I. APPROVAL OF ORDER OF AGENDA

II. APPROVAL OF MINUTES

III. NOTIFICATION

October 11, 2011

IV. CONSENT

V. DISCUSSION

INACTIVATIONS

ARCH 117  History of Architecture 1  Effective: Summer 2012
- INACTIVATE
  Program Impact:
  1. Architectural Drafting Technology A.S. Degree (PENDING INACTIVATION)
  2. Architecture A.S. Degree (PENDING INACTIVATION)
  3. CSU General Education Pattern and Certificate
  4. City & Regional Planning A.S. Degree (PENDING INACTIVATION)
  5. General Studies, Emphasis in Humanities A.A. Degree
  6. Landscape Architecture A.S. Degree (PENDING INACTIVATION)
  7. MJC-GE Pattern

ARCH 118  History of Architecture 2  Effective: Summer 2012
- INACTIVATE
  Program Impact:
  1. Architectural Drafting Technology A.S. Degree (PENDING INACTIVATION)
  2. Architecture Engineering A.S. Degree (PENDING INACTIVATION)
  3. CSU General Education Pattern and Certificate
  4. City & Regional Planning A.S. Degree (PENDING INACTIVATION)
  5. General Studies, Emphasis in Humanities A.A. Degree
  6. Landscape Architecture A.S. Degree (PENDING INACTIVATION)
  7. MJC-GE Pattern

ARCH 331  Basic Architectural Drafting  Effective: Summer 2012
- INACTIVATE
  Program Impact:
  1. Building and Safety Code Administration Certificate (PENDING INACTIVATION)
  2. Landscape Design Certificate (PENDING INACTIVATION)
CGR 211  InDesign and Typography  3
Effective: Summer 2012
INACTIVATE
Program Impact:
1. Computer Graphics Applications A.S. Degree (PENDING INACTIVATION)
2. Computer Graphics Applications C (PENDING INACTIVATION)
3. Flexographic Printing Certificate (PENDING INACTIVATION)
4. Graphic Design A.A. Degree (PENDING INACTIVATION)
5. Graphic Design Certificate (PENDING INACTIVATION)
6. Graphic Design A.A. Degree Major (PENDING INACTIVATION)
7. Graphic Design Certificate (PENDING INACTIVATION)
8. Prepress Certificate (PENDING INACTIVATION)
9. Print Journalism Skills Recognition Award (PENDING INACTIVATION)
10. Printing and Lithography Certificate (PENDING INACTIVATION)

CGR 214  Bindery  3
Effective: Summer 2012
INACTIVATE
Program Impact:
1. Flexographic Printing Certificate (PENDING INACTIVATION)
2. Printing Maintenance Certificate (PENDING INACTIVATION)
3. Printing and Lithography Certificate (PENDING INACTIVATION)

CGR 222  Image Assembly and Platemaking  1
Effective: Summer 2012
INACTIVATE
Program Impact:
1. Flexographic Printing Certificate (PENDING INACTIVATION)
2. Prepress Certificate (PENDING INACTIVATION)
3. Printing and Lithography Certificate (PENDING INACTIVATION)

CGR 223  Lithographic & Flexographic Presses  3
Effective: Summer 2012
INACTIVATE
Program Impact:
1. Flexographic Printing Certificate (PENDING INACTIVATION)
2. Printing and Lithography Certificate (PENDING INACTIVATION)

CGR 224  Illustrator and Electronic Publishing  3
Effective: Summer 2012
INACTIVATE
Program Impact:
2. Computer Graphics Applications A.S. Degree (PENDING INACTIVATION)
3. Graphic Design A.A. Degree Major (PENDING INACTIVATION)
4. Graphic Design Certificate (PENDING INACTIVATION)
5. Journalism A.A. Degree (PENDING INACTIVATION)
6. Prepress Certificate (PENDING INACTIVATION)
7. Printing and Lithography Certificate (PENDING INACTIVATION)

CGR 225  Production Screen Printing  2
Effective: Summer 2012
INACTIVATE
Program Impact:
1. Printing and Lithography Certificate (PENDING INACTIVATION)
CGR 230  Graphic Design
Effective: Summer 2012
INACTIVATE
Program Impact:
1. Graphic Design Certificate (PENDING INACTIVATION)
2. Graphic Design A.A. Degree (PENDING INACTIVATION)
3. Printing and Lithography Certificate (PENDING INACTIVATION)

CGR 232  Graphic Design Portfolio Development
Effective: Summer 2012
INACTIVATE
Program Impact:
1. Graphic Design A.S. Degree (PENDING INACTIVATION)
2. Printing Maintenance Certificate (PENDING INACTIVATION)
3. Printing and Lithography Certificate (PENDING INACTIVATION)

CGR 331  InDesign and Typography 2
Effective: Summer 2012
INACTIVATE
Program Impact:
1. Graphic Design A.S. Degree (PENDING INACTIVATION)
2. Graphic Design Certificate (PENDING INACTIVATION)
3. Journalism A.A. Degree (PENDING INACTIVATION)
4. Prepress Certificate (PENDING INACTIVATION)
5. Printing and Lithography Certificate (PENDING INACTIVATION)

CGR 332  Advanced Presses
Effective: Summer 2012
INACTIVATE
Program Impact:
1. Graphic Design A.S. Degree (PENDING INACTIVATION)
2. Graphic Design Certificate (PENDING INACTIVATION)
3. Journalism A.A. Degree (PENDING INACTIVATION)
4. Prepress Certificate (PENDING INACTIVATION)
5. Printing and Lithography Certificate (PENDING INACTIVATION)

CGR 342  Designing for Clients
Effective: Summer 2012
INACTIVATE
Program Impact:
1. Graphic Design A.S. Degree (PENDING INACTIVATION)
2. Graphic Design Certificate (PENDING INACTIVATION)

CGR 349  Work Experience
Effective: Summer 2012
INACTIVATE
Program Impact:
Stand Alone

CGR 350  Graphic Communications Internship
Effective: Summer 2012
INACTIVATE
Program Impact:
1. Graphic Design Certificate (PENDING INACTIVATION)
2. Printing and Lithography Certificate (PENDING INACTIVATION)
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Program Impact:
1. Building and Safety Code Administration Certificate (PENDING INACTIVATION)
2. General Plant Maintenance Certificate (PENDING INACTIVATION)
3. Home Building Technologies Certificate
4. Industrial Technology - Maintenance A.S. Degree (PENDING INACTIVATION)
5. Industrial Technology - Systems A.S. Degree (PENDING INACTIVATION)
6. Maintenance Electrician A.A. Degree
7. Maintenance Electrician A.S. Degree
8. Industrial Technology - Maintenance A.S. Degree (PENDING INACTIVATION)
9. Industrial Technology - Systems A.S. Degree (PENDING INACTIVATION)
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| INTEC 261 | Introduction to Plant Maintenance       | 3       | Summer 2012     | INACTIVATE  | 1. General Plant Maintenance Certificate *(PENDING INACTIVATION)*  
|        |                                           |         |                 |             | 2. Industrial Technology - Electrician Certificate                                                   
|        |                                           |         |                 |             | 3. Industrial Technology - Maintenance Certificate *(PENDING INACTIVATION)*                        
|        |                                           |         |                 |             | 4. Maintenance Electrician A.A. Degree *(PENDING INACTIVATION)*                                    
|        |                                           |         |                 |             | 5. Maintenance Electrician A.S. Degree                                                            
|        |                                           |         |                 |             | 6. Maintenance Electrician Certificate                                                             
|        |                                           |         |                 |             | 7. Maintenance Machinist 2 Certificate                                                             
| INTEC 265 | Troubleshooting Techniques              | 1       | Summer 2012     | INACTIVATE  | 1. Maintenance Electrician Certificate                                                              
| INTEC 298A | Special Topics                           | 1.5     | Summer 2012     | INACTIVATE  | Stand Alone                                                                                       
| INTEC 298C | Introduction to Teamwork Development    | 3       | Summer 2012     | INACTIVATE  | Stand Alone                                                                                       
| INTEC 320 | Electrical Safety                       | 1       | Summer 2012     | INACTIVATE  | Stand Alone                                                                                       
|        |                                           |         |                 |             | 2. Home Building Technologies Certificate *(PENDING INACTIVATION)*                                 
|        |                                           |         |                 |             | 2. Home Building Technologies Certificate *(PENDING INACTIVATION)*                                 
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|        |                                           |         |                 |             |                                                                                                 |</p>
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**Effective:** Summer 2012

**INACTIVATE**

**Program Impact:**

- Stand Alone
- 1. Music A.A. Degree
- 1. Clerical A.S. Degree
- 2. Office Administration A.S. Degree
- 3. Office Support Certificate

**Stand Alone**
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UPDATES (including modifications/reactivations)

CMPSC 202  Business Information Systems 3  
Effective: Summer 2012  
**MODIFY:** Requisites, requisite skills, content  
**Enrollment Restrictions:** Modifying: (P) Satisfactory completion of CMPSC 201 or CMPSC 203 or CMPSC 204; Removing: (P) Satisfactory completion of BUSAD 201 or BUSAD 310  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to CSU and UC  
**General Education Status:** Not approved for GE  
**Rationale:** Prerequisite changes  
**Program Impact:**  
1. Accounting A.S. Degree  
2. Accounting Certificate  
3. Bookkeeping Certificate  
4. Business Administration A.A. Degree  
5. Business Operations: Management A.A. Degree  
6. Computer Applications Specialist Certificate  
7. Computer Graphics Applications A.S. Degree  
9. Computer Information Systems A.A. Degree  
10. Computer Science A.S. Degree  
11. International Business Certificate  
12. Retail Management (WAFC) Certificate

