



**ACADEMIC SENATE MEETING
APPROVED MINUTES
January 24, 2013**

Members Present: Kevin Alavezos, David Boley, Paul Cripe, Ellen Dambrosio, Deborah Gilbert, Jennifer Hamilton, Jim Howen, Deborah Laffranchini, Allan McKissick, Eva Mo, Mike Morales, Chad Redwing, Nancy Wonder, Dorothy Scully, Burt Shook, Travis Silvers, Jim Stevens, Rob Stevenson, James Todd, Layla Yousif

Members Absent: Bill Anelli, John Zamora, Lisa Riggs

Guests Present: Brian Sinclair (BBSS), Debi Bolter (BBSS), Chris Briggs (Lit and Lang), Susan Kincade (Vice President of Instruction)

I. APPROVAL OF ORDER OF AGENDA ITEMS

Jennifer Hamilton motioned to move the Accreditation Report by Debi Bolter to the beginning of the action/discussion items. The order of the agenda items as modified was approved without objection.

M/S/C (Jennifer Hamilton, Eva Mo) to approve the order of the agenda.

II. APPROVAL OF MINUTES

The December 4, 2012 meeting minutes were approved without objection.

M/S/C (Jennifer Hamilton, Ellen Dambrosio) to approve the December 4, 2012 meeting minutes.

III. ACTION/DISCUSSION ITEMS

1. Accreditation Report/Debi Bolter, Faculty Co-Chair for Accreditation:

1. October 15, 2012 MJC submitted its Follow-Up report to the Commission. In it there were planning agenda items for some recommendations that had not been fully met, e.g., integrated planning and SLO assessment. This means that MJC anticipates that some items were not fully completed at the time of the accreditation visit, but a plan for completion and implementation was provided in the report.
2. A three-person ACCJC team came to MJC on October 31st and November 1st as a routine part of the process for a Follow-up Report. The visiting team had a total of 18 meetings with faculty, staff and administrators to discuss MJC's procedures and policies, and verify information contained in the report.



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3. In November, President Stearns received the confidential initial report of the visit to check the draft for errors of fact. She noted in her *MJC Reflections* that MJC has made progress, and must continue to move forward in continuous quality improvement to meet and maintain the Commission standards.
4. In December, ACCJC team chair Dr. Roquemore submitted his findings to the Commission.
5. President Stearns, Accreditation Liaison Officer Susan Kincade and Faculty Co-Chair for Accreditation Debi Bolter debriefed on the Follow-up Report and reviewed ways to improve the process for 2013. It is anticipated the commission will require an additional Follow-Up Report in Oct. 2013 to verify that all items have been completed as projected.
6. January 9-11 the Commission conferred on MJC's team visit report and recommendation. President Stearns and VPI Susan Kincade attended the Commission meeting in Burlingame on Thursday, Jan. 10, and provided a five minute response to the Commission members, emphasizing MJC's demonstrated dedication and commitment to meet and exceed accreditation standards. Dr. Roquemore also provided commentary after MJC's presentation, although in a private session with the Commission.
7. In Early February Commission President Dr. Barbara Beno will notify MJC of its accreditation status.

2. Presidential Address, Dr. James E. Todd:

Dr. James E. Todd, Academic Senate President, gave the Senators his presidential address. James gave his thoughts in terms of his role as the Academic Senate President. He said we have new government structures, new state mandates and budget challenges. James met with past Academic Senate Presidents to ask for guidance regarding his role as the Academic Senate President. James said that it seems to him that many things happen quickly. He said what tends to happen is the Senate gets problems and solutions at the same time. He said the Senate needs to be proactive. James added that he would like to see the current Senate model the way Michelle Christopherson, past Academic Senate President, centered the agenda on academic and professional issues at each meeting. He noted that she assisted in training the Senators on 10+1 and Title V. James hopes that the Academic Senate can be facilitators of information and be collaborative in coming up with solutions.

James mentioned that he also wants to send an email out similar to that of President Jill Stearns. The email will provide information on Senate-related issues. He said being informed is very important. James wants to make sure that everyone is on the same page.



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One of the first informative presentations that James would like to have is from Martha Robles on SB1456. Jim Howen moved to invite Martha Robles to our next meeting.

M/S/C (Jim Howen, Jennifer Hamilton) to approve inviting Martha Robles to the next meeting.

James has also contacted Theresa Scott and Joan Smith regarding the budget. James has invited them to give a presentation but has not heard back as of yet.

3. District Board Policy 7-8049-Academic Senates:

James attended the Policies and Procedures Committee meeting on January 23, 2013. James stated that the committee was planning to move forward with the 7-8049 document changes. James announced to the Policies and Procedures Committee that the changes are set to be reviewed by the Academic Senate at today's meeting. The committee asked James to report back what Senate would like to see in the language. He read aloud the proposed changes and the Title V language. James noted that the policy number used to be 4103. James pointed out that the key difference is the language which says and/or. In the Title V language the "and" is not available. A discussion ensued regarding the purpose and reasoning of the proposed changes made by District.

