) to MODIFY BUSAD 230**

**M/S/U (C. MULDER, L. HATCH) to MODIFY DE MODALITIES for BUSAD 230**

GE Request for BUSAD 230 pulled for discussion by M. Garcia due to concern that the course did not meet CSU-GE Reviewer Criteria for Area E. C. Mulder noted that typically, when reviewing for MJC-GE: E we place only those courses that incorporate more than one finite area of content. This appears too narrowly focused. R. Cranley noted that she had initially removed a request for placement on MJC-GE: E for this reason, and had suggested CSU-GE as an alternative when seeing other colleges that had qualified for CSU-GE:E, but added that she had missed additional reviewer criteria for the CSU-GE:E. N. Sill (BUSAD) explained that actually, the content of the course does incorporate the additional criteria (sociological, physical, and psychological content) such as estate planning, wills, and corresponding life phases. It's just not well-documented on the outline. It was agreed that the request to place on CSU-GE should be withdrawn, and that it should be brought back to committee soon for consideration for CSU-GE: E AND MJC-GE:E, contingent on the faculty author(s) broadening the content the outline prior to moving it to the implementation level in CurricUNET.

**M/S WITHDRAWN (L. HATCH, C. VAUGHN) to REQUEST PLACEMENT of BUSAD 230 on GE pattern**

BUSAD 240  
Principles of Management  
Effective: Summer 2013

MODIFY: Description, content, methods of instruction, typical assignments, textbooks, learning goals, methods of assessment.

Enrollment Restrictions: None

Distance Education Status: Maintaining Online course; Requesting hybrid/mixed modalities course; Removing: Telecourse

Materials Fee Status: None

Articulation Status: Transfer to CSU

General Education Status: Approved for (MJC-GE: B)

Rationale: This is part of our area-wide curriculum review.

Program Impact:

1. Accounting A.S. Degree
2. Business Operations: Management A.A. Degree
3. General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
4. MJC-GE Pattern A.A. Degree Major
5. Retail Management (WAFC) Certificate of Achievement
6. Supervisory Management A.A. Degree
7. Supervisory Management A.S. Degree

**M/S/U (C. VAUGHN, J. BEEBE) to MODIFY BUSAD 240**

**M/S/U (C. MULDER, L. HATCH) to MODIFY DE MODALITIES for BUSAD 240**

**M/S/U (C. VAUGHN, C. MULDER) to MAINTAIN PLACEMENT of BUSAD 240 on GE pattern**
BUSAD 245  Principles of Marketing  3
Effective: Summer 2013
MODIFY: Description, content, methods of Instruction, typical Assignments, textbooks, learning goals, methods of Assessment.
Enrollment Restrictions: None
Distance Education Status: Requesting: Online, Hybrid/Mixed Modalities
Materials Fee Status: None
Articulation Status: Transfer to CSU
General Education Status: Not approved for GE
Rationale: Regular Updated.
Program Impact:
1. Accounting A.S. Degree
2. Bookkeeping A.S. Degree
3. Bookkeeping A.A. Degree
5. Marketing A.A. Degree
6. Professional Selling Certificate of Achievement
M/S/U (C. VAUGHN, J. BEEBE) to MODIFY BUSAD 245
M/S/U (C. MULDER, L. HATCH) to ADD DE MODALITIES to BUSAD 245

BUSAD 248  Introduction to Business  3
Effective: Summer 2013
MODIFY: Requisite skills, methods of Instruction, typical Assignments, textbooks, learning goals, methods of Assessment.
Enrollment Restrictions: None
Distance Education Status: Maintaining: Online course; Removing: Telecourse
Materials Fee Status: None
Articulation Status: Transfer to CSU and UC
General Education Status: Not approved for GE
Rationale: Periodic Review
Program Impact:
1. Bookkeeping Certificate of Achievement
2. Supervisory Management A.S. Degree
3. Supervisory Management A.A. Degree