CMPSC 275  Database Management Systems/Microcomputer 3  
Effective: Summer 2012  
**MODIFY:** Requisites, requisite skills, textbooks, learning goals  
**Enrollment Restrictions:** Modifying: (P) Satisfactory completion of CMPSC 201 or CMPSC 203 or CMPSC 204  
**Distance Education Status:** Maintaining online, hybrid  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to CSU  
**General Education Status:** Approved for (MJC-GE: D2)  
**Rationale:** New text book and change of prerequisites  
**Program Impact:**  
1. Computer Applications Specialist Certificate  
2. Computer Information Systems A.A. Degree  
3. Computer Science A.S. Degree  
4. General Studies, Emphasis in Language and Rationality A.A. Degree
<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
<th>Effective</th>
<th>MODIFIED</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>FREN 51</td>
<td>Introductory French 1</td>
<td>3</td>
<td>Summer 2012</td>
<td>GE Placement</td>
<td>Because this course is compliant and scheduled for Curriculum review in FA 2012, it is only appearing on the agenda for GE modification. The course record will not move through the CurricUNET review queue.</td>
</tr>
<tr>
<td>FSCI 309</td>
<td>Fire Management 2E</td>
<td>2</td>
<td>Summer 2012</td>
<td>Units</td>
<td>This course was approved at the 10/11/11 meeting. Further review by FSCI personnel revealed the need for the course to be increased to 2-1/2 units to meet standards of State Fire Marshal. The course is being placed on the 11/1/11 agenda for approval of the increase in units and affected fields.</td>
</tr>
<tr>
<td>FSCI 352</td>
<td>Training Instructor 1A</td>
<td>2</td>
<td>Summer 2012</td>
<td>Description</td>
<td>California State Fire Training is in the process to align all fire officer courses with National Fire Protection Associations training regulations. Training Instructor 1A now adheres to nationally recognized standards.</td>
</tr>
</tbody>
</table>

**Enrollment Restrictions:**
- None
- Maintaining (LOE) Enrollment limited to students who provide proof of certificate of completion for Fire Management 1
- Maintaining fee of $110
- Does not transfer

**Distance Education Status:**
- None

**Materials Fee Status:**
- Maintaining fee of $110
- Does not transfer

**General Education Status:**
- Not approved for GE

**Rationale:**
- To align French offerings with other foreign language offerings on MJC-GE: C
- This course was approved at the 10/11/11 meeting. Further review by FSCI personnel revealed the need for the course to be increased to 2-1/2 units to meet standards of State Fire Marshal. The course is being placed on the 11/1/11 agenda for approval of the increase in units and affected fields.
- California State Fire Training is in the process to align all fire officer courses with National Fire Protection Associations training regulations. Training Instructor 1A now adheres to nationally recognized standards.

**Program Impact:**
1. Fire Science Certificate of Achievement
2. Fire Science A.S. Degree
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Effective</th>
<th>MODIFIED:</th>
<th>Description, requisite skills, content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment</th>
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</thead>
<tbody>
<tr>
<td>FSCI 353</td>
<td>Training Instructor 1B</td>
<td>2</td>
<td>Summer 2012</td>
<td>Description, requisite skills, content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment</td>
<td></td>
</tr>
<tr>
<td></td>
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<td></td>
<td>Requests: (LOE) Enrollment limited to students who possess State Fire Training Certificate for Training Instructor 1A.</td>
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<td>Distance Education Status: None</td>
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<td></td>
<td></td>
<td>Materials Fee Status: Maintaining fee of $110</td>
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<td>Articulation Status: Does not transfer</td>
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<td>General Education Status: Not approved for GE</td>
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<td>Rationale: California State Fire Training is in the process to align all fire officer courses with National Fire Protection Associations training regulations. Training Instructor 1B now adheres to nationally recognized standards.</td>
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<td>Program Impact:</td>
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<td></td>
<td>1. Fire Science, A.S. Degree</td>
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<td>2. Fire Science, Certificate</td>
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</tr>
<tr>
<td>FSCI 372</td>
<td>Fire Management 2B</td>
<td>2</td>
<td>Summer 2012</td>
<td>Description, content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment</td>
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<td>Requests: (LOE) Enrollment limited to students who possess State Fire Training Certificate for Fire Management 1.</td>
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<td>Materials Fee Status: Maintaining fee of $110</td>
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<td>General Education Status: Not approved for GE</td>
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<td>Rationale: Course is being modified for compliance and adherence to scheduled periodic review in curriculum review matrix, Fall 2011</td>
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<td>1. Fire Science Certificate</td>
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<td></td>
<td>2. Fire Science A.S. Degree</td>
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<tr>
<td>GUIDE 120</td>
<td>Success Strategies for Transfer Students</td>
<td>3</td>
<td>Summer 2012</td>
<td>Description, content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment</td>
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<td>Materials Fee Status: None</td>
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<td>Articulation Status: Transfers to CSU and UC</td>
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<td>Rationale: This course is being proposed for modification to keep it in the compliance cycle</td>
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<td>Program Impact:</td>
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<td>Stand Alone</td>
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<td>Course Code</td>
<td>Course Title</td>
<td>Credits</td>
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<td>Enrollment Restrictions</td>
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<td>HIST 102</td>
<td>History of the United States since 1865</td>
<td>3</td>
<td>Summer 2012</td>
<td>Title, description, content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment</td>
<td>Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101</td>
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<tr>
<td>MUSA 161</td>
<td>Elementary Strings</td>
<td>1</td>
<td>Summer 2012</td>
<td>Methods of instruction, learning goals</td>
<td>None</td>
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<tr>
<td>OFADM 201</td>
<td>Intermediate Keyboarding 1</td>
<td>1</td>
<td>Summer 2012</td>
<td>Title, Requisites, requisite skills, textbooks, course goal, learning goals, methods of assessment</td>
<td>Modifying: (A) Before enrolling in this course, students are strongly advised to complete at least one semester of keyboarding and type a minimum of 45 gross words per minute on a five-minute timing</td>
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<tr>
<td>Course Code</td>
<td>Course Title</td>
<td>Credits</td>
<td>Effective Date</td>
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<td>Enrollment Restrictions:</td>
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<tr>
<td>OFADM 202</td>
<td>Intermediate Keyboarding 2</td>
<td>2</td>
<td>Summer 2012</td>
<td>Title, Requisite skills, content, textbooks, learning goals, methods of assessment</td>
<td>Modifying: (A) Before enrolling in this course, students are strongly advised to complete at least one semester of keyboarding and type a minimum of 45 gross words per minute on a five-minute timing</td>
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<tr>
<td>OFADM 203</td>
<td>Intermediate Keyboarding 3</td>
<td>3</td>
<td>Summer 2012</td>
<td>Requisite skills, textbooks, course goal, learning goals, methods of assessment</td>
<td>Modifying: (A) Before enrolling in this course, students are strongly advised to complete at least one semester of keyboarding and type a minimum of 45 gross words per minute on a five-minute timing</td>
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<tr>
<td>OFADM 231</td>
<td>Intermediate Word Processing</td>
<td>3</td>
<td>Summer 2012</td>
<td>Requisites, content, textbooks, learning goals</td>
<td>Modifying: (A) Before enrolling in this course, students are strongly advised to have completed OFADM 203 and/or OFADM 330</td>
</tr>
</tbody>
</table>

OFADM 232  Advanced Word Processing and Desktop Publishing  3
Effective: Summer 2012
MODIFY: Title, requisite skills, content, methods of instruction, typical assignments, textbooks, learning goals, methods of assessment
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete CMPSC 231 or OFADM 231 or have strong prior knowledge of word processing software
Distance Education Status: Maintaining Online, Requesting: hybrid
Materials Fee Status: None
Articulation Status: Transfers to CSU
General Education Status: Not approved for GE
Rationale: Periodic review
Program Impact:
  1. Clerical A.S. Degree
  2. Office Administration A.S. Degree
  3. Word Processing Certificate

OFADM 301  Beginning Keyboarding  1.5
Effective: Summer 2012
MODIFY: Content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment
Enrollment Restrictions: None
Distance Education Status: Requesting Online, hybrid
Materials Fee Status: None
Articulation Status: Does not transfer
General Education Status: Not approved for GE
Rationale: Periodic review
Program Impact:
  1. Accounting Clerk Certificate
  2. Computer Science A.A. Degree
  3. Office Computer Applications Certificate
  4. Office Support Certificate
  5. Records Management/Data Entry Specialist Certificate

OFADM 302  Beginning Document Processing  1.5
Effective: Summer 2012
MODIFY: Content, repetitions, typical assignments, textbooks, course goal, learning goals, methods of assessment
Enrollment Restrictions: Modifying: (A) Before enrolling in this course, students are strongly advised to complete OFADM 301 or have ability to keyboard and type a minimum of 35 gross words per minute on a three-minute timing
Distance Education Status: Requesting Online, hybrid
Materials Fee Status: None
Articulation Status: Does not transfer
General Education Status: Not approved for GE
Rationale: Periodic review
Program Impact:
  1. Office Computer Applications Certificate
  2. Office Support Certificate
  3. Records Management/Data Entry Specialist Certificate
OFADM 303  Keyboarding for Speed and Accuracy 1/2
Effective: Summer 2012
MODIFY: Enrollment restrictions, Requisite skills, learning goals
Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete OFADM 301 or have ability to keyboard by touch at 20 GWAM
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Does not transfer
General Education Status: Not approved for GE
Rationale: Periodic review
Program Impact:
1. Accounting Clerk Certificate
2. Accounting Clerk Certificate
3. Clerical Certificate
4. Clerical A.S. Degree
5. Office Administration A.S. Degree
6. Word Processing Certificate

OFADM 304  Professional English for Business 3
Effective: Summer 2012
MODIFY: Typical assignments, learning goals
Enrollment Restrictions: None
Distance Education Status: Maintaining Online, hybrid
Materials Fee Status: None
Articulation Status: Does not transfer
General Education Status: Not approved for GE
Rationale: Periodic review
Program Impact:
1. Clerical Certificate
2. Clerical A.A. Degree
3. Office Administration A.S. Degree
4. Office Support Certificate
5. Records Management/Data Entry Specialist Certificate
6. Supervisory Management A.S. Degree
7. Supervisory Management A.A. Degree