Allan McKissick noted that he was troubled by the proposed language. Allan stated that the new wording would relieve the Board of Trustees from addressing Senate. He said that Senate has the right to be on the agenda. Allan was concerned with the word process. Allan said that it seems like the word process in this document means decision making. He noted that the Senate needs to be careful. Other changes should be in there as well.

Jennifer Hamilton motioned that this be considered a first reading and that we take this document back to our constituents for feedback and a thorough discussion about what was, what is proposed to be changed and what is in Ed Code.

Allan McKissick was concerned with the document being called a first reading. Allan said that the Senate should go a lot slower when it comes to reviewing this document. Burt Shook agreed and said that we should keep the document as a discussion item for the next meeting. Jim Howen and Debbi Gilbert also spoke against the motion on the floor.

Susan Kincade, Vice President of Instruction, reported that because Accreditation has asked for colleges to review their Board Policies and Procedures, just about every college in the state is reviewing and revising their Board Policies and Procedures document.



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Eva Mo said that what she is hearing is that perhaps we can make a counter offer. Eva said that when she looks at the wording of and/or, she sees that the only difference is that it weakens the Board. Before it was the Board and whoever the Board appoints. Now it is the Board “and” whoever they appoint. She said that perhaps this strengthens the college administration.

**M/S/F (Jennifer Hamilton, Eva Mo) to accept the District Board Policy 7-8049 for a first reading.
3 AYES
15 NAYS**

4. California Education Code Section 78016:

James presented a document titled as, “53200 Barclay’s California Code of Regulations Title 5 Article 2. Academic Senates.” The document outlined the following information:

- The review of vocational or occupational training programs every two years.
- Programs that do not meet the requirements of subdivision (a) & the standards by the governing board shall be terminated within one year.
- Applicable programs are those that commenced subsequent to July 28, 1993.
- Written summary of the findings of each review shall be made available to the public.

James placed this document on the discussion agenda so that faculty can be aware of this very important informational item. James stated that this is about a two-year review that is supposed to be put out by CTE. He said that he thinks that the conversation of how we want to handle what this particular section is asking us to do.

Susan Kincade commented that ***Title 5, Section 55003(b)(4)*** also discusses the prerequisites and corequisites for the CTE programs. Susan said that we should be doing this every year within our Program Review. She said that if not, we are out of compliance. Susan added that she has asked the division deans, who have CTE in their areas, to talk to their counterparts to find out what they are doing or what their process is currently.

5. MJC Student Learning Outcomes Cycle, 2013-2018:

James Todd explained the learning outcomes cycle. He said that he plans to send an email out on Monday to faculty. Each email will include a matrix of their disciplines assessment cycle. James will include instructions for each faculty member. James reminded the Senate that the Outcomes Assessment Work Group (OAW) is not really here to approve your CLOs and PLOs.



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What the OAW is moving into is to help faculty members assess their course or program. He explained that the matrix is as follows:

- Two years of assessment
- One semester off
- Two years of assessment

James announced that the first meeting for the building of the Institutional Learning Outcomes is on February 13, 2013. An announcement will be available shortly to everyone at MJC. James hopes that out of these meetings, we can build something that looks similar to our mission at MJC.

6. Elections for Senate Executive Positions: Secretary and Legislative Analyst:

The Senate discussed and approved the Executive Board open positions. Chad Redwing was elected as the new Senate Legislative Analyst starting on today's date and Bill Anelli as the Senate Secretary for the fall 2013 semester.

M/S/C (Robert Stevenson, Burt Shook) to accept Chad Redwing and Bill Anelli by acclamation.

Robert Stevenson opened the nominations for the Parliamentarian position. Rob announced that he is no longer an active Senator and is only sitting in as Parliamentarian until the position is filled.

7. Senate Membership, Vacancies:

James announced that we have several vacancies within the Academic Senate. The following divisions need representation on the Academic Senate:

1. SME (two vacant positions)
2. Lit and Lang (two vacant positions)
3. Senator-at-Large (one vacant position)

8. Faculty Appointments to Councils in New Campus Decision-Making Structure:

James reported that at the last meeting the Senate approved the Resource Allocation and Facilities Council memberships. The following persons were approved by the Academic Senate to represent the three other councils:



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- **Instruction Council:** Rob Stevenson/AHC, Co-Chair, Deborah Laffranchini/Allied Health/FCS, Jeff Beebe/Tech Ed., Kimberly Kennard/BBSS, Eric Fischer/PE, Kathleen Ennis/Library (tentative upon a conversation with Jill Stearns and James Todd regarding the addition of Library), Mike Adams/SME, Jeff Netto/Lit and Lang, Mike Morales/AG
- **Student Services Council:** Burt Shook and Layla Yousif/Counseling, Bobby Hutchinson/BBSS, Ross McKenzie/SME
- **Accreditation Council:** James Todd/Academic Senate President, Chad Redwing/AHC, Ellen Dambrosio/Library and Information Technology, Jennifer Hamilton/Lit and Lang.

