I. APPROVAL OF ORDER OF AGENDA

II. APPROVAL OF MINUTES

March 02, 2010

III. NOTIFICATION

IV. CONSENT

MUSA 163  Applied Music Violin and Viola  1
Effective: Summer 2011

MODIFY: Enrollment restrictions
Enrollment Restrictions: Maintaining: (C) MUSE 165 or MUSE 161, (A) play a violin or viola at an intermediate level and demonstrate the ability to read music. Requesting: (C) "or MUSE 861"
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU, UC
General Education Status: Approved for MJC Activities.
Rationale: MUSA 163, Applied Music Violin and Viola, was approved at the 11/17/09 meeting. The corequisites of MUSE 161 or MUSE 165 were also approved at the 11/17/09 meeting. The faculty author inadvertently omitted the request for the additional option of the corequisite of MUSE 861 (concurrent enrollment). Author is requesting approval of MUSE 861 as a corequisite. Approval of this request will allow the course to match the corequisites listed for MUSA 164, Applied Music Cello and Bass, which was approved at the 1/19/10 meeting.

Course Impact:
1. MUSE 165

Program Impact:
Stand Alone

V. DISCUSSION

Inactivations

None
Revisions (including modifications/reactivations)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Effective</th>
<th>MODIFY:</th>
<th>Enrollment Restrictions</th>
<th>Distance Education Status</th>
<th>Materials Fee Status</th>
<th>Articulation Status</th>
<th>General Education Status</th>
<th>Rationale</th>
<th>Course Impact</th>
<th>Program Impact</th>
</tr>
</thead>
<tbody>
<tr>
<td>CGR 221</td>
<td>Image Capture and Manipulation</td>
<td>3</td>
<td>Summer 2011</td>
<td>Description, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks</td>
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<td>Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to have some experience with Illustrator, InDesign, or Photoshop to complete lab projects.</td>
<td>Distance Education Status: None</td>
<td>Materials Fee Status: Maintaining fee of $10.</td>
<td>Articulation Status: Transfers to CSU.</td>
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<td>Rationale: Periodic review</td>
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<td>Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ART 124 and CGR 212. Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ART 120, CGR 211, and CGR 224.</td>
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<td>1. CGR 342</td>
<td>1. Graphic Design Certificate of Achievement 2. Graphic Design A.A. Degree 3. Printing and Lithography Certificate of Achievement</td>
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<td>CNC Machine Tool Programming</td>
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<td>1. CNC Programmer Skills Recognition Award</td>
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<td>2. Machine Tool Technology 2 Certificate of Achievement</td>
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</table>

Adoptions

None
VI. PROGRAMS

Chancellor’s Office Approvals/Denials/Updates

None

Program Changes that do not require Chancellor’s Office Notification/Application

University Prep AOE – Communication

**Effective:** Summer 2010 *Expedited!*
**MODIFY:** Elective courses
Removing: ENGL 178
Adding: JRNL 100
RATV 134
RATV 150
SPCOM 130

CCC-501: Application for Approval - New Credit Programs

None

CCC-511: Non-Substantial Changes to Approved Program or Change of Active–Inactive Status

None

CCC-520: Request to Convert Non-compliant Degree to Compliant Degree or Certificate of Achievement

None

VII. UNFINISHED BUSINESS

Action Items

1. IB Credit

   R. Cranley

Informational Items

1. CurricUNET Trainings

   B. Adams

   a. Recent trainings
      Mar. 4th, West Campus IRC
   b. Training scheduled
      Trainings in Spring 2010 –

2. Title V and Catalog Rights

   S. Agostini / B. Adams

3. Equating Courses and Repetitions

   S. Agostini / L. Miller
VIII. NEW BUSINESS

Action Items

1. **Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization**  
   L. Miller  
   No Report

2. **Curriculum Committee meeting schedule for 2010-2011**  
   L. Miller  
   2

3. **Curriculum Co-Chair Election**  
   A. Peek

Informational Items

1. **Curriculum Representatives – Terms Expiring**  
   B. Adams

IX. TASK FORCES

1. **Special Topics, Experimental, Independent, Work-Experience Task Force**  
   B. Adams  
   No Report

2. **CurricUNET Implementation Task Force Update**  
   B. Sanders / B. Adams

X. PUBLIC COMMENT
I. APPROVAL OF ORDER OF AGENDA

II. APPROVAL OF MINUTES

Hearing no objection the minutes of 02/16/2010 were approved.