OFADM 305  Records Management 3
Effective: Summer 2012
MODIFY: Requisite skills, textbooks, learning goals
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to have successfully completed OFADM 353 and have ENGL 50 eligibility
Distance Education Status: Maintaining Online, hybrid
Materials Fee Status: None
Articulation Status: Does not transfer
General Education Status: Not approved for GE
Rationale: Periodic review
Program Impact:
1. Bookkeeping Certificate
2. Clerical Certificate
3. Clerical A.A. Degree
4. Office Administration A.S. Degree
5. Office Support Certificate
6. Records Management/Data Entry Specialist Certificate
OFADM 313 Office Skills
Effective: Summer 2012
MODIFY: Typical assignments, textbooks, learning goals
Enrollment Restrictions: None
Distance Education Status: Requesting Online, hybrid
Materials Fee Status: None
Articulation Status: Does not transfer
General Education Status: Not approved for GE
Rationale: Periodic review
Program Impact:
1. Clerical Certificate
2. Clerical A.A. Degree
3. Records Management/Data Entry Specialist Certificate

OFADM 314 Office Procedures & Technologies
Effective: Summer 2012
MODIFY: Enrollment restrictions, requisite skills, description, content, typical assignments, textbooks, learning goals
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to have satisfactorily completed OFADM 202 and OFADM 362 and OFADM 231, or have prior knowledge of word processing software
Distance Education Status: Maintaining Online, hybrid
Materials Fee Status: None
Articulation Status: Does not transfer
General Education Status: Not approved for GE
Rationale: Periodic review
Program Impact:
1. Accounting Clerk Certificate
2. Clerical Certificate
3. Clerical A.A. Degree
4. Office Administration A.A. Degree
5. Office Administration Certificate
6. Office Support Certificate
7. Word Processing Certificate

OFADM 315 Today’s Office
Effective: Summer 2012
MODIFY: Repetitions, grading, requisites, requisite skills, content, methods of instruction, textbooks, learning goals, methods of assessment
Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to previous completion of all core courses for Office Administration or Clerical degree or certificate. Requesting: (P) Satisfactory completion of OFADM 202 and OFADM 314
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Does not transfer
General Education Status: Not approved for GE
Rationale: Periodic review
Program Impact:
1. Office Administration A.A. Degree
2. Office Administration Certificate
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Effective:</th>
<th>Rationale:</th>
</tr>
</thead>
<tbody>
<tr>
<td>OFADM 320</td>
<td>Telephone Techniques</td>
<td>Summer 2012</td>
<td>Periodic review</td>
</tr>
<tr>
<td></td>
<td><strong>MODIFY:</strong> Hours, Content, learning goals, methods of assessment</td>
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<td><strong>Enrollment Restrictions:</strong> None</td>
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<td><strong>Materials Fee Status:</strong> None</td>
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<td><strong>Articulation Status:</strong> Does not transfer</td>
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<td><strong>General Education Status:</strong> Not approved for GE</td>
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<td><strong>Program Impact:</strong></td>
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<tr>
<td></td>
<td>1. Clerical A.S. Degree</td>
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<td></td>
<td>2. Office Administration Certificate</td>
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<td>3. Office Administration A.A. Degree</td>
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<td>4. Office Support Certificate</td>
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<tr>
<td>OFADM 328</td>
<td>Machine Transcription 1</td>
<td>Summer 2012</td>
<td>Periodic review</td>
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<td><strong>MODIFY:</strong> Course ID/Number, title, hours, requisite skills, content, methods of instruction, typical assignments, textbooks, learning goals, methods of assessment</td>
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<td><strong>Enrollment Restrictions:</strong> Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete OFADM 311 or OFADM 304 and have the ability to keyboard 40 gross words per minute on a three-minute timing</td>
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<td><strong>General Education Status:</strong> Not approved for GE</td>
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<td>Stand Alone</td>
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<tr>
<td>OFADM 329</td>
<td>Machine Transcription 2</td>
<td>Summer 2012</td>
<td>Periodic review</td>
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<td><strong>MODIFY:</strong> Course ID/Number, title, description, hours, requisite skills, content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment</td>
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<td><strong>Enrollment Restrictions:</strong> Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete OFADM 311 or OFADM 304 and have the ability to keyboard 40 gross words per minute on a three-minute timing</td>
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<td><strong>Materials Fee Status:</strong> None</td>
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<td><strong>General Education Status:</strong> Not approved for GE</td>
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<td><strong>Program Impact:</strong></td>
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<td></td>
<td>1. Office Administration Certificate</td>
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<td>Credits</td>
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<td>OFADM 330</td>
<td>Beginning Word Processing</td>
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<td>Effective: Summer 2012</td>
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<td>MODIFY: Repetitions, content, methods of instruction, textbooks</td>
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<td>General Education Status: Not approved for GE</td>
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<td>Rationale: Periodic review</td>
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<tr>
<td></td>
<td>1. Clerical A.S. Degree</td>
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<td>2. Office Computer Applications Certificate</td>
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<td>3. Office Support Certificate</td>
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<tr>
<td>OFADM 353</td>
<td>Introduction to Computers and Windows</td>
<td>1</td>
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<td>Introduction to Word Processing</td>
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<td>6. Office Support Certificate</td>
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<td>Introduction to Databases</td>
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<td>3. Office Computer Applications Certificate</td>
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<td>4. Records Management/Data Entry Specialist Certificate</td>
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<td>5. Word Processing Certificate</td>
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<td>OFADM 362</td>
<td>Introduction to Business Presentation Software</td>
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<td>4. Office Computer Applications Certificate</td>
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OFADM 363  Understanding the Internet  1
Effective: Summer 2012
MODIFY: Hours, hours face-to-face modalities, repetitions, field trips, content, methods of instruction, typical assignments, textbooks, learning goals, methods of assessment
Enrollment Restrictions: None
Distance Education Status: Requesting Online, hybrid
Materials Fee Status: None
Articulation Status: Does not transfer
General Education Status: Not approved for GE
Rationale: Periodic review
Program Impact:
1. Clerical Certificate
2. Clerical A.S. Degree
3. Office Administration Certificate
4. Office Support Certificate
5. Word Processing Certificate

OFADM 364  Grammar in the Office  1
Effective: Summer 2012
MODIFY: Content, typical assignments, learning goals, methods of assessment
Enrollment Restrictions: None
Distance Education Status: Requesting Online, hybrid
Materials Fee Status: None
Articulation Status: Does not transfer
General Education Status: Not approved for GE
Rationale: Periodic review
Program Impact:
1. Word Processing Certificate

OFADM 375  10-Key on the Computer  1
Effective: Summer 2012
MODIFY: Content, typical assignments, textbooks, learning goals, methods of assessment
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete OFADM 301 or have the ability to keyboard by touch
Distance Education Status: Maintaining Online, hybrid
Materials Fee Status: None
Articulation Status: Does not transfer
General Education Status: Not approved for GE
Rationale: Periodic review
Program Impact:
1. Accounting Clerk Certificate
2. Clerical Certificate
3. Clerical A.A. Degree
4. Office Administration A.S. Degree
5. Office Administration Certificate
6. Records Management/Data Entry Specialist Certificate
PE 113  Offensive/Defensive Softball Theory
Effective: Summer 2012
MODIFY: Units, repetitions, hours/face to face modalities, content, methods of Instruction, course goal, learning goals, methods of assessment
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC
Guidance/Activities Status: Requesting MJC Activities
Rationale: This course is being expanded to more accurately reflect what is taught and the time commitment involved
Program Impact: Physical Education A.A. Degree

PEC 178  Tournament Tennis
Effective: Summer 2012
MODIFY: Discipline/Number, (x version of course will require inactivation in Datatel), units, hours/ face to face modalities, requisite skills, content, methods of Instruction, typical assignments, learning goals, methods of assessment
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete PEC 177
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC
Guidance/Activities Status: Approved for MJC Activities
Rationale: Periodic review and update to meet current curriculum standards and adhere to the curriculum matrix
Program Impact:
1. Physical Education A.A. Degree

PEC 179  Track and Field
Effective: Summer 2012
MODIFY: Discipline/Number, (x version of course will require inactivation in Datatel), units, repetitions, hours/ face to face modalities, content, methods of Instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC
Guidance/Activities Status: Approved for MJC Activities
Rationale: Periodic review and update to meet current curriculum standards and adhere to the curriculum matrix
Program Impact:
1. Physical Education A.A. Degree

PEC 184  Power Volleyball
Effective: Summer 2012
MODIFY: Discipline/Number (x version of course will require inactivation in Datatel), requisite skills, units, repetitions, hours/ face to face modalities, content, methods of Instruction, typical assignments, course goal, learning goals, methods of assessment
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete PEC 183
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC
Guidance/Activities Status: Approved for MJC Activities
Rationale: Periodic review and update to meet current curriculum standards and adhere to the curriculum matrix
Program Impact:
1. Physical Education A.A. Degree
PHILO 107  Philosophy of Science 3
Effective: Summer 2012
MODIFY: Description, Requisite skills, content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of ENGL 101
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC
General Education Status: Approved for (MJC-GE: D2 ), (CSU-GE: A3 ), (IGETC: 1B)
Rationale: Periodic Review
Program Impact:
1. CSU General Education Pattern Certificate
2. General Studies, Emphasis in Language and Rationality A.A. Degree

PHILO 111  Ethics: Theory and Application 3
Effective: Summer 2012
MODIFY: Description, content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment
Enrollment Restrictions: None
Distance Education Status: Maintaining: Telecourse, Requesting: Online, Mixed Modalities/Hybrid course
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC
General Education Status: Approved for (MJC-GE:C), (CSU-GE: C2 ), (IGETC: 3B)
Rationale: Periodic Review
Program Impact:
1. CSU General Education Pattern Certificate
2. General Studies, Emphasis in Humanities A.A. Degree
3. MJC-GE Pattern

PHILO 123  Twentieth Century Philosophy 3
Effective: Summer 2012
MODIFY: Description, pattern placement, requisite skills, content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC
General Education Status: Approved for (MJC-GE: C), (CSU-GE: C2), (IGETC: 3B)
Rationale: Periodic Review
Program Impact:
1. CSU General Education Pattern Certificate
2. General Studies, Emphasis in Humanities A.A. Degree

REC 110  Social Recreation Leadership 3
Effective: Summer 2012
MODIFY: Description, Content, methods of instruction, textbooks
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU
General Education Status: Not approved for GE
Rationale: Periodic review and update to meet current curriculum standards and adhere to the curriculum matrix.
Program Impact:
Stand Alone
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<th>Rationale</th>
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<td>Forensics Debate</td>
<td>Summer 2012</td>
<td>To add an advisory and to comply with Title 5 Regulation</td>
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<td>SPCOM 115</td>
<td>Forensics Platform Speeches</td>
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THETR 175  Stage Costuming

