

Modesto Junior College
Enrollment Planning & Management Meeting
December 16, 2008
3:00pm-5:00pm
Morris Conf. Room B

Present: Susie Agostini, Melissa Beach, Mary Creedon, Ken Hart, Linda Hoile, Pedro Mendez, Bob Nadell, George Railey, Rich Rose, Dave Shrock, Karen Walters Dunlap
Absent: Becky Plaza, Cece Hudelson-Putnam, Diana Sunday, Ken White, Taylor White

I. APPROVAL OF 11/25/08 EPM MINUTES

11/25/08 EPM Minutes approved unanimously.

II. DISCUSSION: ENROLLMENT MANAGEMENT OF SUMMER 2009 AND FALL 2009 SCHEDULE IN LIGHT OF FISCAL CRISIS

A class section with census date before 6/30 and end date on or after 7/1 is eligible to roll FTEs produced into current or subsequent FTEs year. Karen Walters Dunlap directed the deans at IAC to cut costs charged to PTOL at a 20% reduction and to schedule as many classes that are practical so they start late and qualify for dual-year roll. We need to limit our exposure to unfunded growth because when July 15, 2009 comes around if we are 4% over, we must pay it back; therefore, we need to roll as much as we can to the 2009-2010 year. The question arose how MJC would handle this with sessions and classrooms held during the summer-block scheduling during the summer.

Karen reported at the District Manager's meeting today, Roe Darnell stated he was comfortable being at 2-3% over our cap for next year. She asked the deans to schedule 2% growth for next summer; however, there is already 2% growth built into Fall. There is a cost savings right there to stay flat for Fall. Jane Chawinga feels if we do not make a change, we will see a 9-10% growth next year. Summer is flat with no new sections with a corresponding decrease of 20% in PTOL. We need to hold larger classes and deans are trying to look at the 'golden 4' for transfer classes. Ken Hart stated the Winter Intersession Taskforce was surprised to see 3-week, 4-week, etc., courses. Deans are bringing back their first Early Start schedules in January to IAC for review and to make changes.

Bob Nadell reported that at the Student Services Council Meeting the conversation has started if we have too many students generating too many FTEs, should we discuss students coming here that are not doing very well? Should we allow high school students to attend MJC when we do not have enough room for even our native students? Should we let students continue to repeat classes? For students dismissed due to bad grades/progress should we continue to allow them to petition for re-admission? Members present stated this discussion needs to be held campus-wide outside this group and Rich Rose anticipates meeting with Roe Darnell to discuss enrollment/FTEs soon. Dave Shrock stated he welcomes this discussion campus-wide. He is a member of the Petitions Work Group and reads many heart-felt letters, many 'thank you letters' regarding the Welcome Center and is hesitant to turn away high school students with all the hard work and success that has been achieved by the Welcome Center through their recruiting. He believes high school students have a better chance at succeeding in college courses than the native students who continue to repeat courses. He suggested setting a rule that students cannot repeat again for 2 years to see how that might help the situation.

Ken Hart passed out several reports he created with statistics regarding enrollment.

- Fall 2008 – Percentage of Sections that are Transferable = 73.7%.
- 2007-2008 Stanislaus County Enrollment By Grade (grades 5-12) – Enrollment in grades declining, especially 5th grade. MJC targets grade 5 with Passport to College which is a 3-year commitment. We did not have as many students this year.
- Fall 2008 – Spring 2013 FTES projections by campus and building and by department.
- Projected FTES numbers showing impact on Founders Hall being off line for Fall 2010.
- Fall 2006-Fall 2008 Concurrent High School Enrollment at MJC.

Susie Agostini asked if a report showing whether our fulltime and part-time students are increasing or decreasing would be more useful than the average number of units report. There is a glitch in Datatel that is not counting new first year students correctly. We are increasing so where is the growth? It appears to be all over the place so we need to decide what to cut. She suggested we limit enrollment in a positive way by 1) forcing prerequisites; 2) the 4-W limitations rule comes in the Fall; 3) when students earn D, F, No pass they should have only 1 attempt to improve that grade. At MJC we do not count W's and in Title V they count them. She believes if we do these three things that might be enough to aid our enrollment. Karen asked if there was a way to project what this could do for MJC. Susie will contact IT regarding a report that would tell us the number of students repeating for improvement of grade. Susie and Karen will meet on 12/17/08 and decide what data needs to be pulled for this report.

Workgroup members asked if we should engage the college with the topics Bob Nadell listed.

- ✓ Not allow re-admission after dismissal
- ✓ Enforce pre-requisites
- ✓ Limit commitment on high school enrollment
- ✓ Eliminate excessive repeats

Dave Shrock proposed that we email suggestions (discussion points) based on all the points and send this information out campus-wide. Rich Rose asked George Railey to compile a Talking Points summary and the discussion will begin at College Council and then be opened up to the whole campus. George Railey asked work group members to send all their points to him in email by 12/23/08 as it is pertinent we begin this dialogue and discussion now. It is important we let faculty know that unfunded growth means we are teaching for free.

III. SCHEDULE SPRING 09 EPM MEETINGS

Meetings for Spring 2009 will be scheduled for the 2nd and 4th Tuesdays of each month, 3pm-5pm and Melissa Beach will book the rooms and send Outlook invitations to EPM workgroup members.

Action Item:

- Schedule Spring 2009 meetings, book rooms and send Outlook invites.

WHO: Melissa Beach

WHAT: Schedule Spring 2009 meetings, book rooms and send Outlook invites.

WHEN: 1/5/09

Action Item:

- Meet to decide data needed for report to show Repeating Students for Grade Improvement.

WHO: Karen Walters Dunlap, Susie Agostini

WHAT: Meet to decide data needed for report to show Repeating Students for Grade Improvement.

WHEN: 12/17/08

Action Item:

- Report back on enrollment discussion with Roe Darnel.
- Take Talking Points on Enrollment to College Council.

WHO: Rich Rose

WHAT: Report back on enrollment discussion with Roe Darnel. Take Talking Points on Enrollment to College Council.

WHEN: 1/12/09

Action Item:

- Email George Railey Talking Points regarding enrollment, focusing on the 4 elements: not allowing re-admission after dismissal, enforcing pre-requisites, limiting commitment on high school enrollment and eliminating excessive repeats.

WHO: EPM Workgroup members

WHAT: Email George Railey Talking Points regarding enrollment, focusing on the 4 elements: not allowing re-admission after dismissal, enforcing pre-requisites, limiting commitment on high school enrollment and eliminating excessive repeats.

WHEN: 12/23/08

Action Item:

- Compile Enrollment Talking Points document and send to EPM Workgroup-when approved send to Rich Rose to bring to College Council.

WHO: George Railey

WHAT: Compile Enrollment Talking Points document and send to EPM Workgroup-when approved send to Rich Rose to bring to College Council.

WHEN: 1/12/09

MEETING ADJOURNED