



Modesto Junior College  
Accreditation/ Institutional Effectiveness Committee  
Meeting Minutes  
October 23, 2009

Present:

Michael Adams, Co-Chair, Academic Senate President  
Adrienne Peek, Faculty Curriculum Committee Co-Chair, President Elect, Academic Senate  
Dr. Bob Nadell, Vice President of Student Services (Student Services Administrator)  
Antoinette Herrera, Student Services Administrator  
Wendy Griffiths-Bender, Yosemite Faculty Association Appointee  
Curtis Martin, Faculty Program Review Liaison  
Brian Sanders, Dean of Science, Mathematics, and Engineering  
Jenny Netto, Faculty Accreditation Co-Chair  
Gary Whitfield, Vice President of College and Administrative Services  
Sarah Mesenhimer-Johnson, California Schools Employee Association Appointee  
Heather Townsend, Recorder

Absent:

Dr. Karen Walters Dunlap, Co-Chair, Vice President of Instruction  
Dale Phillips, Faculty Career and technical Education Liaison  
Dr. Ken Hart, Director of Research and Planning  
Mark Anglin, Dean of Agriculture, Environmental Sciences, and Technical Education  
Letitia Miller, California Schools Employees Association Appointee

1. Check-in
2. M. Adams passed out the draft of the October 9 minutes. A minor correction was made to the minutes. The committee approved the corrected AIE minutes dated October 9.
3. A. Peek reported on the Student Success Conference she attended. She stated that the conference was very good. The conference focused on program review and making sure to link assessment to program review then to planning and resource allocation. The conference emphasized that ACCJC accredits institutions and not districts or presidents. A. Peek discussed the ACCJC newsletter and pointed out that there is a list from ACCJC displaying why certain colleges are put on probation or warning status. The overall theme of "why" a college is placed on one of these statuses is failure to integrate program review and implementation of resource allocation.

4. A. Peek presented the committee with information regarding the formation of the assessment workgroup. The workgroup had its first meeting in October. They discussed their charge and drafted a mission statement. An assessment plan was discussed at the meeting as well. The committee is looking at using Class Climate survey software as an additional way to measure SLO's. A. Peek stated that she is looking for more people to add to the charge. The following is a list of desired representatives:

- Two persons from AG
- One person from SME
- One or two persons from Allied Health
- One person from PE
- One person from BBSS

5. The AIE committee discussed Standards II-IV. M. Adams passed out the standards packet and information regarding the writing teams and co-chairs from the 2005 self-study. Open dialogue among committee members developed regarding co-chair members for each standard. The committee decided on the following information:

<b>Standard</b>	<b>Co-Chair</b>
Standard IIA	Curriculum Committee Co-Chair, Instructional Dean Co-Chair, CSEA Co-Chair
Standard IIB	Student Services Administrator Co-Chair, Student Services Faculty Co-Chair, CSEA Co-Chair
Standard IIC	Library Dean Co-Chair, Library Faculty Co-Chair, CSEA Co-Chair
Standard IIIA-IIID	Administrative Co-Chair, Faculty Co-Chair, CSEA Co-Chair
Standard IVA	College Vice President Co-Chair, Senate Executive Co-Chair, CSEA Executive Co-Chair
Standard IVB	College Vice President Co-Chair, Faculty Consultant to the Board Co-Chair, CSEA Executive Co-Chair

6. The AIE committee members will bring to the next meeting specific names for each co-chair position announced at today's meeting.

7. B. Nadell asked when the committee will be reviewing the program review documents. We currently have the program review documents up for review by all persons on SharePoint. The committee will discuss and review the documents that

have been turned in and uploaded to SharePoint at the next AIE meeting. Also the Institutional learning outcomes will be added to the agenda for the next meeting.

8. A student services administrator has been voted by the academic senate as a new member of the AIE committee. The position of student services administrator will be held by Antoinette Herrera. A. Herrera would like for the committee to re-visit the timeline of everything that needs to be addressed by the committee. G. Whitfield stated that he will email the committee the timeline that he has available. The timeline will be added to the next AIE agenda.
9. Check-out