**Effective:** Summer 2012

**MODIFY:** Description, hours/face to face modalities, content, methods of instruction, typical assignments, textbooks, course goal, learning goal, methods of assessment

**Enrollment Restrictions:** None

**Distance Education Status:** None

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU and UC

**General Education Status:** Approved for MJC Activities

**Rationale:** Bringing the course into conformity with the Transfer Model Curriculum

**Program Impact:**
1. Design & Technical Theatre Skills Recognition Award
2. Theatre A.A. Degree

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THETR 185  Modern Dance 1

PEC 122

**Effective:** Summer 2012

**MODIFY:** Discipline/Number (x versions will need to be inactivated in Datatel), title, description, repetitions, hours/face to face modalities, content, methods of instruction, typical assignments, textbooks, course goal, learning goal, methods of assessment

**Enrollment Restrictions:** None

**Distance Education Status:** None

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU and UC

**General Education Status:** Approved for MJC Activities

**Rationale:** Course is being modified to change course title and to change to Lab hours only - 54 hours total lab

**Program Impact:**
1. Theatre A.A. Degree (THETR 185)
2. Physical Education A.A. Degree (PEC 122)

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THETR 186  Modern Dance 2

PEC 123

**Effective:** Summer 2012

**MODIFY:** Discipline/Number, title, repetitions, hours/face to face modalities, requisite skills, content, methods of instruction, typical assignments, textbooks, course goal, learning goal, methods of assessment

**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete THETR 185 OR PEC 122

**Distance Education Status:** None

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU and UC

**General Education Status:** Approved for MJC Activities

**Rationale:** Title change, change to all lab hrs 54 total

**Program Impact:**
1. Theatre A.A. Degree (THETR 186)
2. Physical Education A.A. Degree (PEC 123)
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<td>Modern Dance 3</td>
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<td>PEC 124</td>
<td>Effective: Summer 2012</td>
<td>MODIFY: Discipline/Number (x-version of the course will need to be inactivated in Datatel), title, description, repetitions, hours/face to face modalities, requisite skills, content, methods of instruction, typical assignments, textbooks, course goal, learning goal, methods of assessment Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete THETR 186 or PEC 123 Distance Education Status: None Materials Fee Status: None Articulation Status: Transfers to CSU and UC General Education Status: Approved for MJC Activities Rationale: Course is being modified to change course title and to lab hours only Program Impact: 1. Theatre A.A. Degree (THETR 187) 2. Physical Education A.A. Degree (PEC 124)</td>
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<td>Jazz 1</td>
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<td>PEC 126</td>
<td>Effective: Summer 2012</td>
<td>MODIFY: Discipline/Number (x-version of the course will need to be inactivated in Datatel), title, repetitions, hours/face to face modalities, field trips, requisite skills, content, methods of instruction, typical assignments, textbooks, course goal, learning goal, methods of assessment Enrollment Restrictions: None Distance Education Status: None Materials Fee Status: None Articulation Status: Transfers to CSU and UC General Education Status: Approved for MJC Activities Rationale: Course is being modified to change course title and to lab hours only Program Impact: 1. Theatre A.A. Degree (THETR 188) 2. Physical Education A.A. Degree (PEC 126)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>THETR 197</td>
<td>Broadway/Europe Theatre Travel</td>
<td>Summer 2012</td>
<td>1</td>
<td>Stand Alone</td>
</tr>
</tbody>
</table>
NEW COURSES

FSCI 399  Independent Study/Special Problems  2 ½
Effective: Summer 2012
REACTIVATE/MODIFY: Course number (will need to inactivate FSCI 399 ABC versions in Datatel, and create new 399 version in Datatel), units, description, field trips, repetitions, grading, enrollment restrictions, materials fee, content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to have completed their firefighter probation or have supervisor’s approval for enrollment if still on probation
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Does not transfer
General Education Status: Not approved for GE
Rationale: Course is being reactivated to follow recommendation of state auditor to offer a s independent study rather than special topics (398).
Program Impact: Stand-Alone

PE 124  Introduction to Kinesiology  3
Effective: Summer 2012
ADOPT
Enrollment Restrictions: None
Distance Education Status: Requesting: Online
Materials Fee Status: None
Articulation Status: Transfers to CSU; requesting UC
General Education Status: Requesting (MJC-GE: A)
Rationale: This course is being proposed to enhance transferable program curriculum within the Physical Education/Kinesiology area.
Program Impact: Stand Alone

SPCOM 135  Forensics Limited Preparation Events  2
Effective: Summer 2012
ADOPT
Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete SPCOM 100
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU
General Education Status: Requesting MJC Activities
Rationale: Students have 2 years of competitive eligibility. This creates the 4th class in the Forensics series for competitors to take and complies with title 5 requirements
Program Impact:
1. Speech Communication, A.A. Degree (elective)
2. Communication Studies for Transfer, AA-T Degree
VI. PROGRAMS

Chancellor's Office Approvals

CB00 Numbers Granted/ Updated

FSCI 312: CCC000527770
FSCI 366: CCC000527776

Chancellor's Office Denials
(None)

Chancellor's Office Updates
(None)
Program Changes that do not require Chancellor’s Office Notification/Application

MODIFY:     AA:  Art  20 units
Modify: Required courses, elective courses (refer to current catalog to review changes)
Effective Term: Summer 2012

Art (proposed 2012-2013)
The comprehensive MJC Art Program offers several areas of concentration: art history, ceramics, computer graphics, drawing, design, sculpture, water color painting, oil painting, museum studies, and photography. The program is designed to include pre-professional and professional courses, personal enrichment in specific art areas, and classes for students who plan an art-related career. Art courses help students develop a capacity for visual analysis and the ability to solve problems in new and creative ways.

A.A. Degree: Art

STUDENT LEARNING OUTCOMES

Upon satisfactory completion of this program, the student will be able to:
- Demonstrate preparedness to successfully continue studies in art at an upper division level.
- Reproduce, render, and interpret in a variety of media through observation.
- Plan, design, and produce original works of art.
- Make informed assessments of quality and effectiveness in works of art, including their own.
- Identify and distinguish various historical periods of art.

PROGRAM REQUIREMENTS

To earn an Associate in Arts Degree in this major, the student must complete the requirements detailed in the Career Technical Education Pathway or the University Preparation Pathway which include completion of the requirements below. Courses should be selected with the assistance of an Art faculty advisor.

- Students who plan to transfer to a four-year college or university should consult with an Art faculty advisor and a counselor to ensure that all required transfer courses are completed.

REQUIRED COURSES - Complete 9 units

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART 120 [NP]</td>
<td>Basic Drawing 1</td>
<td>3</td>
</tr>
<tr>
<td>ART 124 [NP]</td>
<td>Color and Design 1</td>
<td>3</td>
</tr>
<tr>
<td>ART 164 [NP]</td>
<td>History of Art 1</td>
<td>3</td>
</tr>
<tr>
<td>ART 165 [NP]</td>
<td>History of Art 2</td>
<td>3</td>
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</table>

ELECTIVE COURSES - Complete 11 units, no more than 1 course in each area

<table>
<thead>
<tr>
<th>Area</th>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>Design and Drawing Area</td>
<td>ART 121 [NP]</td>
<td>Basic Drawing 2</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>ART 123 [NP]</td>
<td>Figure Drawing</td>
<td>3</td>
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<tr>
<td></td>
<td>ART 125 [NP]</td>
<td>Color and Design 2</td>
<td>3</td>
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<tr>
<td>Three-Dimensional Art Area</td>
<td>ART 108 [NP]</td>
<td>Ceramics 1</td>
<td>3</td>
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<td></td>
<td>ART 140 [NP]</td>
<td>Sculpture 1</td>
<td>3</td>
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<tr>
<td>Painting and Printmaking Area</td>
<td>ART 144 [NP]</td>
<td>Watercolor Painting 1</td>
<td>3</td>
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<td></td>
<td>ART 146 [NP]</td>
<td>Mixed Media Painting</td>
<td>3</td>
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<tr>
<td></td>
<td>ART 147 [NP]</td>
<td>Painting 1 (in Acrylic)</td>
<td>3</td>
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<tr>
<td></td>
<td>ART 148 [NP]</td>
<td>Painting 1 (in Oil)</td>
<td>3</td>
</tr>
<tr>
<td>Art History and Appreciation Area</td>
<td>ART 150 [NP]</td>
<td>Gallery Operation and Management</td>
<td>3</td>
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<tr>
<td></td>
<td>ART 162 [NP]</td>
<td>History of Renaissance Art</td>
<td>3</td>
</tr>
<tr>
<td>Course Code</td>
<td>Course Title</td>
<td>Units</td>
<td></td>
</tr>
<tr>
<td>------------</td>
<td>--------------------------------------</td>
<td>-------</td>
<td></td>
</tr>
<tr>
<td>ART 163</td>
<td>History of Modern Art</td>
<td>3 OR</td>
<td></td>
</tr>
<tr>
<td>ART 164</td>
<td>History of Art 1</td>
<td>3 OR</td>
<td></td>
</tr>
<tr>
<td>ART 165</td>
<td>History of Art 2</td>
<td>3 OR</td>
<td></td>
</tr>
<tr>
<td>ART 168</td>
<td>Survey of Photography</td>
<td>3 OR</td>
<td></td>
</tr>
<tr>
<td>ART 169</td>
<td>History of Non-Western Art</td>
<td>3</td>
<td></td>
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</tbody>
</table>

**Photography and Computer Graphics Area**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART 102</td>
<td>Introduction to Computer Graphics</td>
<td>3 OR</td>
</tr>
<tr>
<td>ART 170</td>
<td>Basic Photography</td>
<td>3 OR</td>
</tr>
<tr>
<td>ART 181</td>
<td>Basic Photography 1</td>
<td>1.5 OR</td>
</tr>
<tr>
<td>ART 182</td>
<td>Basic Photography 2</td>
<td>1.5 OR</td>
</tr>
<tr>
<td>ART 173</td>
<td>Digital Imaging for Photographers</td>
<td>3</td>
</tr>
</tbody>
</table>