BUSAD 274  Human Resources Management  3
Effective: Summer 2013
MODIFY: Description, content, methods of Instruction, typical Assignments, textbooks, learning goals, methods of Assessment.
Enrollment Restrictions: None
Distance Education Status: Maintaining: Online course, Requesting: Hybrid/Mixed Modalities
Materials Fee Status: None
Articulation Status: Transfer to CSU
General Education Status: Not approved for GE
Rationale: This course is part of the periodic curriculum review cycle.
Program Impact:
1. Accounting A.S. Degree
2. Retail Management (WAFC) Certificate of Achievement
3. Supervisory Management A.S. Degree
4. Supervisory Management Certificate of Achievement
5. Supervisory Management A.A. Degree
6. Supervisory Management in Public Safety Skills Recognition Award
### BUSAD 336
**Tax Accounting**

- **Effective:** Summer 2013
- **MODIFY:** Typical Assignments, leaning goals, methods of Assessment.
- **Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete BUSAD 201 or BUSAD 310.
- **Distance Education Status:** None
- **Materials Fee Status:** None
- **Articulation Status:** Does not transfer
- **General Education Status:** Not approved for GE
- **Rationale:** This course is part of the periodic curriculum review cycle.
- **Program Impact:**
  1. Accounting A.S. Degree
  2. Accounting Certificate of Achievement

### BUSAD 364
**Total Quality Management**

- **Effective:** Summer 2013
- **MODIFY:** Typical Assignments, methods of Assessment.
- **Enrollment Restrictions:** Maintaining: (A) before enrolling in this course, students are strongly advised to satisfactorily complete SUPR 351 or BUSAD 240.
- **Distance Education Status:** None (Instruction Office note 09/25/12 AM: Course was approved for ONLINE modality in 02/19/02. CurricUNET did not have this information when course was revised misleading many involved. Does the department wish to retain ONLINE modality? If so, the proposal should be updated upon approval to reflect ONLINE data from 02/19/2012)
- **Materials Fee Status:** None
- **Articulation Status:** Does not transfer
- **General Education Status:** Not approved for GE
- **Rationale:** Periodic Review
- **Program Impact:**
  Stand Alone

### EASCI 161
**Earth Science**

- **Effective:** Summer 2013
- **MODIFY:** Content, objectives.
- **Enrollment Restrictions:** None
- **Distance Education Status:** None
- **Materials Fee Status:** None
- **Articulation Status:** Transfer to CSU and UC
- **General Education Status:** Approved for (MJC-GE: A) (CSU-GE: B1, B3) (IGETC: 5A, 5C)
- **Rationale:** this course is being modified in response to concerns raised by the C-ID review process. The goal is to meet the C-ID descriptor and get the class a C-ID number so that it can be used in the Transfer Model Curriculum process.
- **Program Impact:**
  1. CSU General Education Pattern Certificate of Achievement
  2. Earth Sciences A.A. Univ Prep - Area of Emphasis
  3. General Studies, Emphasis in Natural Sciences A.A. Degree
  4. MJC-GE Pattern A.A. Degree
  5. Physical Science A.S. Degree
M/S/U (C. VAUGHN, J. BEEBE) to MODIFY EASCI 161
M/S/U (C. VAUGHN, C. MULDER) to MAINTAIN PLACEMENT of EASCI 161 on GE patterns

PEM 108  Baseball
Effective: Summer 2013
MODIFY: Discipline/Number, units, hours/face to face modalities, description, grading, content, methods of instruction, typical assignments, textbooks, objectives, methods of evaluation.
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU and UC
General Education Status: Approved for MJC Activities
Rationale: Periodic review and update to meet current curriculum standards and adhere to the curriculum matrix.
Program Impact:
Stand Alone

M/S/U (C. VAUGHN, J. BEEBE) to MODIFY PEM 108
M/S/U (C. VAUGHN, C. MULDER) to MAINTAIN PLACEMENT of PEM 108 on ACTIVITIES
RSCR 220  Introduction to Respiratory Care
Effective: Summer 2013
MODIFY: Content, hours/face to face modalities, enrollment restrictions, methods of instruction, typical assignments, textbooks, objectives, methods of evaluation.
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of CHEM 143; Maintaining: (C) Concurrent enrollment in RSCR 230; Requesting (L) students admitted to the respiratory care program. Maintain: (P) Satisfactory completion of CHEM 143
Distance Education Status: None
Materials Fee Status: Maintaining fee of $35
Articulation Status: Transfer to CSU
General Education Status: Not approved for GE
Rationale: Periodic review to keep course in compliance.
Program Impact:
1. Respiratory Care A.S. Degree

