

Charge of the Assessment Workgroup

- A. Facilitate assessment processes
 - 1. Train faculty/staff in writing SLOs, SAOs, and AUOs
 - 2. Train faculty/staff in assessing SLOs, SAOs, and AUOs
- B. Receive assessment data from electronic program review reports at the division, service area, and administrative unit levels
- C. Compile, organize, and summarize report data and findings (including best practices and/or changes from divisions, service areas, administrative units, and programs) in an annual Comprehensive Assessment Report
- D. Submit Annual Comprehensive Report to Accreditation/Institutional Effectiveness Committee for use in strategic planning and resource allocation
- E. Facilitate dialogue in divisions, departments, programs, service areas, and administrative units
 - 1. On SLO, SAO, AUO assessment results
 - 2. On Annual Comprehensive Assessment Report
- F. Assist divisions, departments, administrative units, service units, and programs in refining assessment plans and/or processes