

**Yosemite Community College District  
Modesto Junior College and Columbia College**

**Budget Suggestions 2009-2010**

| Category                             | Suggestion  | Responsibility   |
|--------------------------------------|---|--|
| <b>General</b>                       | Ask the public for donations<br>Identify a theme to support budget efficiencies<br>Ask, "Does this TRULY benefit our students"  | Foundations<br>Chancellor<br>Total District  |
|                                      | Explain funding source for IT upgrades or eliminate them<br>Support CalWorks<br>Fund categorical programs only to their income level<br>increase external funding<br>Training for all regarding conflict resolutions  | Gina Rose<br>Colleges<br>Colleges<br>Grants<br>District                              |
| <b>Program changes or reductions</b> | Cut Baker Station<br>Eliminate release/reassigned time for non-classroom duties.<br>Reassign administrative level duties from faculty to administrators<br>Eliminate Civic Engagement project<br>Eliminate stipends and honorariums<br>Suspend sabbaticals<br>Eliminate load banking  | Colleges<br>Colleges<br>Colleges<br>Colleges<br>District/YFA<br>District/YFA         |
|                                      | Use program review to identify and cut overlapping areas<br>Combine the writing center, CLA, and Tutoring Center at MJC<br>Align the Child Development Center with instruction at MJC<br>Move custodial staff to the evening shift for efficiency<br>Eliminate low enrollment classes<br>Stop telephone registration<br>Limit enrollments in individual classes | Colleges<br>MJC<br>MJC<br>District/CSEA<br>Colleges<br>Total District/IT<br>Colleges |

|  |                  |
|--|------------------|
| Postpone opening of Patterson site                 | District         |
| Reduce class offerings overlap between departments | Colleges         |
| Shift athletic team funding to fund raising        | Colleges         |
| Eliminate evening office hours                     | District         |
| Assign an online counselor to work from home       | District/College |
| Combine the Transfer Center with the Library       | Colleges         |
| Print an online interactive catalog                | Colleges         |
| Outsource administrative functions,                | District         |
| End roll over budgeting and move to zero-based     | District         |

**Hour and pay reductions**

|   |                |
|---|----------------|
| Furlough staff  | Negotiations   |
| (1) all FT, 12-month employees taking one day of furlough each month, (2) all FT, 12-month employees taking two days of furlough each month, and (3) in addition to (1) and (2), all 9- and 10-month employees taking one day of furlough every other month (4 days total for 9-month employees and 5 days total for 10-month employees | Negotiations   |
| Furlough staff one day a month  | Negotiations   |
| Support voluntary furloughs   | Negotiations   |
| Reduce weekly hours for full time to 32 hrs/week  | Negotiations   |
| Promote leave without pay   | Negotiations   |
| Provide up to two hours week release time for volunteer work in essential services  | Total District |

**Pay reductions**

|   |              |
|---|--------------|
| Reduce faculty and administration by 1%         | Negotiations |
| Management take a 5% cut for 2009-2010          | Negotiations |
| Reduce vacation days by 2 per year              | Negotiations |
| No paid flex days for faculty during crisis     | Negotiations |
| Eliminate stability pay                         | Negotiations |
| Eliminate district paid benefits for dependents | Negotiations |
| Roll back salaries to pre classification study  | Negotiations |
| Cut all salaries by 10%                         | Negotiations |
| Cut salaries by 5%                              | Negotiations |
| Do not fund step increases                      | Negotiations |
| Freeze stability pay                            | Negotiations |

**Benefits**

|                                  |                                 |
|----------------------------------|---------------------------------|
| Bid out the Health Plan contract | District                        |
| Cafeteria benefit plan           | Benefits Committee/Negotiations |

|  |                                 |
|--|---------------------------------|
| Allow opt out of health plan if covered elsewhere  | Benefits Committee/Negotiations |
| Increase benefit plan co-pay   | Benefits Committee/Negotiations |
| Reduce benefit coverage  | Benefits Committee/Negotiations |
| Employee share in benefit premium  | Benefits Committee/Negotiations |
| Cut retiree benefits   |                                 |
| Limit married couples who are both employees of the District to one medical premium cost | Benefits Committee/Negotiations |

**Operational changes**

|   |                  |
|---|------------------|
| Do not hire consultants for projects such as strategic planning         | Total District   |
| Stop re-hiring retirees   | Total District   |
|   |                  |
| Email check stubs of employees who use direct deposit                   | Payroll          |
| Sell the MJC art collection   | MJC              |
| Rent district facilities for outside use                                | Total District   |
| Stop "use it or lose it" spending at the end of the year                | Total District   |
| Temporarily eliminate Institute days                                    | Colleges         |
| Do not print documents - go paperless                                   | Total District   |
| Establish a business processing team to identify operating efficiencies | Total District   |
| Monitor work related cell phones  | Total District   |
| Eliminate promotional publications                                      | Total District   |
| Allow direct internet purchases   | Purchasing       |
| Use paper already printed on as "scratch" paper                         | Total District   |
| Buy refilled printer cartridges   | Purchasing       |
| Do not buy wall prints for offices                                      | Total District   |
| Do not run the Pirate Express bus in the summer                         | MJC              |
| Stop college/district retreats  | Total District   |
| Freeze PEP funds  | Central Services |
| No extra curricular events paid by District                             | Total District   |
| Reduce car allowances   | Total District   |
| Restrict travel   | Total District   |
| Fulltime faculty teach non-paid overload classes                        | Negotiations     |
| Shift athletic team funding to fund raising                             | Colleges         |
| Require faculty who teach an overload to teach a second at no cost      | Negotiations     |
| No longer have printed class schedules                                  | Colleges         |
| Use Student interns for operations                                      | Colleges         |
| Close auxiliary services at the end of the semester                     | Colleges         |
| Have each staff/faculty/admin member empty own trash                    | District         |

Ask faculty to post handouts on their website for student access rather than duplicating them  
Increase copier fees  
Discontinue newsletters  
Use only one type of parking permit  
Consolidate building use and close empty buildings  
Consolidate cell phone programs  
Use and electronic staff telephone directory

Colleges  
Colleges  
District and Colleges  
Security  
District and Colleges  
Purchasing  
District

### Energy costs

Cluster summer classes in concentrated areas and close unused buildings  
Adjust thermostats up in summer and down in winter by 2/3 degrees  
Post signs telling people to keep windows and doors shut and conserve energy  
Shut off lights at night  
Turn off computers when leaving office  
Increase insulation of new buildings  
Completely close campuses on weekends  
Conduct an energy use assessment and install energy saving devices  
Make the 10 hour, 4 day schedule year round  
Implement the Davis Green Housing system  
Unplug soda and snack machines  
Lower temperature on hot water heaters  
Convert to Solar

Colleges  
  
Facilities  
  
Facilities  
Total District  
Total District  
Design Committees  
Total District  
  
Facilities  
District/Negotiations/Colleges  
District  
District  
Facilities  
Facilities

### Retirement

Provide a retirement buyout/incentive  
Offer a golden handshake

District  
District

### Fee increases

Increase parking fees by \$1  
Charge an additional fee to students who repeat classes  
Increase student enrollment fees

Legislature  
Legislature  
Legislature