M/S/U (C. VAUGHN, J. BEEBE) to MODIFY RSCR 220
M/S/U (J. SOLA, S. CIRCLE) to MODIFY REQUISITES for RSCR 220
M/S/U (M. GARCIA, J. BEEBE) to MAINTAIN FEE for RSCR 220

RSCR 230  Clinical 1
Effective: Summer 2013
MODIFY: Repetitions in Datatel and catalog (09/27/11 LSM) Field trips, requisite skills, content, methods of instruction, typical assignments, objectives, methods of evaluation.
Enrollment Restrictions: Maintaining: (C) Concurrent enrollment in RSCR 220; Maintaining: (A) satisfactory completion of AP 150; Requesting: (LOE) students admitted to the respiratory care program.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU
General Education Status: Not approved for GE
Rationale: Updating for course compliance and to adhere to curriculum review matrix.
Program Impact:
1. Respiratory Care A.S. Degree
RSCR 230 modifications pulled for discussion by M. Garcia due to questions about repeatability. He noted that the current catalog shows that the course is repeatable one time, while this version does not allow for repeats. This is a change, but it is not noted as a change. L. Miller noted that the catalog may be incorrect. It was suggested that this be looked into. L. Miller investigated on 09.27.12 and found that the active version of the course is correct in CNET, since the course was approved on 09.06.05 for no repeats. Datatel and the catalog are erroneously allowing for one repetition. L. Miller will reflect this change in the minutes to ensure that the repetitions need to be fixed in systems and publications.

RSCR 230 requisites pulled for discussion by M. Garcia due to questions about AP 150. After discussion and input from P. Upton and L. Lanigan, it was determined the requisite of AP 150 is appropriate.

M/S/U (C. VAUGHN, L. HATCH) to MODIFY RSCR 230
M/S/U (L. HATCH, L. LANIGAN) to MODIFY REQUISITES for RSCR 230

NEW COURSES

BUSAD 50 Business Computations 3
Effective: Summer 2013
ADOPT
Note: (09/25/12 AM) The BUSAD department wishes for this course to be equated to MATH 50 so that students who have completed MATH 50 in the past may not enroll in BUSAD 50.
Enrollment Restrictions: Requesting: (A) before enrolling in this course, students are strongly advised to satisfactorily complete MATH 20 or qualify by placement through the MJC assessment process.
Distance Education Status: Requesting Mixed Modalities/Hybrid course, Online course
Materials Fee Status: None
Articulation Status: Does not transfer
General Education Status: Not approved for General Education
Rationale: Course currently taught as MATH 50 and is scheduled to be inactivated in Spring 2013. Business department will propose this as a new course offering.
Program Impact:
Stand Alone (at the time of the meeting)
The BUSAD department plans to revise the following programs in CurricUNET so that BUSAD 50 replaces all MATH 50 requirements.
Planned Program Impact:
1. Accounting Certificate of Achievement
2. Accounting Clerk Certificate of Achievement
3. Bookkeeping Certificate of Achievement
4. Bookkeeping A.A. Degree
5. Bookkeeping A.S. Degree
6. Clerical Certificate of Achievement
7. Office Administration Certificate of Achievement
8. Professional Selling Certificate of Achievement
9. Retail Management (WAFC) Certificate of Achievement

BUSAD 50 pulled for discussion by E. Maki due to puzzlement that there were so many programs associated with BUSAD 50, but that the program status in the system was identified as stand-alone. N. Sill explained that the course is intended to replace MATH 50 (being inactivated on this agenda) in the curriculum, and that all programs which require MATH 50 will need to be updated to show that they require BUSAD 50. L. Miller explained that because BUSAD 50 was created as a new course instead of renaming MATH 50 that the relationships to those programs are now broken, requiring the departments to have to modify each program independently. Also, the history of the course (showing that it was “formerly listed as MATH 50”) will not auto-populate as it should because the system sees BUSAD 50 as a new course. If the course were simply renamed and recoded from the MATH 50 record, this could be
facilitated automatically by the system. The history would be retained and the relationships to the programs would be updated automatically from the revised course record. It was explained that the course was not copied from MATH 50 because the system would not allow for BUSAD faculty to author MATH courses. L. Miller asked if this was a circumstance in which there should have been administrative override to allow for this unique interdivision course change. The authors expressed a willingness to pull the course and fix it. B. Adams emphasized that this is an implementation issue, not a committee decision of appropriateness of the course, and Instruction Office should be able to fix the record for implementation purposes. The BUSAD faculty expressed concern for how it would affect the workload of the Instruction Office. It was determined that Instruction would resolve the issues with the BUSAD and MATH 50 records outside of the meeting to ensure the data updates correctly for the purpose of the record.

