



Modesto Junior College
Accreditation/ Institutional Effectiveness Committee
Meeting Minutes
December 11, 2009

Present:

Dr. Karen Walters Dunlap, Co-Chair, Vice President of Instruction
Michael Adams, Co-Chair, Academic Senate President
Adrienne Peek, Faculty Curriculum Committee Co-Chair, President Elect, Academic Senate
Antoinette Herrera, Student Services Administrator
Wendy Griffiths-Bender, Yosemite Faculty Association Appointee
Curtis Martin, Faculty Program Review Liaison
Brian Sanders, Dean of Science, Mathematics, and Engineering
Jenny Netto, Faculty Accreditation Co-Chair
Gary Whitfield, Vice President of College and Administrative Services
Dr. Ken Hart, Director of Research and Planning
Mark Anglin, Dean of Agriculture, Environmental Sciences, and Technical Education
Letitia Miller, California Schools Employees Association Appointee
Pauline Rosado, Associated Students of Modesto Junior College Appointee
Heather Townsend, Recorder

Absent:

Sarah Mesenhimer-Johnson, California Schools Employee Association Appointee
Dr. Bob Nadell, Vice President of Student Services (Student Services Administrator)
Dale Phillips, Faculty Career and technical Education Liaison

1. Check-in
2. P. Rosado was introduced as the Associated Students of Modesto Junior College Appointee for AIE.
3. KWD made changes to the accreditation timeline. Item one was changed to reflect the date of January 2010. Item 2 was changed to reflect the date of March 2010. H. Townsend is to make the changes and post the new timeline on the AIE webpage.
4. The committee discussed and announced names of persons identified as the tri-chairs for the standards writing team. CAC will work on identifying the administrators needed on the standards writing teams by January 2010. Here is a list of persons identified for faculty and classified staff writers:

Standard I:

- A. M. Adams (faculty)
- B. C. Martin (faculty)

Standard II:

- A. A. Peek (faculty), J. Van Kuren (classified)
- B. To be announced (faculty), K. Ratto (classified), D. Yarnal (classified)
- C. E. Dambrosio (faculty), S. Gonser (classified)

Standard III:

- A. J. Daly (faculty/YFA)
- B. B. Sinclair (faculty), P. Wallace (classified)
- C. J. Clarke (faculty), M. Ainsworth (classified), S. Gonser (classified)
- D. R. Lamont (faculty)

Standard IV:

- A. B. Wells (faculty), R. Faughn (classified)
- B. S. Pierstorff (faculty), R. Faughn (classified)

5. C. Martin, J. Netto, and KWD, presented a quick update to the committee about the November Accreditation Workshop they attended. J. Netto attended a workshop that focused on substantive change. The primary focus of substantive change, according to J. Netto, was distance education. C. Martin attended a workshop presented by Barbara Beno. The workshop focused on accreditation and how the basis for accreditation is the Program Review process. C. Martin also visited a legal presentation about how different community colleges deal with financial losses in hard economic times. KWD discussed the changes in the *Higher Education Act*. KWD will send out information regarding these changes to the AIE members via email.
6. KWD distributed a memo from Barbara Beno. The memo discussed the ACCJC Agenda for the January 6 2010 meeting.
7. B. Sanders presented a PRNet demo to the committee. PRNet should be up and fully functioning by January 2010. The PRNet database will hold all information for Program Review.
8. A. Peek shared the Assessment Work Group mission statement. A. Peek also discussed Program and Institutional Learning Outcomes. An Institutional Student Learning Outcomes flyer was distributed among the AIE members. The work group found that Assessment and Program Review need to be in line with the Institutional

Effectiveness Report that comes out yearly in August. Two small groups were appointed to report back at the next AIE meeting. The first group consists of G. Whitfield, C. Martin, and K. Hart. The group will be working on aligning timelines for Program Review, SLO Assessment, and the Institutional Effectiveness Report. Another small group has been chosen to help the Assessment Work Group establish Student Learning Outcomes for our General Education requirements for the AA/AS degree. The following is a list of those members appointed to report back at the January 22 AIE meeting:

1. B. Sanders
2. C. Martin
3. M. Adams
4. K. Hart

9. Check-out