

Modesto Junior College
ITC Meeting Minutes
April 21, 2008
Approved Minutes

Present: Will Lotko, Ellen Dambrosio, Dale Phillips, Felicia Osnaya, James Clarke, Mel Ainsworth, John Chappell,

Absent: Tobin Clarke, Nancee Carrillo, Joshua Hash, Ernie Medrano, Barbara Wells, Alex Cordova, Yoseph Demissie, John Zamora, Nancy Backlund, Lawrence Scheg

Recorder: Jennifer Ahlswede

1. Review of Minutes

Motion to approve by Jim Clarke. Motion accepted by Ellen Dambrosio.

Changes

Change to item number 9 from March 24, 2008 noted by Mel Ainsworth. Change made to read: Ncomputing is great example, which uses one CPU to host ~~at least~~ up to 10 machines.

2. YCCD – Yoseph not in attendance

3. Online course management system

a. License update

There was a meeting with the chancellor and he has decided to renew the Blackboard license and move to the ASP hosted environment based on a five year agreement. Contracts have been signed and we are in the process of moving to the hosted solution. A meeting will be held with Yoseph discuss our next move. In preparation for hosting transition, it is Jim Clarke's suggestion to run both servers simultaneously and at the end of summer, have the new server ready and in place to use for fall semester. Edward wants to turn everything off, give the company the hard drive so they can mirror the old server. Jim's approach would be more of a phased approach. Their hosting center runs on Linux.

With this license, we will now have 24/7 admin support. We will have a dedicated host and a client services manager. This service is not for end users, but for us, as we will have someone to call if the system is down or we need service/support.

4. Web design project

We have essentially adopted a design with graphics with a new look for the website. There were some modifications made. InterAct has made the suggested changes and will continue to work on minor modifications. The next phase will be the "hard part" in terms of detailing where the information is located on the old site in order to create a "migration map". The map will allow InterAct to move the old content to the new site. Once the ownership of any missing pages has been established, we can work on creating new content. The old pages will eventually be turned off as we build out the new site. The current and prospective student pods are the most important ones to work on right now as these areas are essential for maximizing enrollment and providing essential services to our students.

We are still hoping for a July 1 roll-out of our new website. Before we can have InterAct migrate pages, Brian Hill will have to have the new OU 8 system installed and ready to go. InterAct prefers us to wait on the implementation until OU8 has been installed. There will need to be training for new web-page development, but we don't want to do training until the new OU8 has been installed.

Tobin wanted to inform everyone, via Jim Clarke, that the front-end developer position has been approved and hope to have someone in place by July 1, 2008. This is a full-time position.

5. Replacement of FrontPage

Jim did a survey but has not done a formal report on this. Based on a preliminary look at the data, he has found that most people are using FrontPage to author web content. He will have a formal report for the first meeting in the fall.

6. Site License purchase of Adobe Products

Will brought in and distributed his current report. (The ITC wishes to thank him for all the hard work.) We're still waiting to hear from the CCC chancellor who is pushing Adobe to come to an agreement for a site license package for CA community colleges. Adobe is slow to change their policy, but it is encouraging they are considering the agreement with community colleges. Since 2006, YCCD/MJC has spent over \$27k in Adobe product for just a handful of labs/computers. This issue is on the top of Spence Cooper's agenda.

7. Guidelines and Standards for MJC Labs: Follow up

Felicia does not have anything to report. She will see if sub-committee is available to meet during summer.

OTHER ITEMS

What will next semester look like for everyone?

Action Item:

- Is 1:00 p.m. on Mondays a good time for everyone to meet for the Fall semester?

WHO: Jennifer Ahlswede

WHAT: Fall Semester Availability for ITC

WHEN: -

John reported that we are in process of upgrading Smart classrooms. JM 262 installation is next week (week of May 5) and JM 251 will be next. Either Ag or Electronics will come up next. The Pole Vault systems run through CAT6 and use Extron components. Pole Vault systems use fewer wires than Crestron and is a more streamlined way to run AV in classrooms. The idea is to get rid of all remotes and use one control pad for complete room operation.

Action Item:

- Invite ITC to see complete installation of new Smart Classroom equipment in JM 262.

WHO: John Chappell

WHAT: Send out e-mail invitation with detailed information

WHEN: -

Crestron wants to come in and present their case to stay with them. Extron wants to also come in and state their case, as well. Jim Clarke would like to be part of these presentations.

Action Item:

- Invite Jim Clarke to Crestron and Extron presentations regarding smart classrooms

WHO: John Chappell

WHAT: Provide Jim Clarke with presentation information

WHEN: -

Will Lotko mentioned the Smart Whiteboard (which was pushed at the TechEd conference recently attended by Mel Ainsworth). Auto 127 has this product, but it doesn't have the smart classroom attached to this system. Smart Whiteboard was pushed at TechEd conference and is very interesting technology.

The Elmo Document Camera came out with a new model with an LED light and is being integrated into smart classrooms. Compared to the older versions, the resolution is amazing.

Action Item:

- [Send out PowerPoint presentation link to ITC, showcasing the new Elmo Document camera.](#)

WHO: Jennifer Ahlswede

WHAT: Send e-mail link to ITC

WHEN: -

Mel mentioned a palm held device that works similar to Smart Whiteboards and can be used to direct all presentation material from the device. You can also draw on it with stylus and it shows on screen in front of class. The tablet hooks into console via Bluetooth receiver and you can use standard equipment, VPU and console. Mel, would like to try to get a demo device to experience this new "next level" technology. It's one piece of equipment that works essentially with everything already in the room. This technology makes the instructor mobile.

Action Item:

- [Bluetooth wireless handheld device information to be sent out o ITC](#)

WHO: Mel Ainsworth

WHAT: Send informational e-mail to ITC

WHEN: -

ADJOURNMENT – 3:45 p.m.