M/S/U (P. UPTON, E. MAKI) to ADOPT BUSAD 50
M/S/U (J. SOLA, S. CIRCLE) to ADOPT REQUISITES for BUSAD 50
M/S/U (C. MULDER, L. HATCH) to ADOPT DE MODALITIES for BUSAD 50

VI. PROGRAM NOTIFICATION AGENDA

Chancellor's Office Approvals: PROGRAMS: CCC-501, CCC510, CCC-511, CCC-300 Application Approvals
(None)

Chancellor's Office Denials: PROGRAMS

Chancellor's Office Updates

VII. PROGRAM CONSENT AGENDA

VIII. PROGRAM DISCUSSION AGENDA

Program Learning Outcomes

Program Changes that do not require Chancellor's Office Notification/Application

MODIFY

AA: University Preparation, Emphasis in Humanities
18-20
Effective: SUMMER 2013
M/S/U (P. UPTON, E. MAKI) to MODIFY the AA, University Preparation, Emphasis in Humanities

CCC-501: Application for Approval - New Credit Programs

CCC-510: Substantial Changes to an Approved Credit Program

(None)

CCC-511: Non-Substantial Changes to Approved Program or Change of Active–Inactive Status

MODIFY

AS: University Preparation, Emphasis in Physics
25
Effective: SUMMER 2013 pending CCCCO approval
Modify: Units required, required courses, elective requirements
M/S/U (P. UPTON, E. MAKI) to MODIFY the AS, University Preparation, Emphasis in Physics
IX. UNFINISHED BUSINESS

Action Items

1. **Course Substitutions for Academic Awards** M. Robles / B. Adams
   M. Robles reported that, for unknown reasons, she did not receive the updated form, and therefore it was not distributed for use this summer. E. Maki explained he had received a form that was very vague and provided no supporting documentation. He shared that he, and staff in his division are very unclear as to where the completed forms originate. It was suggested that, when the final form is available, that training be provided to the division. M. Robles stated that, upon receipt of the form, she would distribute it for use and report back to the committee at the end of the fall semester.

Informational Items

1. **Equating Courses and Repetitions** L. Miller
   Postponed Indefinitely

2. **Independent Study and Work Experience Course Outlines** B. Adams
   Postponed Indefinitely

3. **CCCCO Curriculum Inventory** B. Adams
   B. Adams reported that, per a memo from the CCCCO, the CCCCO Curriculum Inventory, Version 2 (CIV2) is now live. Anyone can access the site to pull reports on course and program data on file at the CCCCO. Users can search for unique codes and TOP codes, units awarded, and award types. It will eventually have an interface in which users can enter course and program applications driven by the options selected. In the past, users had to know which form was required for the action being taken. The system is to be implemented in phases. Until the broader user interface is developed, only core curriculum process personnel at MJC will be given access, which is managed by the Vice President of Instruction.

X. NEW BUSINESS

Action Items

1. **Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization** L. Miller
   No Report

2. **Outcomes Assessments and Curriculum Modifications** J. Todd/L. Miller
   The committee maintained that it wanted to see a revision to the CurricUNET mockup provided by B. Sanders which would prompt faculty to note that (when applicable) curriculum changes were being made as a result of insights gleaned from outcomes assessment. The committee wanted to see overt linkage of justification to actual assessments. The revision had not been completed. L. Miller said she would work with B. Sanders to develop the mockup.
   **TOPIC TABLED UNTIL THE NEXT MEETING**

Informational Items

1. **Policies for Prerequisites/Corequisites/Advisories** M. Robles
   M. Robles reported that MJC is in compliance with regulations on prerequisites/co-requisites/advisories. We use content validity and statistical validation to ensure requisites and advisories are appropriate for courses. She shared the regulations may require that we only use a content-validity model. B. Adams shared that there have been concerns about enrollment in the past, but that we cannot let numbers affect our decisions if
the ultimate goal is student success.