**Units in Major**

- 20 units

**MODIFY:**

**AA: Speech Communication**

Modify: Elective courses (refer to current catalog to review changes)

Add SPCOM 135 to list of electives

**Effective Term:** Summer 2012

**MODIFY:**

**AA: Speech Communication**

Modify: Elective courses (List B) (refer to current catalog to review changes)

Add SPCOM 135 to list of electives

**Effective Term:** Summer 2012

**INACTIVATE:**

**SRA: Print Journalism**

**Effective Term:** Summer 2012

15 units

**INACTIVATE:**

**SRA: Television Broadcasting**

**Effective Term:** Summer 2012

16 units

**INACTIVATE:**

**SRA: Radio Broadcasting**

**Effective Term:** Summer 2012

17 units

**INACTIVATE:**

**SRA: CLART 301**

**Effective Term:** Summer 2012

28 units

**INACTIVATE:**

**SRA: Construction-Carpentry**

**Effective Term:** Summer 2012

15 units

**INACTIVATE:**

**SRA: Construction-General**

**Effective Term:** Summer 2012

16 units

**CCC-501: Application for Approval - New Credit Programs**

None

**CCC-510: Substantial Changes to an Approved Credit Program**

None
Athletic Training/Sports Medicine Program (proposed 2012-2013)

The Athletic Training/Sports Medicine program at MJC is designed to prepare students for appropriate procedures in prevention, care, and rehabilitation of athletic injuries. This degree is also designed to transfer students to four-year institutions where they can continue their education to fulfill the requirements of the National Athletic Trainer’s Association. This will lead to the student's eventual eligibility to challenge the national examination, and upon satisfactory completion of the required Courses and passing the exam, become a Certified Athletic Trainer.

A.S. Degree: Athletic Training /Sports Medicine

STUDENT LEARNING OUTCOMES

Upon satisfactory completion of this program, the student will be able to:

- Complete the transfer pattern to successfully transfer to a four (4) year degree program.
- Apply critical thinking to utilize protocols in regard to safely designing and monitoring the various preventive and rehabilitative techniques, as well as administering emergency care.
- Demonstrate competence in Athletic Training concepts, NATA competencies, and NATA theoretical perspectives and current research
- Comply with degree related institutional GELO's.

PROGRAM REQUIREMENTS

To earn an Associate in Science degree in this major, the student must complete the requirements detailed in the Athletic Training/Sports Medicine Pathway, which include completion of the requirements below. Courses should be selected with the assistance of an Athletic Training faculty adviser.

Required Courses - Complete 32 units

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Units</th>
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<tbody>
<tr>
<td>PE 108</td>
<td>Care and Prevention of Athletic Injuries</td>
<td>3</td>
</tr>
<tr>
<td>PE 111</td>
<td>Application of Sports Medicine</td>
<td>3</td>
</tr>
<tr>
<td>PE 141</td>
<td>Supervision in Athletic Training</td>
<td>2</td>
</tr>
<tr>
<td>ANAT 125</td>
<td>Human Anatomy</td>
<td>5</td>
</tr>
<tr>
<td>CHEM 143</td>
<td>Introductory College Chemistry</td>
<td>5</td>
</tr>
<tr>
<td>HE 101</td>
<td>Emergency Response/CPR FPR</td>
<td>3</td>
</tr>
<tr>
<td>HE 110</td>
<td>Healthful Living</td>
<td>3</td>
</tr>
<tr>
<td>PHYSO 101</td>
<td>Introductory Human Physiology</td>
<td>5</td>
</tr>
<tr>
<td>PSYCH 101</td>
<td>General Psychology</td>
<td>3</td>
</tr>
</tbody>
</table>

Units in Major ................................................................. 32
The following awards are being inactivated due to budgetary program discontinuances which took place effective Summer, 2011. They will remain accessible in the CCCCCO Inventory until reactivation or (permanent) deletion is requested by Modesto Junior College.

<table>
<thead>
<tr>
<th>INACTIVATE:</th>
<th>Program</th>
<th>Units</th>
<th>Requested Effective Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>AA:</td>
<td>Journalism</td>
<td>22</td>
<td>Summer 2012</td>
</tr>
<tr>
<td>AA:</td>
<td>Radio Broadcasting</td>
<td>20</td>
<td>Summer 2012</td>
</tr>
<tr>
<td>AA:</td>
<td>Television Broadcasting</td>
<td>20</td>
<td>Summer 2012</td>
</tr>
<tr>
<td>AS:</td>
<td>Architecture</td>
<td>30</td>
<td>Summer 2012</td>
</tr>
<tr>
<td>AS:</td>
<td>Landscape Architecture</td>
<td>30</td>
<td>Summer 2012</td>
</tr>
<tr>
<td>AS:</td>
<td>Drafting Technology</td>
<td>30</td>
<td>Summer 2012</td>
</tr>
<tr>
<td>C:</td>
<td>Flexographic Printing</td>
<td>16</td>
<td>Summer 2012</td>
</tr>
<tr>
<td>C:</td>
<td>Graphic Design</td>
<td>37</td>
<td>Summer 2012</td>
</tr>
<tr>
<td>AA:</td>
<td>Graphic Design</td>
<td>21</td>
<td>Summer 2012</td>
</tr>
<tr>
<td>AS:</td>
<td>Graphic Design</td>
<td>32</td>
<td>Summer 2012</td>
</tr>
<tr>
<td>C:</td>
<td>Prepress</td>
<td>16</td>
<td>Summer 2012</td>
</tr>
<tr>
<td>C:</td>
<td>Presses and Bindery</td>
<td>13</td>
<td>Summer 2012</td>
</tr>
<tr>
<td>C:</td>
<td>Printing and Lithography</td>
<td>36</td>
<td>Summer 2012</td>
</tr>
<tr>
<td>AA:</td>
<td>Printing and Lithography</td>
<td>21</td>
<td>Summer 2012</td>
</tr>
<tr>
<td>AS:</td>
<td>Printing and Lithography</td>
<td>31</td>
<td>Summer 2012</td>
</tr>
<tr>
<td>C:</td>
<td>Printing Maintenance</td>
<td>16</td>
<td>Summer 2012</td>
</tr>
<tr>
<td>C:</td>
<td>Culinary Arts</td>
<td>28</td>
<td>Summer 2012</td>
</tr>
</tbody>
</table>
The following awards are being inactivated because the Career/Technical Education division wishes to observe Resolution SP11-CC2 which states CTE programs should be designated as A.S. degrees; therefore they propose inactivation of:

INACTIVATE:  
AA: Autobody Collision Repair  
Requested Effective Term: Summer 2012  
24 units
INACTIVATE: AA: Computer Electronics 20 units
Requested Effective Term: Summer 2012

INACTIVATE: AA: Maintenance Electrician 21 1/2 units
Requested Effective Term: Summer 2012

INACTIVATE: AA: Welding 21 units
Requested Effective Term: Summer 2012

VII. UNFINISHED BUSINESS

Action Items

1. Course Substitutions for Academic Awards M. Robles / B. Adams

Informational Items

1. Equating Courses and Repetitions Postponed Indefinitely L. Miller
2. Independent Study and Work Experience Course Outlines B. Adams
3. Placing Courses within Disciplines M. Adams / B. Adams

IX. NEW BUSINESS

Action Items

1. Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization No Report L. Miller

Informational Items

1. Accreditation Team Visit/Meetings Regarding Curriculum B. Adams/J. Zamora

X. WORKGROUPS

1. Operations Workgroup J. Zamora / B. Adams / L. Miller

XI. TASK FORCES

1. CurricUNET Implementation Task Force Update B. Adams/L. Miller

XII. PUBLIC COMMENT
I. APPROVAL OF ORDER OF AGENDA

Hearing no objection, the order of the agenda was approved.

II. APPROVAL OF MINUTES

September 27, 2011

Hearing no objection, the order of the agenda was approved.

III. NOTIFICATION

The committee was notified of the following activity.

<table>
<thead>
<tr>
<th>Units</th>
<th>Page</th>
<th>Course</th>
<th>Effective</th>
<th>Modify</th>
<th>Rationale</th>
</tr>
</thead>
<tbody>
<tr>
<td>49</td>
<td>1/2</td>
<td>MATH 49 Skills for Success in Transfer Level Math courses</td>
<td>Summer 2012</td>
<td></td>
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</tr>
<tr>
<td></td>
<td></td>
<td>MATH 49 was approved at the 9/13/11 meeting. At the meeting, the course was pulled for discussion and there was concern that requisite skills were listed, but no requisites were listed. M. Adams indicated he would go back to Math department faculty to determine if an advisory should be added, or if the requisite skills were not necessary and should not have been included. It was agreed upon that if an advisory needed to be added, it would be placed as an agenda item on a future agenda since requisites require separate approval. The Math department faculty determined no advisory should be listed, and requested the requisite skills be removed. On 9/28/11, B. Adams removed the requisite skills from MATH 49 in the CurricUNET requisite skills field. This notification item is for documentation/historical purposes.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>366</td>
<td>2</td>
<td>FSCI 366 Fire Apparatus Driver/Operator 1B</td>
<td>Summer 2011</td>
<td></td>
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<tr>
<td></td>
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<td>Modify: Course ID</td>
<td></td>
<td></td>
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<tr>
<td></td>
<td></td>
<td>Rationale: On 11/09/2010, this course was first adopted as FSCI 368. During the spring of 2011, N. Marcelino discovered on implementation that the course ID “FSCI 368” had been used in the past for a variable unit course of a different name. For this reason, implementation under FSCI 368 could not take place. N. Marcelino worked with the department to find another course ID, FSCI 366. This notification item is for documentation/historical purposes.</td>
<td></td>
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</tbody>
</table>
### IV. CONSENT

