



Modesto Junior College
Accreditation/ Institutional Effectiveness Committee
Meeting Minutes
April 9, 2010

Present:

Dr. Karen Walters Dunlap, Co-Chair, Vice President of Instruction
Michael Adams, Co-Chair, Academic Senate President
Adrienne Peek, Faculty Curriculum Committee Co-Chair, President Elect, Academic Senate
Dr. Bob Nadell, Vice President of Student Services (Student Services Administrator)
Antoinette Herrera, Student Services Administrator
Brian Sanders, Dean of Science, Mathematics, and Engineering
Jenny Netto, Faculty Accreditation Co-Chair
Gary Whitfield, Vice President of College and Administrative Services
Dr. Ken Hart, Director of Research and Planning
Mark Anglin, Dean of Agriculture, Environmental Sciences, and Technical Education
Letitia Miller, California Schools Employees Association Appointee
Pauline Rosado, Associated Students of Modesto Junior College Appointee
Heather Townsend, Recorder
Vacant, Faculty Career and Technical Education Liaison (Academic Senate Appointee)
Vacant, Student Learning Outcomes Faculty Coordinator

Absent:

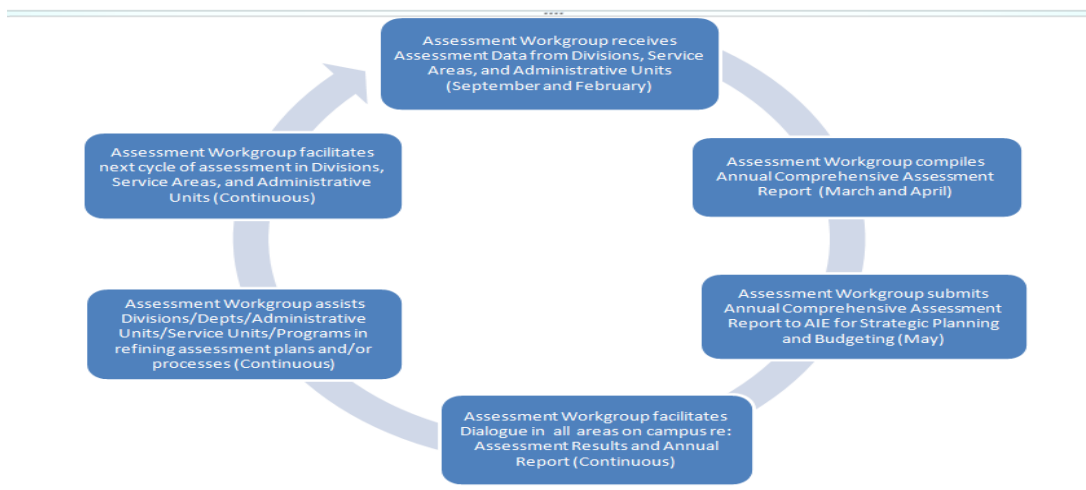
Wendy Griffiths-Bender, Yosemite Faculty Association Appointee
Curtis Martin, Faculty Program Review Liaison
Sarah Mesenhimer-Johnson, California Schools Employee Association Appointment

1. Check-in
2. KWD announced that the next AIE meeting will be April 23rd. KWD and A. Peek will be at the WASC conference the week of April 23rd. K. Hart and M. Adams will co-chair the next AIE meeting.
3. KWD presented an accreditation update. KWD notified the AIE committee of the following:
 - Tri-Chair meeting scheduled for Monday, April 12th. The meeting location is Founders Hall room 266. Discussion of the YCCD Function Map to be presented.
 - KWD to do an accreditation presentation for the board of trustees Wednesday, April 14.
4. KWD presented a draft of the Yosemite Community College District Function Map. The map identifies primary, secondary, and shared responsibilities between the

college and the district. San Mateo created the function map along with key indicators identifying responsibilities. San Mateo received a commendation and for this reason, many colleges today use this mapping approach in the self study process. The YCCD map will be presented at Monday's Tri-Chair meeting for review and discussion. The Chancellor's cabinet will also view the draft at the next cabinet meeting. After feedback has been analyzed, a meeting will be scheduled with district and MJC personnel to create a second draft. The second draft will be submitted to AIE for approval as the final document.

5. A. Peek presented an Assessment Work Group update. A Charge of the Assessment Work Group and Cycle of Assessment document was distributed to members. AIE members analyzed the charge and removed item D. Discussion of item D regarding the Program Review Work Group led to removal due to the current vacancy of a Program Review Work Group. The Cycle of Assessment document was also revised. AIE changed the dates of the first three items within the document to reflect the following:

Cycle of Assessment to be facilitated by the Assessment Workgroup at Modesto Junior College



H. Townsend will put the Assessment Work Group Charge and the Cycle of Assessment documents on the Assessment Work Group web page. A. Peek also advised the AIE committee that a PRNet demonstration needs to be done as soon as possible for the Assessment Work Group members. AIE will invite the Assessment Work Group to the next AIE meeting, April 23rd, to view B. Sanders PRNet demonstration.

6. K. Hart presented an update on the MJC Faculty/Staff Class Climate survey. The survey was sent via email on April 2nd. To date we have a 30% response rate. K. Hart showed the data that has been processed through a very detailed graph. Because we have only had a 30% response rate, K. Hart will send out reminder emails sometime next week.

7. KWD added the Assessment Work Shop agenda. AIE's role is to host and facilitate the Assessment Work Shop. The AIE committee went over last year's Assessment Work Shop agenda and revised the document to fit the needs of this year's work shop. H. Townsend will finalize the agenda and submit it to AIE on April 23rd for final approval.
8. Check-out