2. **Course Inactivation and Program Impacts**  
   B. Adams  
   B. Adams raised the topic of the impacts of course inactivations on academic awards, for example, when a course is inactivated, and required for a degree or certificate, what happens to the award? Who is responsible for updating it? Might we add a radio button asking authors to confirm that they will reconcile affected awards?

   She asked the group to think about this. Should the inactivation interface require more of the initiating faculty? For example, if an award is affected, should that faculty be required to update the award at the same time? It was asked what would happen if the award affected was not in the author’s area? What would the process look like then? L. Miller pointed out that this affects not only awards, but other courses, for example, when an inactivated course is a prerequisite for another course. The group agreed to keep this topic under discussion.

**XI. TASK FORCES**

1. **CurricUNET Implementation Task Force Update**  
   B. Adams/L. Miller  
   B. Adams informed the committee that a few issues still had outstanding tickets in Governet, and that hopefully they would be resolved soon.

**XIII. PUBLIC COMMENT**

*M/S/U to adjourn the meeting at 4:35 PM*
Theatre Arts Transfer Model Curriculum

**CCC Major or Area of Emphasis:** Theatre Arts

**CSU Major or Majors:** Theatre, Theatre Arts, Drama

**Total units:** 18 (*all units are semester units*)

In the four columns on the right, enter the course identifier, course title and number of units of a course that is comparable to the course indicated for the TMC (in the far left column). If the course may be double-counted, put an X in the GE column.

The units indicated in the TMC are semester units – and they are minimum units. All courses must be CSU transferable. Where there is an indicated C-ID descriptor, you are certifying that your course is comparable. [http://www.c-id.net/descriptors/view_final](http://www.c-id.net/descriptors/view_final)

No additional documentation is required for alignment with this TMC.

<table>
<thead>
<tr>
<th>Course Title (units)</th>
<th>C-ID Designation</th>
<th>Course ID</th>
<th>Course Title</th>
<th>Units</th>
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<td>THTR 191 or THTR 192</td>
<td>THTR 156, 157, 158, 159, or THTR 190AB</td>
<td>Rehearsal and Performance in Comedy, Drama, Classical Theatre, and Musical Theatre, or Theatre Production Workshop</td>
<td>1-2</td>
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<tr>
<td><strong>List A (select three): 9 units</strong></td>
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<td>Introduction to Stage Lighting (3)</td>
<td>THTR 173</td>
<td>THTR 182</td>
<td>Pracitical Stage Lighting</td>
<td>3</td>
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<tr>
<td>Introduction to Stage Costume (3)</td>
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<td>3</td>
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<td>Stage Makeup (3)</td>
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<td>Stage Make-up</td>
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<td>Script Analysis (3)</td>
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<tr>
<td>Stagecraft (3)</td>
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<td>THTR 105</td>
<td>Introduction to Stagecraft</td>
<td>3</td>
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<tr>
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<td>THTR 191 or THTR 192</td>
<td>THTR 156, 157, 158, 159, or THTR 190AB</td>
<td>Rehearsal and Performance in Comedy, Drama, Classical Theatre, and Musical Theatre, or Theatre Production Workshop</td>
<td>1-2</td>
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</tbody>
</table>

**Total Units for the Major:** 18

**Total Units that may be double-counted:** 3
DEVELOPMENT CRITERIA AND NARRATIVE
MODESTO JUNIOR COLLEGE
ASSOCIATE IN ARTS DEGREE IN THEATRE ARTS FOR TRANSFER

Criteria A. Appropriateness to Mission

1. Statement of Program Goals and Objectives

a. The MJC Theatre program is committed to providing a broad education for the general education student and theatre majors. The proposed change to our existing program is the addition of the Associate in Arts in Theatre Arts for Transfer (AA-T). This second option will offer students a more specific route to transfer that guarantees their admission to a CSU campus. All major course requirements are aligned with the Theatre Arts Transfer Model Curriculum. They are also all transferable to most other Universities.

