

**Modesto Junior College  
Planning & Budget Committee  
Meeting Minutes  
March 25, 2011**

**Present:**

Gaither Loewenstein, Co-Chair, MJC President (non-voting)  
Jenni Abbott, Director of Grants & Resource Development  
Kevin Alavezos, Academic Senate appointee  
Paul Cripe, Academic Senate appointee  
Kenneth Hart, Director of Research and Planning (ex-officio)  
Rose LaMont, YFA Budget Analyst  
Don Low, Vice President of Student Services  
Maurice McKinnon, Instructional Dean  
Martha Robles, Student Services Administrator  
David Ward, YFA appointee  
Robin Jones, ASMJC Student Rep

**Absent:**

Mike Adams, Co-Chair, Academic Senate President (non-voting)  
Jane Chawinga, YCCD Internal Auditor and Budget Analyst (ex-officio)  
Iris Carroll, Learning Resources Liaison, Academic Senate appointee  
Jim Clarke, Technology/Distance Education Liaison (Academic Senate appointee)  
Lori Dangerfield, CSEA appointee  
Rosanne Faughn, CSEA appointee  
Carmen Fernandez, Vice President of College Administrative Services  
Dale Pollard, Faculty Career Technical Education Liaison (Academic Senate appointee)  
Karen Walters Dunlap, Vice President of Instruction

**Business**

**1. Review of Minutes**

**Action Item**

The minutes of March 4, 2011 were approved by thumbs up vote.

**2. AIE Recommendations on Prioritization Process**

This agenda item was tabled to the next meeting.

### 3. Discussion/Debriefing

Gaither Loewenstein informed members that in light of requests from PBC members for data early in the budget process, a binder will be assembled for every member of the committee. An easy way to access data without calling someone was also requested by a member.

*Binders would contain the following:*

- WSCH: FTEF by Discipline, fall 06 – fall 10
- # Degrees, certificates conferred by Program, fall 06 – fall 10 (local skills certificates separated out)
- Gap analysis (net labor demand) for all MJC CTE programs
- Retention, successful course completion by Discipline/Course
- Total MJC PT/OL Expenditures, 06/07 -10/11
- Cost of delivery per section

As time proceeds, additional data can be requested for the binders.

The meeting evolved into an informal, candid debriefing of the budget forums and committee process with members giving comments and feedback.

Kevin Alavezos asked if PBC members should still be thinking of the college as a whole and not their specific area when considering budget decisions. That was the original charge of this body.

Martha Robles stated that she reports out from PBC at staff meetings.

David Ward reported just hearing from people *don't open buildings, don't have step and column*, and he is seeing a tremendous amount of denial.

Paul Cripe asked if there is something that could be put out like just the figures and keep putting them out there. He added that people might over time understand what is going on. Paul requested that the agenda item, *What are you Hearing* return to the beginning of each meeting.

Jenni Abbott suggested a Dashboard which can be set up for different access.

Gaither Loewenstein stated that he is hearing from most of PBC's colleagues that we are on the right track. He added that the future will be better but now is not the time to discuss the future when people are still assimilating the cuts. Gaither added that some have espoused the notion that we have to restore every cut before we can do something new. He gave the example of the EMS system for course scheduling that will make MJC's student access go way up. Gaither added that we need to remold our courses to where our students are or we will be a 1975 college and we will not survive.

Martha Robles assured PBC that all the student services will be served but they are looking at doing it differently.

Rose LaMont suggested that the president send out something short and sweet about the economy rather than Scott Lay (President & CEO of Community College League of California) who is rather lengthy. Rose suggested two or three bullet points.

Gaither Loewenstein reiterated several examples of reasons for not restoring cuts:

- Step and column cost
- Increase in health benefits
- Increased utility costs
- Vacation pay offs and load banks for all people laid off

Gaither added that all of the above items would have to be taken care of before we could even begin to look at restoring programs. The first half of the savings is not even programs being cut.

There was general sentiment expressed that PBC members were instrumental in providing input to the president during the process of prioritization where program review data and Administration/Student Services/IAC positions prioritization documents were utilized in the deliberations.

## **ANNOUNCEMENTS**

Gaither Loewenstein informed members that before the end of the semester, every PBC member will receive a data binder and one big meeting (Powwow) will be held with each member bringing a colleague. Lunch will be served and it will be informal, sort of a dialogue type structure with the data laying the groundwork.

The **Powwow** will be Thursday, June 23<sup>rd</sup> from 1-5 p.m.

### *Meeting Items:*

- Data
- 10 + 1
- Contract regarding district rights
- New ideas
- New initiatives

The annual **AIE/PBC Workshop** will be held May 12 and will be all day in the Student Center Student Lounge.

## **ADJOURNMENT**