III. NOTIFICATION

AGEC 210 Elements of Agricultural Economics
Course revision of AGEC 210 was approved at the 3/17/09 meeting. At the 2/2/10 meeting, M. Boyd requested the lecture/lab modality (lecture - 2 units, lab - 1 unit) be modified to 3 units of lecture only for articulation purposes and TBA hours compliance. The committee approved this request with the contingency the course outline in CurricUNET would be updated. B. Adams and M. Boyd communicated on 2/24/10 and the CurricUNET revisions were made to reflect the necessary changes, based on the removal of lab component.

NURSE 40 L This ‘course’ is being inactivated in Datatel as it was never actually a course at all.
NURSE 251 L This ‘course’ is being inactivated in Datatel as it was never actually a course at all.
NURSE 252 L This ‘course’ is being inactivated in Datatel as it was never actually a course at all.
NURSE 253 L This ‘course’ is being inactivated in Datatel as it was never actually a course at all.
NURSE 371 L This ‘course’ is being inactivated in Datatel as it was never actually a course at all.
NURSE 371 L This ‘course’ is being inactivated in Datatel as it was never actually a course at all.
SPAN 51 L This ‘course’ is being inactivated in Datatel as it was never actually a course at all.
SPAN 101 L This ‘course’ is being inactivated in Datatel as it was never actually a course at all.
SPAN 102 L This ‘course’ is being inactivated in Datatel as it was never actually a course at all.
IV. CONSENT

ENGL 161  Film Appreciation  
Effective: Summer 2010 Expedited!
MODIFY: Units
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for MJC-GE:C, CSU-GE:C1,C2, IGETC:3B.
Rationale: Units need to be increased to match Carnegie formula.
Program Impact:
1. English A.A. Degree
Note: This course was last reviewed/approved 3/31/2009.

Hearing no objections, MODIFICATIONS to ENGL 161 were approved and EXPEDITED.

SPAN 109  Spanish for Spanish Speakers: Fundamentals  
Effective: Summer 2010 Expedited!
MODIFY: Units
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to possess near native ability to speak and understand Spanish, but little or no formal academic training in the language. Determined by test.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC.
Rationale: Units need to be increased to match Carnegie formula.
Course Impact:
1. SPAN 110
Program Impact:
1. Spanish A.A. Degree

Hearing no objections, MODIFICATIONS to SPAN 109 were approved and EXPEDITED.

SPAN 110  Spanish for Spanish Speakers: Intermediate  
Effective: Summer 2010 Expedited!
MODIFY: Units
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of SPAN 109.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for MJC-GE:C, CSU-GE:C2, IGETC 6A.
Rationale: Units need to be increased to match Carnegie formula.
Course Impact:
1. SPAN 112
2. SPAN 173
Program Impact:
1. Spanish A.A. Degree

Hearing no objections, MODIFICATIONS to SPAN 110 were approved and EXPEDITED.
## V. DISCUSSION

### Inactivations

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<td>Introduction to Women's Studies</td>
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<td>INDIS 61</td>
<td>Hollywood Today</td>
<td>2</td>
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### Revisions (including modifications/reactivations)

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<th>General Education Status:</th>
<th>Rationale:</th>
<th>Program Impact:</th>
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<th>M/S/U to Maintain Advisory/Prerequisite for</th>
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<td>ESL Composition and Reading 2</td>
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<td>(M.Lynch/M. Garcia) to MODIFY ESL 34</td>
<td>(L. Prusso/P. Upton) to MAINTAIN ADVISORY/PREREQUISITE for ESL 34</td>
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<td>ESL 44</td>
<td>ESL Composition and Reading 3</td>
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Articulation Status: Does not transfer.
General Education Status: Not approved for GE.
Rationale: Periodic review
Program Impact:
   Stand Alone

M/S/U (M. Lynch/M. Garcia) to MODIFY ESL 44
M/S/U (L. Prusso/P. Upton) to MAINTAIN ADVISORY/PREREQUISITE for ESL 44

HE 110 Healthful Living 3
Effective: Summer 2011
MODIFY: Description, modalities, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks
Enrollment Restrictions: None
Distance Education Status: Requesting Online
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for MJC-GE:E, CSU-GE:E.
Rationale: Periodic review
Program Impact:
   1. Athletic Training/Sports Medicine A.S. Degree
   2. MJC-GE Pattern A.A. Degree
M/S/U (M. Lynch/M. Garcia) to MODIFY HE 110
M/S/U to (M. Garcia/J. Beebe) APPROVE ONLINE modality for HE 110.
M/S/U (E. Maki/E. Kerr) to MAINTAIN GE PLACEMENT for HE 110.

