

Modesto Junior College
ITC Meeting Minutes

October 4, 2011

Approved Minutes

Present: Jim Clarke, Dale Phillips, Nora Seronello, Jenni Abbott, Ellen Dambrosio, Yoseph Demissie, Will Lotko, Pedro Mendez, John Zamora, Scotty Gonser, Shamiran Pourelyas

Absent: Josh Hash, Lawrence Scheg, Mel Ainsworth, Francisco Banuelos, Shelton Patterson, Nancy Backlund, Nadia Vartan

Jim and Jenni started meeting with division deans and program managers to let them know about the new College Technology Committee and the need for representation from all units on campus. As a result of these meetings, we have two new attendees today. Will Lotko attended from District IT and Shamiran Pourelyas attended from MJC Physical Education.

College Technology Council Prioritization Allocation Rubric:

Jenni updated us that the College Technology Council Prioritization Allocation Rubric document has been making its rounds and recently has been presented to the Planning and Budget Committee and College Council. Planning and Budget suggested that the infrastructure section of the rubric should be weighed more heavily than the other areas, so Jenni made that change to the document.

We may want to consider adding a paragraph explaining what technology is and how the rubric works. As an example, some may confuse equipment and supplies requests with technology requests. A regular microscope would be supplies, but if it was a scanning microscope with a web interface, that should be considered technology. Jenni will add a very simple introductory paragraph to help alleviate some of the confusion.

If someone has a reason for needing technology, they should be able to measure the outcome of its use. Ex: A request was made to purchase a new, state of the art, promethean board for their classroom. The instructor should be able to measure the outcome of the use of this technology because of increased student learning.

This is our first attempt to bridge the gap between technology and funding. If we find the rubric doesn't work for the requests we receive, we can revise the rubric as needed. In the end, we must have a better way of resourcing technology.

We will be looking at the program review addendums for technology resource allocation. Our window to review and score the addendums using the rubric will be from November 7 – 18. Jenni will be gone the first week of this timeframe, but we should set aside two meetings per week, each around three hours in duration.

On December 9, 2011, AIE is going to host a forum and make comments on program reviews. This forum is open to everyone, so if you are interested in attending, send Karen your request to attend. So far, she has invited Planning and Budget and College Council. The attendees will divide up into smaller groups to go over the program reviews.

Another item to add to the rubric is to put an amount requested area at the top of the rubric.

Jenni will see if we can have access to PRNet so we can review the addenda.

We should be careful to document this new process and make suggestions/changes for next time around.

Other Items:

The transition of ITC to CTC will happen by our next meeting. At that time, John Zamora and Nadia Vartan will co-chair the committee. We will need a larger room for future meetings in order to accommodate the new members from other units.

The minutes from September 27, 2011 were approved at the end of the meeting.

Next Meeting: Tuesday, October 18, 2011; 2 – 3:30 p.m.; Yosemite 213