The mission and goals of the Theatre Arts Department fully support the overall mission and goals of the College. Our curriculum is student and community centered with a commitment to developing skills, challenging the intellect, and strengthening character as we prepare students for transfer and workplace development. The faculty and staff are dedicated to providing a quality education, to promoting creativity, innovation and academic excellence within a safe and supportive environment.

In addition to transfer preparation, upon completion of this major students will be able to:
1. demonstrate knowledge of theatre from a historical perspective.
2. demonstrate an understanding of time management, commitment, follow-through, and responsibility to achieve a common goal.
3. creatively analyze, critique, and interpret works of theatrical art.
4. demonstrate an understanding of and empathy for the racial, ethnic and cultural diversity of U.S. and world theatre.
5. express creativity in the artistic process.

2. Catalog Description

The Theatre Program at MJC is designed to prepare students to work in professional or semi-professional theatre situations or to transfer to four-year colleges and universities to pursue additional theatre classes that may include preparation for teaching theatre. The program is designed to teach students the techniques of acting, costuming, directing, playwriting, lighting, makeup, oral interpretation, stage design, and children’s theatre. The Theatre program provides students the opportunity to act in major productions.

The Associate in Arts in Theatre Arts for transfer (AA-T) prepares students to move into a curriculum at a four-year institute leading to a baccalaureate degree in Theatre Arts which can lead to careers in teaching, design, technical theatre, theatre management, professional performance, stage direction, stage management, etc. Please consult a counselor regarding specific course requirements for the transfer institution. Completion of the
AA-T degree also provides guaranteed admission with junior status to the CSU system. Upon completion of the AA-T in Theatre Arts students will understand and be able to demonstrate the fundamental performance and technical production processes for the Theatre Arts, demonstrate knowledge of the historical and cultural dimensions of theatre and understand the interaction between script, actor and audience and the areas of scenery, lighting, sound and costume.

California Community Colleges are now offering associate degrees for transfer to the CSU. These may include Associate in Arts (AA-T) or Associate in Science (AS-T) degrees. These degrees are designed to provide a clear pathway to a CSU major and baccalaureate degree. California Community College students who are awarded an AA-T or AS-T degree are guaranteed admission with junior standing somewhere in the CSU system and given priority admission consideration to their local CSU campus or to a program that is deemed similar to their community college major. This priority does not guarantee admission to specific majors or campuses.

Students who have been awarded an AA-T or AS-T are able to complete their remaining requirements for the 120-unit baccalaureate degree within 60 semester units.

To view the most current list of Modesto Junior College Associate Degrees for Transfer and to find out which CSU campuses accept each degree, please go to [insert URL]. Current and prospective community college students are encouraged to meet with a counselor to review their options for transfer and to develop an educational plan that best meets their goals and needs.

1. Completion of 60 semester units that are eligible for transfer to the California State University, including both of the following:
   A. The Intersegmental General Education Transfer Curriculum (IGETC) or the California State University General Education-Breadth Requirements.
   B. A minimum of 18 semester units in a major or area of emphasis, as determined by the community college district.

2. Obtainment of a minimum grade point average of 2.0.

It should be noted that title 5 Section 55063(a) also requires that students must earn a C or better in all courses required for the major or area of emphasis.

3. Program Requirements
   Associate in Arts Degree in Theatre for Transfer

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<tr>
<th>REQUIRED CORE – (9 units)</th>
<th>Units</th>
<th>CSU GE/ IGETC</th>
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<td>C1/Area 3A</td>
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<td>THETR 160 Fundamentals of Acting</td>
<td>3</td>
<td>C1</td>
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<td>THETR 156 Rehearsal and Performance in Comedy*</td>
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<td>THETR 157 Rehearsal and Performance in Drama*</td>
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<tr>
<td>THETR 158 Rehearsal and Performance in Classical Theatre*</td>
<td>2</td>
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</tr>
<tr>
<td>THETR 159 Rehearsal and Performance in Musical Theatre*</td>
<td>2</td>
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</tr>
<tr>
<td>or THETR 190AB Theatre Production Workshop*</td>
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*Rehearsal and Performance (Maximum 3 units)

or Theatre Production Workshop (Maximum 3 units)
**LIST A – (9 units)**

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<th>Course Code</th>
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<td>Intermediate Acting</td>
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<td>Stage Makeup</td>
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<td>THETR 175</td>
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<td>THETR 178</td>
<td>Introduction to Scenery Design</td>
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<td>THETR 182</td>
<td>Practical Stage Lighting</td>
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<td>Rehearsal and Performance in Comedy*</td>
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<tr>
<td>or</td>
<td>THETR 190AB Theatre Production Workshop*</td>
<td>1-2</td>
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</table>