HUMAN 101 Introduction to the Humanities 3
Effective: Summer 2010 Expedited!
MODIFY: Modalities
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to be eligible for ENGL 101.
Distance Education Status: Requesting Hybrid, online
Materials Fee Status: None
Articulation Status: Transfers to CSU, UC.
General Education Status: Approved for MJC-GE:C, CSU-GE:C2, IGETC:3B.
Rationale: Add DE modalities
Program Impact:
   1. MJC-GE Pattern
   2. University Preparation emphasis in Humanities A.A. Degree
M/S/U to (M. Garcia/J. Beebe) APPROVE ONLINE modality for HUMAN 101.
NOTE: HUMAN 101 was most recently approved at the February 16, 2010 meeting. However the author left off the DE Modalities at that time. The course appears here for DE Approval.
M/S/U (L. Prusso/J. Beebe) to EXPEDITE IMPLEMENTATION of ONLINE modality for HUMAN 101.

INTEC 376 Mechanical Blueprint Reading 2
Cross-listed with
ENGTC 376 Mechanical Blueprint Reading 2
Effective: Summer 2011
MODIFY: Restrictions, modalities, learning goals, content, typical assignments, methods of instruction
Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to have a basic working knowledge of personal computers.
Distance Education Status: Requesting Hybrid
Materials Fee Status: None
Articulation Status: Does not transfer.
General Education Status: Not approved for GE.
Rationale: Periodic review
Program Impact:
1. Machine Tool Technology 2 Certificate of Achievement
   M/S/U (M.Lynch/M. Garcia) to MODIFY INTEC/ENGTC 376
   M/S/U (L. Prusso/P. Upton) to MAINTAIN ADVISORY/PREREQUISITE for INTEC/ENGTC 376
   M/S/U to (M. Garcia/J. Beebe) APPROVE HYBRID modality for INTEC/ENGTC 376.

Adoptions
None

VI. PROGRAMS

Chancellor’s Office Approvals/Denials/Updates
None

Program Changes that do not require Chancellor’s Office Notification/Application

University Prep AOE – Communication
Effective: Summer 2011
B. Adams reported that she is meeting with her department Friday, March 5 to fix the list of elective courses in this emphasis.

CCC-501: Application for Approval - New Credit Programs
None

CCC-511: Non-Substantial Changes to Approved Program or Change of Active–Inactive Status
None

CCC-520: Request to Convert Non-compliant Degree to Compliant Degree or Certificate of Achievement
None

VII. UNFINISHED BUSINESS

Action Items
1. IB Credit
   R. Cranley
   R. Cranley reported that the IB workgroup met last week, and will meet again on March 9, where they will review information presented by E. Kerr. The group plans to present at the March 16 Curriculum meeting

Informational Items
1. CurricUNET Trainings
   B. Adams
   a. Recent trainings
      Feb. 17th, East Campus IRC
   b. Training scheduled
      Trainings in Spring 2010 – Mar. 4th, 3:00-4:30, West Campus IRC.
      B. Adams reported that there were 11 attendees at the Feb. 17th meeting.
2. **Title V and Catalog Rights**  
   S. Agostini / B. Adams  
   S. Agostini informed the committee that there are two large issues related to catalog rights that have no resolution at this time.
   
   a. **Catalog Rights for Nursing Students**  
      Students are completing program prerequisites in order to be eligible for the Nursing program. However, the admission lottery is not able to accommodate all eligible students who apply. These students, while waiting to be accepted for admission, pause in taking courses at the college. This affects their status as they are no longer “continuously enrolled” and lose catalog rights. These students then get trapped by newer requirements, e.g. higher Math requirements for graduation which ultimately penalize them. E. Kerr noted that graduate schools employ a policy wherein a student’s application renders them as “enrolled.” Might this be a solution?
   
   b. **Catalog Rights for Continuing Students**  
      When increases to Math and English requirements went into effect in Summer 2009, it was noted that the requirements for “continuing students would be waived.” S. Agostini noted that this can be interpreted in various ways. What does “waived” mean? Evaluations interprets this as the students will retain a prior catalog year where the requirements were lower. Others, however, interpret this as the ability to “split” catalog requirements, for example, use the current requirements for major, but retain the lower Math requirement from a previous year. Lively discussion ensued. Many perspectives were shared. It was agreed upon that this was an issue that warranted further evaluation and discussion to determine a solution.  
   
