



**ACCREDITING  
COMMISSION  
for COMMUNITY and  
JUNIOR COLLEGES**

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January 31, 2008

Dr. Richard Rose  
President  
Modesto Junior College  
435 College Avenue  
Modesto, CA 95350

Dear President Rose:

The Accrediting Commission for Community and Junior Colleges, Western Association of Schools and Colleges, at its meeting on January 9-11, 2008, reviewed the Progress Report submitted by Modesto Junior College and the report of the evaluation team which visited on Monday, November 19, 2007. The purpose of this review was to assure that the recommendations made by the evaluation team were addressed by the institution. The Commission took action to accept the report.

The Commission also acted to place Modesto Junior College on **Probation** and to ask that the college correct the deficiencies noted. The college is required to complete a Special Report in conjunction with the Midterm Report by **October 15, 2008**. The report will be followed by a visit by Commission representatives.

Probation is issued when the Commission finds that an institution deviates significantly from the Commission's eligibility criteria, standards, or policies or fails to respond to conditions imposed upon it by the Commission. The accredited status of the institution continues during the probation period.

This action constitutes a public sanction as described in the Policy on Commission Actions on Institutions in the Commission's *Accreditation Reference Handbook*. As such, the action will be noted on the Commission's website.

I also wish to inform you that under U.S. Department of Education regulations, institutions out of compliance with standards or on sanction are expected to correct deficiencies within a two-year period or the Commission must take action to terminate accreditation. Recommendation 4 was first noted by the Commission in June 2000 (following the March 2000 comprehensive visit), and Recommendation 7 was first noted by the Commission in January 2006 (following the October 2005 comprehensive visit). Thus, both are beyond the two-year period for resolution as required by the Department of Education at this time. Therefore, the Commission expects full resolution of these issues by the time of the Special Report in October 2008.

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The Special Report of October 15, 2008 should demonstrate the institution's resolution of the recommendations below:

**Recommendation 4:** The team recommends that the college develop a planning initiative to address issues of staffing, support services, and programs on the East and West Campuses. (IB.2; IB.3; IB.4; IB.6; IIB; IIB.3a; IIIA.2; IIIC.1a,b,c) Note: This recommendation was also given to the college by the previous accreditation team (prior Standard 4A.4).

**Recommendation 7:** The team recommends that the college develop and implement a strategic planning process for connecting long-term program and services planning to financial resource development, as well as to facilities, human resources, and technology planning, consistent with the mission of the college. In addition, the team recommends that to accomplish its plans, the college develop and implement a short-term cyclical process that includes (a) clear institutional goals that are archived through tactical actions that are based on institutional data and research, allocation of resources, timelines, and primary office of responsibility, (b) a method to report accomplishments on each tactical action, and (c) measures of institutional effectiveness that document achievement of the college mission and demonstrate continuous improvement. (IA.4, IB, IIA.1, IIA.2, IIA.3, IIB, IIB.1, IIB.3, IIB.3a, IIC, IIC.1, IIC.1c, IIIA.6, IIIC.1a, IIIC.1d, IIIC.2, IVA.1, IVA.5)

All colleges are required to file a Midterm Report in the third year after each comprehensive evaluation. Modesto Junior College should submit the Midterm Report by **October 15, 2008** in conjunction with the Special Report. Midterm Reports indicate resolution of any team recommendations made for improvement, include a summary of progress on college-identified plans for improvement as expressed in the self study report and forecast where the college expects to be by the time of the next comprehensive evaluation.

I have previously sent you a copy of the evaluation team report. Additional copies may now be duplicated. The Commission requires that you give the report and this letter appropriate dissemination to your college staff and to those who were signatories of your college report. This group should include the Chancellor, campus leadership, and the Board of Trustees. The Commission also requires that all reports be made available to students and the public. Placing copies in the college library can accomplish this.

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The Progress Report will become part of the accreditation history of the college and should be used in preparing for the next comprehensive evaluation.

Sincerely,

A handwritten signature in cursive script that reads "Barbara A. Beno".

Barbara A. Beno, Ph.D.  
President

BAB/tl

cc: Dr. Roe Darnell, Chancellor, Yosemite CCD  
Mr. George Railey, Accreditation Liaison Officer  
Board President, Yosemite CCD  
Dr. Shirley Kelly, Team Chair  
Evaluation Team Members  
Ms. Linda Henderson, U.S. DOE