M/S/C (Jennifer Hamilton, Ellen Dambrosio) to approve the council memberships.

9. SB 1440 Progress/Report

Chad Redwing gave a quick rundown regarding the SB 1440 Progress/Report. The latest report was provided to the Senators in the agenda packet. Chad pointed out the following:

- Real importance of SB 1440 is that it will save the state money (160 million a year)
- The state-wide transfer rate is 23%

Chad said that because of the two facts outlined above SB1440 will assist with the following:

1. This will guarantee that all colleges have an associate transfer degree.
2. It will be accepted at the CSUs.
3. Community Colleges can add no course work above the 60 required units and CSUs cannot add course work above the 120 required units. (Except for a few highly selected programs)

To read more, the document can be found at the following link:

http://www.google.com/url?sa=t&rct=j&q=&esrc=s&source=web&cd=1&ved=0CDIQFjAA&url=http%3A%2F%2Fwww.collegecampaign.org%2Findex.php%2Fdownload_file%2Fview%2F747%2F91%2F&ei=m1gRUeu8H6ayigKb_YHQDw&usg=AFQjCNGov54I6ZSQeP57UuHAq09Ukc5RFQ

IV. REPORTS

STUDENT SENATE



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NO REPORT

FACULTY REPRESENTATIVE TO THE BOARD (position currently in process to fill)

NO REPORT

ACCREDITATION/INSTITUTIONAL EFFECTIVENESS COMMITTEE (This committee is being reformulated/Currently they have not met this semester)

NO REPORT

ASSESSMENT WORK GROUP

NO REPORT

CURRICULUM COMMITTEE

NO REPORT

LEGISLATIVE ANALYST

- 1) “Meeting Compliance, but Missing the Mark,” a progress report on the implementation of historic transfer reform for students from community colleges to the California State University via Senate Bill 1440 has been distributed to Academic Senate members electronically.
- 2) A Jan. 15, 2013 article in the Chronicle of Higher Education, “California State U. Will Experiment With Offering Credit for MOOCs” states that:

On Tuesday, San Jose State University announced an unusual pilot project with Udacity, a for-profit provider of the massive open online courses, to jointly create three introductory mathematics classes. The courses will be free online, but students who want credit from San Jose State will be able to take them for just \$150, far less than the \$450 to \$750 that students would typically pay for a credit-bearing course.

If the project continues beyond the pilot, the university will keep 51 percent of any revenue after costs are covered and Udacity will keep 49 percent, said Mohammad Qayoumi, president of the university, in an interview on Monday.

The University of California system may eventually decide to work with MOOC providers as well: Leaders of Udacity and Coursera, another for-profit MOOC company, are scheduled to appear before the university's Board of Regents on Wednesday.



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The California State University project began when the state's governor, Jerry Brown, e-mailed Sebastian Thrun, the founder of Udacity, to say "We need your help," recounted Mr. Thrun during a news conference on Tuesday.

The governor, a Democrat, said at the news conference that student debt is a "huge problem" and that "online is a part of that solution."

3) Invitation to Great Conversations

During 2013, the Great Conversations Discussion Group will read classical and contemporary selections that address the topic of "The Art of Transformative Leadership." The ideas in the works and the unique inquiry methods used to discuss these core texts will prove vital to those in leadership positions within our community. The reading and discussion group will include executives and entrepreneurs, public servants and educators, administrators and students; the group will meet regularly on *the third Wednesday of the month from 5-7pm*. Please consider joining our inaugural discussion on February 20, 2013 at 5pm. You will find more information about this unique group at <http://conversations.events.mjc.edu/greatconversations.html> To participate, please RSVP to Chad Redwing prior to Feb. 1 at redwingc@mjc.edu or 209-575-6454.

FACULTY PROFESSIONAL DEVELOPMENT COMMITTEE

Eva reported that the committee has been scheduled for at least 9 hours of meeting time in the next week. She also reported that the Title V money is set to go away in 20 months. The professional development may go away as well without the funds. Eva said that they are trying to implement a plan that supports professional development. It is in draft form currently. Part may be through foundation and grant writing to receive funds in the future for professional development.

COLLEGE COUNCIL

NO REPORT

SENATE PRESIDENT'S REPORT

A joint YFA and Senate President's meeting was held yesterday. James stated that out of the meeting, it was decided that we need to build a process as the Senate for nominating people to



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sign off on additional FSAs per discipline. James plans to bring something forward at the next Senate meeting.

- V. ITEMS FOR FUTURE AGENDAS
- VI. OPEN COMMENTS FROM THE PUBLIC
- VII. ADJOURNMENT

The meeting was adjourned at 5:47 p.m.