   **ACTION:** Form a CATALOG RIGHTS subcommittee comprised of S. Agostini, L. Lanigan, B. Adams, M. Garcia, R. Cranley, and L. Miller

3. **Equating Courses and Repetitions**  
   S. Agostini / L. Miller  
   No report.

**VIII. NEW BUSINESS**

**Action Items**

1. **Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization**  
   L. Miller  
   No report.

**Informational Items**

1. **Chancellor’s Office Curriculum Memo**  
   B. Adams 01  
   B. Adams reported to the committee that the CCCCO is adopting and implementing a state level version of CurricUNET. Because of this, the Chancellor’s Office Inventory of Approved Programs will no longer be used (nor updated) effective March 1, 2010. Curriculum chairs, Curriculum Specialists, and Administrators are all to be trained on the use of the new system in April. Until then, MJC will not be allowed to submit applications and paperwork to the CCCCO. Systems and processes that will be affected and replaced by this system include:
   
   a. CCCCO Credit Inventory of Approved and Projected Programs  
   b. Noncredit Inventory of Courses  
   c. Web interfaces for submission of noncredit programs for enhanced funding (SB361)

   Apprenticeship applications will not be replaced at this time.

**IX. TASK FORCES**

1. **Special Topics, Experimental, Independent, Work-Experience Task Force**  
   B. Adams  
   No Report
2. CurricUNET Implementation Task Force Update  
   B. Sanders / B. Adams  
   No Report

X. PUBLIC COMMENT

ASMJC Report
R. Jones reported that students went on Sunday, February 28 to the capitol. She noted that one legislator remarked that students in California Community Colleges are staying too long. Representatives were troubled by this remark and asked for the name of the legislator. She also distributed materials promoting the March in March and the Hispanic Education Conference on March 27.

Curriculum Review Cycle: Behind Schedule?
M. Garcia expressed concern that many courses should have been reviewed at this point in the spring semester. It was noted that some courses may still be stuck at the course author level because individuals may have authored courses when we were still at a "two-step submission" process. Representatives were encouraged to notify their areas of timelines.
TO: Curriculum Committee  
FROM: Speech Communication Faculty  
DATE: March 10, 2010  
RE: AA Degree University Prep, Emphasis in Communication

The inactivation of ENGL 178, effective Summer 2010, required the Speech Communication faculty to revise this program. The proposal follows, along with the program listing in the 2010-2011 catalog. Please note the course descriptions in the proposal match the current MJC approved course titles, and the program title matches the CCCCO’s use of the term Communication rather than Communications.

### Proposed Revision, Effective Summer 2010

**A.A. Degree University Preparation: Emphasis in Communication**

**REQUIRED COURSES - Complete 9 units**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>SPCOM 100</td>
<td>Fundamentals of Public Speaking</td>
<td>3</td>
</tr>
<tr>
<td>SPCOM 103</td>
<td>Interpersonal Communication</td>
<td>3</td>
</tr>
<tr>
<td>SPCOM 104</td>
<td>Argumentation</td>
<td>3</td>
</tr>
</tbody>
</table>

Please refer to www.assist.org for your chosen transfer university and specific major, and use that information to select 9 units from the following list of electives. Additional courses may be required by your transfer university.

**ELECTIVE COURSES - Complete 9 units**

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<td>JRNL 100</td>
<td>Reporting and Writing for the Media</td>
<td>3</td>
</tr>
<tr>
<td>RATV 134</td>
<td>Television Studio Production</td>
<td>3</td>
</tr>
<tr>
<td>RATV 150</td>
<td>Introduction to Mass Communication</td>
<td>3</td>
</tr>
<tr>
<td>SPCOM 102</td>
<td>Introduction to Human Communication</td>
<td>3</td>
</tr>
<tr>
<td>SPCOM 105</td>
<td>Forensics Debate</td>
<td>2</td>
</tr>
<tr>
<td>SPCOM 106</td>
<td>Group &amp; Organizational Communication</td>
<td>3</td>
</tr>
<tr>
<td>SPCOM 130</td>
<td>Intercultural Communication</td>
<td>3</td>
</tr>
</tbody>
</table>