### V. DISCUSSION

#### INACTIVATIONS

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Effective</th>
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</tr>
</thead>
<tbody>
<tr>
<td>ANSC 316</td>
<td>Farm Processing of Meat Animals</td>
<td>Summer 2012</td>
<td>1. Food Processing Certificate of Achievement</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td><strong>M/S/U (J. SOLA/L. HATCH) to INACTIVATE ANSC 316</strong></td>
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<tr>
<td>ART 127</td>
<td>Alternative Drawing Methods</td>
<td>Summer 2012</td>
<td>1. Art A.A. Degree</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td><strong>M/S/U (J. SOLA/L. HATCH) to INACTIVATE ART 127</strong></td>
</tr>
<tr>
<td>ART 161</td>
<td>American Art</td>
<td>Summer 2012</td>
<td>1. Art A.A. Degree</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>2. Art Gallery / Museum Studies Skills Recognition Award</td>
</tr>
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<td></td>
<td>3. CSU General Education Pattern Certificate of Achievement</td>
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<td>4. General Studies, Emphasis in Humanities A.A. Degree</td>
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<td>5. MJC-GE Pattern A.A. Degree Major</td>
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<td></td>
<td>6. Photography A.A. Degree Major</td>
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<td></td>
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<td>7. Photography A.A. Degree</td>
</tr>
<tr>
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<td><strong>M/S/U (J. SOLA/L. HATCH) to INACTIVATE ART 161</strong></td>
</tr>
<tr>
<td>FSCI 346</td>
<td>Instructional Methods for Fire</td>
<td>Summer 2012</td>
<td>1. Fire Science Certificate of Achievement</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>2. Fire Science A.S. Degree</td>
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<tr>
<td></td>
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<td></td>
<td><strong>M/S/U (J. SOLA/L. HATCH) to INACTIVATE FSCI 346</strong></td>
</tr>
<tr>
<td>FSCI 365</td>
<td>Emergency Aid 1st Responder</td>
<td>Summer 2012</td>
<td>1. Fire Science Certificate of Achievement</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>2. Fire Science A.S. Degree</td>
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<tr>
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<td>FSCI 381</td>
<td>Ethics of Leadership Course 1</td>
<td>3</td>
<td>Summer 2012</td>
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<td>FSCI 382</td>
<td>Ethics of Leadership Course 2</td>
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<td>FSCI 860</td>
<td>Advanced Medical First Responder</td>
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<td>GENED 349 D</td>
<td>Work Experience</td>
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<td>GENED 956</td>
<td>GED Preparation</td>
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<tr>
<td>GUIDE 199A</td>
<td>Independent Study/Special</td>
<td>1</td>
<td>Summer 2012</td>
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<tr>
<td>GUIDE 199B</td>
<td>Independent Study/Special</td>
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<td>Summer 2012</td>
</tr>
<tr>
<td>GUIDE 199C</td>
<td>Independent Study/Special</td>
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<td>Summer 2012</td>
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<td>Effective</td>
<td>Program Impact</td>
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<td>---------------------------------------------</td>
<td>-----------</td>
<td>-------------------------</td>
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<tr>
<td>GUIDE 199X</td>
<td>Guidance: Ind. Study</td>
<td>Summer 2012</td>
<td>Stand Alone</td>
</tr>
<tr>
<td>GUIDE 399A</td>
<td>Independent Study/Special</td>
<td>Summer 2012</td>
<td>Stand Alone</td>
</tr>
<tr>
<td>GUIDE 399B</td>
<td>Independent Study/Special Problems</td>
<td>Summer 2012</td>
<td>Stand Alone</td>
</tr>
<tr>
<td>GUIDE 399C</td>
<td>Independent Study/Special Problems</td>
<td>Summer 2012</td>
<td>Stand Alone</td>
</tr>
<tr>
<td>GUIDE 399D</td>
<td>Independent Study/Special Problems</td>
<td>Summer 2012</td>
<td>Stand Alone</td>
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<tr>
<td>LIBR 120</td>
<td>Library Research on the Internet</td>
<td>Summer 2012</td>
<td>1. Print Journalism Skills Recognition Award</td>
</tr>
<tr>
<td>STSK 199</td>
<td>Independent Study/Special Problems</td>
<td>Summer 2012</td>
<td>Stand Alone</td>
</tr>
</tbody>
</table>
UPDATES (including modifications/reactivations)

ADJU 201  Intro to Administration of Justice 3
Effective: Summer 2012
MODIFY  Content, methods of instruction, typical assignments, textbooks, course goal, methods of assessment
Enrollment Restrictions: None
Distance Education Status: Maintaining Online, Removing hybrid.
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC
General Education Status: Approved for (MJC-GE: B), (CSU-GE:DO); Requesting: (CSU-GE: D8) (IGETC: 4H)
Rationale: Periodic Review
Program Impact:
   1. Administration of Justice A.A. Degree
   2. Administration of Justice A.S. Degree
   3. CSU General Education Pattern Certificate of Achievement
   4. General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
M/S/U (J. SOLA/L. HATCH) to MODIFY ADJU 201
M/S/U (M. ADAMS/L. LANIGAN) to MAINTAIN ONLINE MODALITY for ADJU 201
M/S/U (J. SOLA/R. CRANLEY) to MAINTAIN GE PLACEMENT and REQUEST CSU-GE:D8 and IGETC:4H for ADJU 201

ADJU 202  Principles/Procedures of Justice 3
Effective: Summer 2012
MODIFY  Content, methods of instruction, typical assignments, textbooks, course goal, methods of assessment
Enrollment Restrictions: Maintaining: (A) students are strongly advised to satisfactorily complete ADJU 201
Distance Education Status: Maintaining Online. Removing Hybrid.
Materials Fee Status: None
Articulation Status: Transfers to CSU; Requesting UC
General Education Status: Requesting: (MJC-GE:B)(CSU-GE: D8) (IGETC: 4H)
Rationale: Updating for course compliance
Program Impact:
   1. Administration of Justice A.S. Degree
   2. Administration of Justice A.A. Degree
M/S/U (J. SOLA/L. HATCH) to MODIFY ADJU 202
M/S/U (M. GARcia/L. HATCH) to MAINTAIN ADVISORY for ADJU 202.
DE Addendum pulled for discussion by M. Garcia due to concerns that supporting information on the TMI form was placed in the wrong field. He noted that the information “Students can access bookstores, ours and other libraries world-wide. Student service information is also on line as well as registration, the current schedule, the catalog and students can contract via e-mail any of the staff or instructors at the college. The MJC help desk offers on-line student help with technical question” which was input under methods that allow student to meet the student learning goals for the course. This should have been placed under methods to ensure appropriate instructor/student contact B. Adams made the change during the meeting.
M/S/U (M. ROBLES/M. BOYD) to MODIFY DE MODALITIES for ADJU 202 with a friendly amendment that responses in the DE Addendum be edited and moved to more appropriately respond to the prompts in the addendum.
M/S/U (J. SOLA/R. CRANLEY) to REQUEST PLACEMENT of ADJU 202 ON MJC-GE:B, CSU-GE:D8, and IGETC:4H.
ADJU 203  Concepts of Criminal Law 3
Effective: Summer 2012
MODIFY: Enrollment restrictions, content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment
Enrollment Restrictions: Maintaining: (A) Students are strongly advised to satisfactorily complete ADJU 201 and ADJU 202
Distance Education Status: Removing Online and Hybrid.
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC
General Education Status: Requesting (MJC-GE:B), (CSU-GE:D8), (IGETC: 4H)
Rationale: Updating for course compliance
Program Impact:
1. Administration of Justice A.S. Degree
2. Administration of Justice A.A. Degree
M/S/U (J. SOLA/L. HATCH) to MODIFY ADJU 203
M/S/U (M. GARCIA/L. HATCH) to MAINTAIN ENROLLMENT RESTRICTIONS for ADJU 203
M/S/U (M. ADAMS/L. LANIGAN) to REMOVE DE MODALITIES for ADJU 203
M/S/U (J. SOLA/R. CRANLEY) to REQUEST PLACEMENT of ADJU 203 ON MJC-GE:B, CSU-GE:D8, and IGETC:4H

ADJU 204  Legal Aspects of Evidence 3
Effective: Summer 2012
MODIFY: Enrollment restrictions, content, methods of instruction, typical assignments, textbooks, course goal, methods of assessment
Enrollment Restrictions: Maintaining: (A) Students are strongly advised to satisfactorily complete ADJU 202 and ADJU 203
Distance Education Status: Maintaining Online. Removing Hybrid.
Materials Fee Status: None
Articulation Status: Transfer to CSU
General Education Status: Not approved for GE
Rationale: Updating for course compliance
Program Impact:
1. Administration of Justice A.S. Degree
2. Administration of Justice A.A. Degree
M/S/U (J. SOLA/L. HATCH) to MODIFY ADJU 204
M/S/U (M. GARCIA/L. HATCH) to MAINTAIN ADVISORY for ADJU 204.
M/S/U (M. ADAMS/L. LANIGAN) to MODIFY DE MODALITIES for ADJU 204

ADJU 205  Community Relations 3
Effective: Summer 2012
MODIFY: Content, methods of instruction, typical assignments, course goal, methods of assessment
Enrollment Restrictions: None
Distance Education Status: Maintaining Online. Removing Hybrid..
Materials Fee Status: None
Articulation Status: Transfer to CSU and UC
General Education Status: Not approved for GE
Rationale: Periodic Review
Program Impact:
1. Administration of Justice A.S. Degree
2. Administration of Justice A.A. Degree
M/S/U (J. SOLA/L. HATCH) to MODIFY ADJU 205
M/S/U (M. ADAMS/L. LANIGAN) to MODIFY DE MODALITIES for ADJU 205
ADJU 210  Communications in Criminal Justice 3
Effective: Summer 2012
MODIFY: Content, methods of instruction, typical assignments, textbooks, course goal, methods of assessment
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU
General Education Status: Not approved for GE
Rationale: Periodic Review
Program Impact:
1. Administration of Justice A.S. Degree
2. Administration of Justice A.A. Degree

M/S/U (J. SOLA/L. HATCH) to MODIFY ADJU 210

ADJU 232  Juvenile Justice Procedures 3
Effective: Summer 2012
MODIFY: DE Modalities
Enrollment Restrictions: None
Distance Education Status: Requesting Online
Materials Fee Status: None
Articulation Status: Transfer to CSU
General Education Status: Requesting (CSU-GE: DO)
Rationale: Periodic Review
Program Impact:
1. Administration of Justice A.S. Degree
2. Administration of Justice A.A. Degree

DE PROPOSAL FOR ADJU 232 and ADJU 233 pulled as a block for discussion by Ruth Cranley because the Voting Grid did not reflect GE requests for CSU-GE: D0 for both courses as noted on the agenda. Why the difference between the agenda and the Voting Grid? B. Adams, who created the grid, explained that she creates the grid from going directly into the pending launched DE proposal. In this context, the reviewer only sees the DE addendum, with the only editable fields pertaining to DE. No GE information appears in the DE addendum. B. Adams concluded that this course is only proposed for DE and therefore would only be voted on for DE. M. Garcia as well as some other members explained they had seen the CSU-GE: D0 request as well, and requested that the course outline be opened to confirm that the GE was being requested. It was not clear where this information came from and how it was populating the course outline report and the course compare report, both of which are used by various personnel in the curriculum process. B. Adams posed the question, can a DE proposal have academic integrity and relevance if the course outline is not current? B. Adams checked the megaminutes to research when the course was last reviewed and discovered that the course was last reviewed by the committee 12/10/2002 and therefore out of compliance. Should a DE proposal be denied on this premise? Discussion ensued.