*Rehearsal and Performance (Maximum 3 units) (if not used for core)
*or Theatre Production Workshop (Maximum 3 units) (if not used for core)

Required Major Total........................................................................................................18 units
Completion of CSU-GE Breadth or IGETC.pattern.........................................................39-41 units
Transferable Electives (as needed to reach 60 units)
A.A. Transfer Degree Total............................................................................................60 units
Note: Double counting courses in GE and the major is permissible.

4. **Background and Rationale**
   a. The existing program, Theatre Arts has been in the Approved Inventory of Programs for decades. This proposed program is an addition to the existing program to facilitate student transferability to CSU, in accordance with SB 1440. The Theatre faculty members have determined that aligning the major requirements with the TMC to offer students who intend to transfer to a CSU campus would help them achieve their goals in a timely manner. The Theatre Arts faculty has always aligned their classes with the counterparts found at the CSU/UC. Because of this, we would also like to offer the AA-T Degree to Theatre majors.

Criteria B. **Need**

6. **Place of Proposed Change in Curriculum**
   a. The existing Theatre Arts degree (TOP Code 100700 Dramatic Arts; Unique Code 6672) better serves students who do not plan to transfer to a university by providing flexibility in selecting a curriculum that focuses on a specialty area in either performance or technical theatre. The proposed new program will provide another option for students who would like to benefit from the guaranteed and priority admission with junior status to a CSU campus. The proposed AA-T Degree in Theatre Arts will not impact any current program, including the current AA Degree in Theatre Arts.

Criteria C. **Curriculum Standards**

14. **Transfer Applicability to a Two Four-Year Institutions (attach GE, IGETC, TMC)**
   a. TMC and transfer documentation attached.

*AA-T Theatre Arts Narrative and Documentation-CCC-510 Form  
Substantial Changes to an Approved Program  
October 4, 2012*
Criteria D. Adequate Resources

15. Library and Learning Resources Plan
No additional resources will be required beyond the college’s current resources. This includes library and learning resources, facilities and equipment, and financial support.

16. Facilities and Equipment Plan
No additional resources will be required beyond the college’s current resources. This includes library and learning resources, facilities and equipment, and financial support.

17. Financial Support Plan
No additional resources will be required beyond the college’s current resources. This includes library and learning resources, facilities and equipment, and financial support.

18. Faculty Qualifications and Availability
No additional resources will be required beyond the college’s current resources. This includes library and learning resources, facilities and equipment, and financial support. All of the faculty that will teach in this program meet the state minimum qualifications and possess knowledge and experience in this program area.

Criteria E. Compliance

19. Based on Model Curriculum
There are no licensing or accrediting standards that apply to this program. No additional student selection criteria are in place. This program complies with California Code of Regulations, title 5, sections 55201 and 58106. Additionally, there are no additional fees required beyond those identified in California Education Code section 76300.

20. Licensing or Accreditation Standards
There are no licensing or accrediting standards that apply to this program. No additional student selection criteria are in place. This program complies with California Code of Regulations, title 5, sections 55201 and 58106. Additionally, there are no additional fees required beyond those identified in California Education Code section 76300.

21. Student Selection and Fees
There are no licensing or accrediting standards that apply to this program. No additional student selection criteria are in place. This program complies with California Code of Regulations, title 5, sections 55201 and 58106. Additionally, there are no additional fees required beyond those identified in California Education Code section 76300.
### Theater Arts

<table>
<thead>
<tr>
<th>Course</th>
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END OF REPORT
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</table>

Note: Courses approved for Fall 91 may be taken prior to Fall 91.
Courses approved for Fall 92 or later may **NOT** be taken prior to Fall 92.
Letitia Miller

From: Barbara Adams
Sent: Friday, October 05, 2012 10:50 AM
To: Letitia Miller
Cc: Lilia Gerasimchuk
Subject: FW: Associate Degrees for Transfer

Please include in full agenda under TMC standing report.

