**Student Success and Support Program**

**New Student Day**

**Date: February 15, 2017**

**Time: 10am – 12:00 pm**

**Location: Student Center Room 2**

**AGENDA**

1. **Introductions**
	1. **New members**
2. **Assignments**
	1. **Set up**
	2. **Check-in (Alicia) - PAC**
	3. **Welcoming - PAC**
	4. **Lunch (Jonathan M.) – Staff Dining**
		1. **Quad in front of student center**
	5. **Application (Jonathan A. & Santiago) CAT ? (labs)**
	6. **Library (Pirates Net, email, and registration) (Eric & Glen)**
	7. **Assessments (Phillip) (Aurelia) – Founders Hall 111, 114, 118, 234,236**
	8. **Financial Aid (Elida/Crystal/Kristi) – CAT (labs)**
	9. **Orientation (Lakiesha) Forum 110**
	10. **Advising (packets) Founders Hall 151-157, 174-175**
	11. **Campus Tours (Jackie)**
	12. **Workshops (Jackie) CAT 116**
	13. **Volunteers (Rosalinda) PAC small theater**
	14. **Location (tents, tours, info tables, signage)**
	15. **T-shirts and club tables (Elida)**
	16. **ID Cards (Bryan) –student activities?**
	17. **Business Office (Jeremy Salazar)**
	18. **Signage**
3. **Raining Day**
	1. **Check-in location – Music/Art**
	2. **Lunch location – Student Center**
4. **Marketing (newspaper, website, flyers, email blast, other)**
5. **Water and Snack (health services?)**
6. **Music (DJ’s –Steve Choi, students w/talents) – media services**
7. **IT support (Eva)**
8. **Facilities (Eva)**
9. **Materials (Aurelia)**
10. **Flex for Faculty/Staff (Jackie)**