M/S/FAILED (DE1/DE2) to ADD DE MODALITY to ADJU 232 and ADJU 236
ADJU 236  Correctional Law  3
Effective: Summer 2012
MODIFY: DE Modalities
Enrollment Restrictions: None
Distance Education Status: Requesting Online
Materials Fee Status: None
Articulation Status: Transfer to CSU
General Education Status: Requesting (CSU-GE: DO)
Rationale: Periodic Review
Program Impact:
1. Administration of Justice A.S. Degree
2. Administration of Justice A.A. Degree

FSCI 309  Fire Management 2E  2
Effective: Summer 2012
MODIFY: Description, hours, face-to-face modalities, requisite skills, content, textbooks, course goal, learning goals
Enrollment Restrictions: Removing: (P) Satisfactory completion of FSCI 356 with a minimum grade of C or better; Requesting: (LOE) Enrollment limited to students who provide proof of certificate of completion for Fire Management 1
Distance Education Status: None
Materials Fee Status: Maintaining fee of $110
Articulation Status: Does not transfer
General Education Status: Not approved for GE
Rationale: Course is being modified for adherence to scheduled periodic review in curriculum review matrix, Fall 2011
Program Impact:
1. Fire Science Certificate of Achievement
2. Fire Science A.S. Degree

MUSA 122  Piano Enrichment  1
Effective: Summer 2012
MODIFY: Description, hours/ face to face modalities, repetitions, content, typical assignments, course goal, learning goals, methods of instruction, methods of assessment
Enrollment Restrictions: Maintaining: (A) students are strongly advised to satisfactorily complete MUSA 121
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU and UC
Guidance/Activities Status: Approved for MJC Activities
Rationale: Periodic Review
Program Impact:
1. Music A.A. Degree

M/S/U (J. SOLA/L. HATCH) to MODIFY FSCI 309
M/S/U (M. GARCIA/L. HATCH) to MODIFY ENROLLMENT RESTRICTIONS for FSCI 309.
M/S/U (L. HATCH/M. GARCIA) to MAINTAIN FEES for FSCI 309

M/S/U (J. SOLA/L. HATCH) to MODIFY MUSA 122
M/S/U (M. GARCIA/L. HATCH) to MAINTAIN ENROLLMENT RESTRICTIONS for MUSA 122.
M/S/U (L. HATCH/M. GARCIA) to MAINTAIN PLACEMENT of MUSA 122 on MJC ACTIVITIES
MUSA 151  
**Elementary Voice 1**

**Effective:** Summer 2012  
**MODIFY:** Learning goals  
**Enrollment Restrictions:** None  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Transfer to CSU and UC  
**Guidance/Activities Status:** Approved for MJC Activities  
**Rationale:** Periodic Review  
**Program Impact:**  
  Stand Alone  

**M/S/U (J. SOLA/L. HATCH) to MODIFY MUSA 151**  
**M/S/U (L. HATCH/M. GARCIA) to MAINTAIN PLACEMENT of MUSA 151 ON MJC ACTIVITIES**

MUSA 163  
**Applied Music (Violin and Viola)**

**Effective:** Summer 2012  
**MODIFY:** Enrollment restrictions, requisite skills, methods of instruction,  
**Enrollment Restrictions:** Removing: (C) Concurrent enrollment in MUSE 161 or MUSE 165; Maintaining: (A) students are strongly advised to be able to play a violin or viola at an intermediate level and demonstrate the ability to read music  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Transfer to CSU and UC  
**Guidance/Activities Status:** Approved for MJC Activities  
**Rationale:** Periodic Review  
**Program Impact:**  
  1. Music A.A. Degree  

**MUSA 163, MUSA 164 and MUSE 176 pulled for discussion as a block by C. Mulder**  

C. Mulder asked E. Maki for clarification as to how a course could be configured as a lecture course but also be an Activities course, and therefore repeatable. E. Maki explained that this was to adhere to the Carnegie Unit formula and to strip of TBA (to be arranged) hours. One member remarked that it is puzzling that an “Applied” course is in lecture format. Does that have an adverse impact on articulation? E. Maki explained that this is not an issue because transfer institutions recognize “applied courses” regardless of their assigned method of delivery. One member asked if the method of delivery was consistent within the sequence, for example, were all courses “LECTURE” in a given sequence. E. Maki confirmed this.

**M/S/U (E. MAKI/C. MULDER) to MODIFY MUSA 163**  
**M/S/U (M. GARCIA/L. HATCH) to MODIFY ENROLLMENT RESTRICTIONS for MUSA 163**  
**M/S/U (L. HATCH/M. GARCIA) to MAINTAIN PLACEMENT ON MJC ACTIVITIES**
### MUSA 164
**Applied Music (Cello and Bass)**

**Effective:** Summer 2012

**MODIFY:** Enrollment restrictions, requisite skills, methods of instruction

**Enrollment Restrictions:**
- Removing: (C) Concurrent enrollment in MUSE 161 or MUSE 165;
- Maintaining: (A) Students are strongly advised to play a cello or bass at an intermediate or advanced level and demonstrate the ability to read music

**Distance Education Status:** None

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU and UC

**Guidance/Activities Status:** Approved for MJC Activities

**Rationale:** Periodic Review

**Program Impact:**
1. Music A.A. Degree

*MUSA 163, MUSA 164 and MUSE 176 pulled for discussion as a block by C. Mulder (See notes on MUSA 163)*

M/S/U (E. MAKI/C. MULDER) to **MODIFY MUSA 164**

M/S/U (M. GARCIA/L. HATCH) to **MODIFY ENROLLMENT RESTRICTIONS for MUSA 164**

M/S/U (L. HATCH/M. GARCIA) to **MAINTAIN PLACEMENT ON MJC ACTIVITIES for MUSA 164**

### MUSA 173
**Applied Music (Brass and Percussion)**

**Effective:** Summer 2012

**MODIFY:** Requisite skills, learning goals

**Enrollment Restrictions:**
- Maintaining: (L) Enrollment limited to students who pass audition

**Distance Education Status:** None

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU and UC

**Guidance/Activities Status:** Approved for MJC Activities

**Rationale:** Periodic Review

**Program Impact:**
1. Music A.A. Degree

*M/S/U (J. SOLA/L. HATCH) to MODIFY MUSA 173*

M/S/U (M. GARCIA/L. HATCH) to **MODIFY ENROLLMENT RESTRICTIONS for MUSE 173**

M/S/U (L. HATCH/M. GARCIA) to **MAINTAIN PLACEMENT ON MJC ACTIVITIES for MUSA 173**

### MUSE 155
**Concert Choir**

**Effective:** Summer 2012

**MODIFY:** Hours, content, requisite skills, methods of instruction, typical assignments, course goal, learning goals, methods of assessment

**Enrollment Restrictions:**
- Modifying: (L) Enrollment limited to students who pass an audition.

**Distance Education Status:** None

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU and UC

**Guidance/Activities Status:** Approved for MJC Activities

**Rationale:** To align with all other ensemble courses in the AA major, this class must be converted to all lab

**Program Impact:**
1. Music A.A. Degree

*MUSA 163, MUSA 164 and MUSE 176 pulled for discussion as a block by C. Mulder (See notes on MUSA 163)*

M/S/U (J. SOLA/L. HATCH) to **MODIFY MUSE 155**

M/S/U (M. GARCIA/L. HATCH) to **MODIFY LIMITATION ON ENROLLMENT to MUSE155**

M/S/U (L. HATCH/M. GARCIA) to **MAINTAIN PLACEMENT ON MJC ACTIVITIES for MUSE 155**
MUSE 156 Chamber Choir

Effective: Summer 2012

MODIFY Hours, content, methods of instruction, typical assignments, course goal, learning goals, methods of assessment

Enrollment Restrictions: Maintaining (L): Enrollment limited to students who pass an audition.

Distance Education Status: None

Materials Fee Status: None

Articulation Status: Transfers to CSU and UC

Guidance/Activities Status: Approved for MJC Activities

Rationale: To align with all other ensemble courses in the AA major, this class must be converted to all lab

Program Impact:

Stand Alone

M/S/U (J. SOLA/L. HATCH) to MODIFY MUSE 156

M/S/U (M. GARCIA/L. HATCH) to MAINTAIN ENROLLMENT RESTRICTION FOR MUSE 156.

M/S/U (L. HATCH/M. GARCIA) to MAINTAIN PLACEMENT ON MJC ACTIVITIES for MUSE 156

MUSE 176 Chamber Ensembles (Band Instruments)

Effective: Summer 2012

MODIFY Typical assignments, learning goals, methods of assessment

Enrollment Restrictions: Maintaining: (A) Students are strongly advised to have at least 2 years of experience on their instrument, be able to read music notation; and/or satisfactorily complete MUSE 175 and/or satisfactorily complete MUSE 171

Distance Education Status: None

Materials Fee Status: None

Articulation Status: Transfers to CSU and UC

Guidance/Activities Status: Approved for MJC Activities

Rationale: To comply with Title 5 regulations

Program Impact:

Stand Alone

M/S/U (E. MAKI/C. MULDER) to MODIFY MUSE 176

M/S/U (M. GARCIA/L. HATCH) to MAINTAIN ADVISORY for MUSE 176.

