



**College Council
Meeting Minutes
March 13, 2017**

Members	Representing	Present	Absent
Jill Stearns	MJC President, Chair		√
Al Alt	Vice President, College Administrative Services/ Facilities Council	√	
Vacant	Vice President, Instruction		
Chad Redwing	Academic Senate	√	
Curtis Martin	Academic Senate President	√	
Debbi Partridge	CSEA President	√	
Elizabeth David	Academic Senate		√
Flerida Arias	Dean of Equity and Student Learning	√	
Flora Carter	College Committee for Diversity and Community	√	
Francisco Banuelos	Student Services Council		√
James Todd	Vice President, Student Services	√	
Jennifer Hamilton	Resource Allocation Council	√	
Jim Sahlman	YFA President	√	
Jonathan Andrews	ASMJC	√	
Julie Hughes	CSEA	√	
Vacant	CSAC		
LaKiesha McDonald	CSEA	√	
Lisa Husman	LTAC		√
Lonita Cordova	Academic Senate		√
Mike Smedshammer	Distance Ed Committee	√	
Nancy Backlund	College Technology Committee	√	
Patrick Bettencourt	Dean		√
Ross McKenzie	YFA	√	
Shelley Circle	Academic Senate	√	
Tommy Ledesma	ASMJC President		√
Vacant	Accreditation Council		
Jacob Cook	ASMJC	√	
Vacant	Instruction Council		
Vacant	Professional Development Coordinating Committee		
See Al Alt above	Facilities Council	√	
Sabrina Miranda	Recorder	√	

Guests	
James Palmer	Research Analyst, Student Services
Jenni Abbott	Director, Planning and Grant Development
Kevin Alavezos	Professor, Office Administration
Nancy Sill	Professor, Business Administration

I. CALL TO ORDER

A. Alt called the meeting to order at 3:11 pm.

II. INFORMATION AND DISCUSSION ITEMS

A. Accreditation Update: Standard IV Discussion

J. Todd read aloud a letter from President Stearns from her current trip in San Diego (SDCCCD) regarding accreditation. J. Todd advised that while all input regarding accreditation standards is considered when received, not all input may be incorporated. The focus is on quality and incorporating the data that is produced. Student success, assessment, and learning is of main focus.

B. Student Success and Equity Update

F. Arias announced that professional development for ESL has been taking place. An acceleration conference was attended. Additionally, new grants have begun and reports have been requested in order to ensure that everyone is on the correct track.

C. Enrollment Update

J. Todd reported that even with our summer schedule and all rollback eligible courses, we will still be short of the FTES target by approximately 200 FTES. The target number is 14,657 and the projection provided will be approximately 14,450. One of two things may happen: there may be enhancements in the schedule to attempt to increase the numbers or we may need to work with District as to how we may modify our target. If the target is modified, it will result in a decreased budget next year based on FTES.

D. Resource Allocation Update

A. Alt reported that RAC continues to work on IELM allocations. 1.5 million dollars have been tentatively approved by RAC and at the last College Council date of February 27. Items that quotes have been provided and that RAC has verified conform to Program Review resource requests, final approval has been provided and those items are in the purchasing phase. RAC also continues to work through the budget development cycle and will complete a recommended preliminary budget for the March 27 College Council meeting.

E. Achieving The Dream Update

J. Todd reported that John Nixon and Ken Gonzalez (coaches for ATD) will be visiting in two weeks. An expanded College Council is planned for Monday, March 27 to run from 2pm to 5pm. The goal is to review and discuss data and goals. An invitation will be sent to the campus. Data summit will be held for a couple hours, ending with talk of the kinds of solutions that may be possible.

III. ACTION ITEMS

A. IEPI Update

J. Todd stated that this IEPI Update can be removed from today's agenda, as it is already in item C "Institutional Set standards (ACCJC Annual Report) and IEPI Goals."

B. Approval of minutes

Action Item - Motion:

Who: R. McKenzie moved, F. Arias seconded

What: Motion to approve the minutes of February 27, 2017

- **Result: 19-ayes, 0-no**
- **Motion Carried**

J. Todd asked if any member had feedback regarding the February 27, 2017 minutes. R. McKenzie stated that it did not appear as though the Enrollment Update included specific information regarding the fact that MJC may not meet its target, but Deans are working diligently to add classes. This information is to be updated in the February 27, 2017 minutes.

C. Institution Set Standards (ACCJC Annual Report) and IEPI Goals

J. Todd explained that methodically our institution uses two kinds of data sets. One is a low number in which our institution strives to stay above. The second includes IEPI goals, which encompasses setting aspirational goals for the college. An annual ACCJC report is due at the end of this month and topics of discussion include how many students were served and how many degrees were awarded.

J. Palmer gave a presentation that helped walk through key points of data regarding these data sets.

D. Educational Master Plan

J. Abbott reported that the workgroup discussed and recommended a workgroup rush event. Once groups are formed, the next step is orientation and training for co-chairs and workgroup members.

C. Martin stated that the end of semester meetings are effective, but follow up on the meetings would be required. The meetings helped debrief and analyze what we could do better change and plan for the following year.

J. Abbott stated that each workgroup would take a template, identify their goals, effective practices, research, document meetings and document progress. With this, a consistent approach to the work being performed can be measured.

Action Item - Motion:

Who: J. Andrews moved, C. Martin seconded

What: Motion to accept EMP reading

- **Result: 19-ayes, 0-no**
- **Motion Carried**

VI. ADJOURNMENT

The meeting was adjourned at 5:02 pm.

Modesto Junior College Mission Statement:

MJC is committed to transforming lives through programs and services informed by the latest scholarship of teaching and learning. We provide a dynamic, innovative undergraduate educational environment for the ever-changing populations and workforce needs of our regional community. We facilitate lifelong learning through the development of intellect, creativity, character, and abilities that shape students into thoughtful, culturally aware, engaged citizens.