Thanks!

B

Curriculum Committee Meeting Fall Schedule
October 9 & 23, November 6 & 20, Dec. 4
Meetings start at 2:40 PM in Yosemite 213
Barbara Adams
Curriculum Co-Chair
Speech Communication Professor
Modesto Junior College
(209) 575-6890

From: Julie Adams [mailto:julie@ASCCC.ORG]
Sent: Thursday, October 04, 2012 6:09 PM
To: CURRICULUM@LISTSERV.CCCNEXT.NET
Subject: FW: Associate Degrees for Transfer

From: Chief Instructional Officers [mailto:CIO-ALL@LISTSERV.CCCCO.EDU] On Behalf Of Russell, Barry
Sent: Thursday, October 04, 2012 5:15 PM
To: cio-all
Subject: Associate Degrees for Transfer

Dear CIOs and CSSOs,

I wanted to give you a quick update on a couple of issues related to Associate Degrees for Transfer (AA-T and AS-T). Recently, there were basically two events that took place...both related in information but for two completely different purposes and outcomes. Issues were found with both...and just want to provide a little explanation.

**Release of [www.ADegreeWithAGuarantee.com](http://www.ADegreeWithAGuarantee.com)**
The new website that is associated with the marketing of the Associate Degrees for Transfer was released. This website is a project that has been in the works for many months and involved people from both the community college and CSU systems. On the release date, we found that there was a minor glitch in the list of degrees for each college. We didn’t lose any of them...one database was just not sharing appropriately with another database. The problem is fixed and the inventory of degrees on this website for your college should be accurate at this time. However, please be aware that in the future this listing may be a little behind the actual timing in which you receive notification of your approved degrees...as all the databases must be updated...usually on the last Friday of every month.

**CSU Mentor Opens**
The CSU admissions window for Fall 2013 opened (October 1, 2012 through November 30, 2012). Many of you and your students are finding that AA-T and AS-T degrees are missing from the pull down menus. Once again, we didn’t lose any degrees....it is another case of one database not being up to date. In this case, the fix is not so easy. CSU only does major updates on CSU Mentor once a year, during the spring. A major update would include updating the list of degrees from the
community colleges. In the meantime, CSU has added the following language to the “Transfer Information” section to inform students.

**PLEASE NOTE: AA-T/AS-T degrees recently approved for California Community Colleges may not appear in the program selection popup. Applicants earning recently approved degrees should petition for a graduation evaluation at the community college at which the degree will be earned and provide a copy of the completed evaluation to each CSU to which she/he has applied.**

The CSU Office of the Chancellor advises that students in this situation should email (not call) the admissions office at the CSUs they identified on their application and advise them they are AA-T/AS-T track candidates, so the CSUs can update their application accordingly. The student should then follow through with the degree petition-verification process.

Additionally, the CSU has advised their campuses that because of the continuous degree approval process there will be degrees that are approved after the Mentor updates that are not posted on Mentor. Students are permitted to apply for these degrees. Campuses can verify the community college degree by checking the similar degree report posted on the [www.SB1440.org](http://www.SB1440.org) website.

While this may not be an ideal solution, it will eventually be worked out, when we reach the point where the majority of the degrees have been developed and reviewed for similar. The Mentor update cycles will no longer be such a large issue, but at this time, since this is an ongoing process, this seems to be the best solution.

If you have any questions concerning any of this information, please feel free to contact me, Sally Lenz, Jeff Spano, or Bob Quinn. Also, please feel free to forward this message to those on your campus who are working with the implementation of AA-T and AS-T degrees.

Sincerely,

**Barry A. Russell, Ph.D.**
Vice Chancellor of Academic Affairs
California Community Colleges
Chancellor’s Office
1102 Q Street, Suite 4554
Sacramento, CA 95811-6549
(916) 322-6886 Office/Voicemail
brussell@cccco.edu E-mail