**UNITS REQUIRED IN AREA OF EMPHASIS** 18

### Program as shown in 2010-2011 Catalog

**A.A. Degree University Prep: Emphasis in Communications**

**REQUIRED COURSES - Complete 9 units**

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<td>ENGL 178</td>
<td>Mass Media and the Public</td>
<td>3</td>
</tr>
<tr>
<td>SPCOM 102</td>
<td>Introduction to Human Communication</td>
<td>3</td>
</tr>
<tr>
<td>SPCOM 105</td>
<td>Forensics Workshop</td>
<td>2</td>
</tr>
<tr>
<td>SPCOM 106</td>
<td>Organizational Communication</td>
<td>3</td>
</tr>
</tbody>
</table>

**UNITS REQUIRED IN AREA OF EMPHASIS** 18
### Fall 2010

<table>
<thead>
<tr>
<th>MEETING DATE</th>
<th>FACULTY DEADLINE:</th>
<th>MEETING LOCATION</th>
<th>Pertinent Deadlines/Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>FRI SEPT 4</td>
<td>AM - YOS 209</td>
<td></td>
<td>Curriculum Committee Orientation/Training</td>
</tr>
<tr>
<td>TUES SEPT 4</td>
<td>MON 16-Aug</td>
<td>YOS 205</td>
<td>Changes approved at this meeting take effect Summer 2011</td>
</tr>
<tr>
<td>TUES SEPT 28</td>
<td>MON 30-Aug</td>
<td>YOS 205</td>
<td>Changes approved at this meeting take effect Summer 2011</td>
</tr>
<tr>
<td>TUES OCT 12</td>
<td>MON 13-Sep</td>
<td>YOS 205</td>
<td>Changes approved at this meeting take effect Summer 2011</td>
</tr>
<tr>
<td>TUES OCT 26</td>
<td>MON 27-Sep</td>
<td>YOS 205</td>
<td>Changes approved at this meeting take effect Summer 2011</td>
</tr>
<tr>
<td>TUES NOV 9</td>
<td>MON 11-Oct</td>
<td>YOS 205</td>
<td>Last meeting for changes to take effect in Summer 2011</td>
</tr>
<tr>
<td>TUES NOV 23</td>
<td>MON 25-Oct</td>
<td>YOS 205</td>
<td>Changes approved at this meeting take effect Summer 2012</td>
</tr>
<tr>
<td>TUES DEC 7</td>
<td>MON 8-Nov</td>
<td>YOS 205</td>
<td>Changes approved at this meeting take effect Summer 2012</td>
</tr>
</tbody>
</table>

### Spring 2011

<table>
<thead>
<tr>
<th>MEETING DATE</th>
<th>FACULTY DEADLINE:</th>
<th>MEETING LOCATION</th>
<th>Pertinent Deadlines/Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>TUES JAN 18</td>
<td>MON 13-Dec</td>
<td>YOS 205</td>
<td>Changes approved at this meeting take effect Summer 2012</td>
</tr>
<tr>
<td>TUES FEB 1</td>
<td>MON 27-Dec</td>
<td>YOS 205</td>
<td>Changes approved at this meeting take effect Summer 2012</td>
</tr>
<tr>
<td>TUES FEB 15</td>
<td>MON 17-Jan</td>
<td>YOS 205</td>
<td>Changes approved at this meeting take effect Summer 2012</td>
</tr>
<tr>
<td>TUES MAR 1</td>
<td>MON 31-Jan</td>
<td>YOS 205</td>
<td>Changes approved at this meeting take effect Summer 2012</td>
</tr>
<tr>
<td>TUES MAR 15</td>
<td>MON 14-Feb</td>
<td>YOS 205</td>
<td>Changes approved at this meeting take effect Summer 2012</td>
</tr>
<tr>
<td>TUES MAR 29</td>
<td>MON 28-Feb</td>
<td>YOS 205</td>
<td>Changes approved at this meeting take effect Summer 2012</td>
</tr>
<tr>
<td>TUES APR 12</td>
<td>MON 14-Mar</td>
<td>YOS 205</td>
<td><em>(Deadline to request UC transferability through R. Cranley.)</em></td>
</tr>
</tbody>
</table>