M/S/U (L. HATCH/M. GARCIA) to MAINTAIN PLACEMENT ON MJC ACTIVITIES for MUSE 176

MUST 133 Aural Skills 3

Effective: Summer 2012

MODIFY Description, hours/face to face modalities, requisite skills, content, methods of instruction, typical assignments, textbooks, course goal, learning goals, grading, methods of assessment

Enrollment Restrictions: Maintaining: (P) Satisfactory completion of MUST 132; Modifying: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MUST 123

Distance Education Status: None

Materials Fee Status: None

Articulation Status: Transfers to CSU and UC

General Education Status: Not approved for GE

Rationale: Periodic Review

Program Impact:

Stand Alone

1. Music A.A. Degree

M/S/U (J. SOLA/L. HATCH) to MODIFY MUST 133

M/S/U (M. GARCIA/L. HATCH) to MAINTAIN REQUISITES for MUST 133.
PEC 175  Beginning Tennis 1  
**Effective:** Summer 2012  
**MODIFY:** Discipline/Number, \( (x \text{ version of course will require inactivation in Datatel}) \), units, hours/face to face modalities, content, methods of instruction, typical assignments, learning goals, methods of assessment  
**Enrollment Restrictions:** None  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to CSU and UC  
**Guidance/Activities Status:** Approved for MJC Activities  
**Rationale:** Periodic Review  
**Program Impact:**  
- Stand Alone  

\( \textit{M/S/U (J. SOLA/L. HATCH) to MODIFY PEC 175} \)  
\( \textit{M/S/U (L. HATCH/M. GARCIA) to MAINTAIN PLACEMENT ON MJC ACTIVITIES for PEC 175} \)  

PEC 176  Intermediate Tennis 1  
**Effective:** Summer 2012  
**MODIFY:** Discipline/Number, requisite skills, \( (x \text{ version of course will require inactivation in Datatel}) \), units, hours/face to face modalities, content, methods of Instruction, typical assignments, learning goals  
**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete PEC 175  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to CSU and UC  
**Guidance/Activities Status:** Approved for MJC Activities  
**Rationale:** Periodic Review  
**Program Impact:**  
- 1. Physical Education A.A. Degree  

\( \textit{PEC 176 pulled for discussion by M. Garcia due to concerns that content still appears under lecture learning goals, when there are only LAB learning goals. This was corrected during the meeting.} \)  
\( \textit{M/S/U (P. UPTON/C. MULDER) to MODIFY PEC 176} \)  
\( \textit{M/S/U (M. GARCIA/L. HATCH) to MAINTAIN ADVISORY for PEC 176} \)  
\( \textit{M/S/U (L. HATCH/M. GARCIA) to MAINTAIN PLACEMENT ON MJC ACTIVITIES for PEC 176} \)  

PEC 177  Advanced Tennis 1  
**Effective:** Summer 2012  
**MODIFY:** Discipline/Number, \( (x \text{ version of course will require inactivation in Datatel}) \), units, hours/face to face modalities, content, requisite skills, methods of Instruction, typical assignments, learning goals, methods of assessment  
**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete PEC 176  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to CSU and UC  
**Guidance/Activities Status:** Approved for MJC Activities  
**Rationale:** Periodic Review  
**Program Impact:**  
- Stand Alone  

\( \textit{M/S/U (J. SOLA/L. HATCH) to MODIFY PEC 177} \)  
\( \textit{M/S/U (M. GARCIA/L. HATCH) to MAINTAIN ADVISORY for PEC 177} \)  
\( \textit{M/S/U (L. HATCH/M. GARCIA) to MAINTAIN PLACEMENT ON MJC ACTIVITIES for PEC 177} \)
NEW COURSES

(None)

REACTIVATED COURSES

(None)

VI. PROGRAMS

Chancellor’s Office Approvals/Denials/Updates

**APPROVED:** CCC-511: AA: University Preparation, Emphasis in Physics

Program Changes that do not require Chancellor’s Office Notification/Application

None

CCC-501: Application for Approval - New Credit Programs

None

CCC-510: Substantial Changes to an Approved Credit Program

None

CCC-511: Non-Substantial Changes to Approved Program or Change of Active–Inactive Status

Due to SB 1440, and the creation of an AA-T in Communication, and an AS-T in MATHEMATICS, the SPCOM and MATH departments determined that there was no longer a need for the following awards:

**INACTIVATE:** AA: University Preparation – Emphasis in Mathematics 20 units
Requested Effective Term: Summer 2012

*M/S/U (P. UPTON/C. MULDER) to INACTIVATE AA: UNIVERSITY PREP, MATHEMATICS*

**INACTIVATE:** AA: University Preparation – Emphasis in Communication 18 units
Requested Effective Term: Summer 2012

*M/S/U (P. UPTON/C. MULDER) to INACTIVATE AA: UNIVERSITY PREP, COMMUNICATION*

CCC-520: Request to Convert Non-compliant Degree to Compliant Degree or Certificate of Achievement

None

VII. UNFINISHED BUSINESS

Action Items

1. Course Substitutions for Academic Awards  
   M. Robles / B. Adams
   
   M. Robles reported that there was a productive meeting last week. Some research was completed, and a process was drafted. The work is being compiled for a subcommittee. They plan to elicit feedback on the work and then bring to the Curriculum Committee for review. They are looking for common practices and common criteria for course substitutions
within the divisions. J. Hughes has researched Columbia College as well. M. Boyd expressed concern about how this might limit substitution options. M. Robles explained that this is to get a policy on the books, for example, how to handle certificates or degrees no longer in existence. How long should we grant course substitutions? How many courses per award may be substituted by another course. In some cases, some courses have been repeatedly substituted by another. Is this appropriate. Might there be a need to reevaluate the requirements for the award? L. Miller explained that we should keep in mind that the CCCCO is paying more attention to the goals and objectives of awards as presented in our applications. Substitutions can be problematic, in the sense that deviating from the official requirements for awards may trigger scrutiny. For example, if we cannot demonstrate how a particular course fulfills the goals and objectives, nor leads to careers and transfer pathways initially identified in our formal application.

**Informational Items**

1. **Equating Courses and Repetitions**  
   L. Miller  
   Postponed Indefinitely

2. **Curriculum in Transition/Independent Study and Work Experience Outlines**  
   B. Adams
   B. Adams plans to ask K. Walters Dunlap what direction to pursue for Independent Study course and Work Experience outlines. This is on the Curriculum Operations agenda for 10/18/11

**VIII. NEW BUSINESS**

**Action Items**

1. **Placing Courses within Disciplines**  
   B. Adams/M. Adams
   M. Adams presented a revised draft of the “Placing Courses within Discipline”s resolution. He believes he successfully incorporated requested changes from the first meeting. The goal is to have the resolution go before the Academic Senate on Thursday, October 20. The goal of the resolution is to establish that the Curriculum Committee be charged with the role of “placing courses within disciplines” because that aligns within the body’s realm of expertise in curriculum. The majority of California Community Colleges have a formal polices in place in which the curriculum committee has a clear formal charge of placing courses within disciplines, but MJC is not included in that majority. There is no way to objectively identify which courses are associated with which disciplines. The college needs to establish that through a formal, rational process. When we consider legal battles that are still ongoing, we need to have a clear, objective answer to some of the questions, including, “What kind of professor can teach what kind of course?”
   **M/S/U to APPROVE “Curriculum Committee Resolution: FL11-A, Disciplines for Courses”**

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**Modesto Junior College**  
**Curriculum Committee**  
**Resolution: FL11-A**  
**Disciplines for Courses**

**Proposed by:** Mike Adams

**Whereas:** Title 5 section 53200 lays out the powers and responsibilities of California Community College Academic Senates in a list commonly referred to as the “10 + 1”; and

**Whereas:** The first item on the 10 + 1 list states that Community College Academic Senates are in charge of “curriculum, including establishing prerequisites and placing courses within disciplines” (emphasis added); and

**Whereas:** The Yosemite Community College District Board of Trustees has agreed to rely primarily upon the district’s Academic Senates for curriculum issues; and
Whereas: The Modesto Junior College Academic Senate meets this part of its professional responsibilities by means of the Modesto Junior College Curriculum Committee; and

Whereas: The Modesto Junior College Curriculum Committee is the body on campus with the best expertise to determine the process by which faculty place courses within disciplines, but does not currently do so; and

Whereas: The Modesto Junior College Curriculum Committee derives its authority from the Modesto Junior College Academic Senate.

Therefore: Be it resolved, The Modesto Junior College Curriculum Committee asks the Modesto Junior College Academic Senate to add approval of faculty assignment of courses to disciplines to the charge of the Curriculum Committee.

M/S/U to APPROVE “Curriculum Committee Resolution: FL11-A, Disciplines for Courses”

2. Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization L. Miller

Postponed indefinitely.

Informational Items

(None)

IX. WORKGROUPS

1. Operations Workgroup J. Zamora / B. Adams / L. Miller

The group did not meet as expected last week due to absences.

X. TASK FORCES

1. CurricUNET Implementation Task Force Update

B. Sanders, B. Adams, L. Miller and L. Gerasimchuk met on October 4. At the request of B. Sanders, B. Adams explained that B. Sanders needs direction as to whether or not to include the “semester preference” information in program requirements, and he is looking for the committee to provide it. Many members were unclear as to what “semester preference” is. B. Adams clarified it is the information in the catalog that appears in brackets with program requirements, e.g:

COURSE ID [4] Course Title #

Many members felt this information to be incredibly valuable and asked that it remain. One suggested that a disclaimer be included as well, in the event that courses are not offered or other extenuating circumstances.

B. Adams announced that, after many technical problems encountered by authors, the Student Learning Goals box can be checked again.

L. Miller advised the group that – despite the program module being active and usable – that we should not anticipate the catalog being produced directly from the system. This may be one to two years out before we can anticipate reports being accurately designed and reliable for print publication.

XI. PUBLIC COMMENT

Meeting adjourned at 4:12 PM