

MODESTO JUNIOR COLLEGE

CAMPUS DEVELOPMENT ADVISORY COMMITTEE

September 17, 2010

2:00 p.m. – 4:00 p.m.

Morris B

AGENDA

Facilitator: Gary Whitfield & Doug Smith

Recorder: Melissa Beach

ACTION ITEMS

1. Additions/Revisions to the Agenda – *Committee*
2. Approval of Meeting Minutes – April 16, 2010

DISCUSSION ITEMS

3. West Campus Business Office Window Addition – *Bob Nadell*
4. Naming of Allied Health Building (Health Professions Building) – *Donna Blagg*
5. Procedures document – *Gary Whitfield*
6. Updates
 - a. ADA Issues *Nancee*
 - b. Facilities Update *Dave*
 - c. Facilities Planning *Tim*
 - d. Scheduled Maintenance Projects *Tim*
 - e. Recycling *Doug*
 - f. Risk Management *Dorothy*
 - g. Next Meeting – October 15, 2010, 2:00pm-4:00pm, Morris Conf. Room B

★ Attachments

Revised: 9/16/2010 8:51 AM

Modesto Junior College
Campus Development Advisory Committee
Meeting Summary
September 17, 2010
2:00pm – 4:00pm
Morris B

Present: Melissa Beach, Donna Blagg, Dave Keener, Dorothy Pimentel, Dale Pollard, Gary Whitfield

Special Guest: Bob Nadell

Absent: Nancee Carrillo, Becky Crow, Gaither Loewenstein, Tim Nesmith, Charles Palmer, Doug Smith, Gabrielle Steiner, Sherri Suarez

ACTION ITEMS:

1. ADDITIONS/REVISIONS TO AGENDA – No additions to agenda.

Gary Whitfield announced that Jeremy Wilson had to step down from the CDAC committee this semester due to time conflicts. He asked CDAC members to forward names of any faculty representatives to him that might be interested. Meanwhile, he will contact Academic Senate for advisement.

2. APPROVAL OF 4/16/10 MINUTES – Minutes unanimously approved.

DISCUSSION ITEMS:

3. WEST CAMPUS BUSINESS OFFICE WINDOW ADDITION – Bob Nadell presented a proposal for adding another window to the West Campus Business office area for Admissions use. There are currently 3 windows for use by the Business Office, Testing Center, Admissions, Financial Aid, CalWorks, etc., which causes a huge traffic jam. For a more efficient operation, he proposes we install the window now. He stated it made a big difference this Fall semester having the one additional window and they would use electronic microphones as well. Dave Keener stated from a Facilities standpoint, when they receive modification requests on these newer buildings they have to look into them. There are DSA and structural questions. He needs to review the plan to see what is in the existing wall as of now regarding plumbing, electrical, relocating the handicap button, etc., and assure that it is feasible. CDAC members approved the proposal to add an additional window to the West Campus Business Office. Bob N. will prepare a work order (estimate request) to Facilities.

4. NAMING OF ALLIED HEALTH BUILDING (HEALTH PROFESSIONS BUILDING) – Donna Blagg stated they surveyed faculty and staff and voted on a name for the new Allied Health Building to be more modern. They are proposing to name it “Glacier Hall-Health Professions Center,” if possible to keep with the Yosemite theme as well. Gary Whitfield stated this is a dual request because they are asking to change their division name too. He added he was in a meeting with the Vice President of Instruction today and this was the first she had heard of this; therefore, he suggested Maurice McKinnon take this to IAC first.

5. PROCEDURES DOCUMENT – CDAC members reviewed the draft Procedures document, which once approved will be made into a fillable form and made available on the CDAC website. It was suggested to add a line directing individuals to attach a page if more space is needed in trying to keep the document to one page and to write an article regarding the form for the Spring issue of Vistas & Voices. CDAC members approved the Procedures document.

6. UPDATES

A. ADA Issues – Nancee Carrillo sent the following ADA report. Pirates Village is presenting a dangerous setting with safety and darkness at night causing students with disabilities to have a hard time with navigating. Low vision students can't see as it is. Dave K. stated improvements are being made on this situation by adding night lights to face Pirates Village, adding lights by the Electronics building behind the Student Center and the Library, and lights that have been out of use are being restored. The president is also funding escorts for this area.

There are issues with some handicap doors not being unlocked and/or broken in certain areas. Students have concerns with the back entrance of the Student Center and Library doors, as sometimes the door works, sometimes they do not, so they have to sit and wait to be let in. She questioned if this could just be a simple failure to unlock the door? Dave K. stated when the malfunctioning doors are actually reported to his department they respond right away to repair them.

The Library door battery goes dead and needs adjusting. He stressed the importance of communicating the problems to Facilities so they can respond and rectify the problem, ASAP.

The Go Print system on campus is not ADA accessible to low/no vision students and mobility impaired and this is a big problem. One committee member said for Nancee C. to identify the machine(s) and take this issue to Tobin Clarke.

Handicap parking is limited and she has received some complaints but is hopeful this might lighten up soon. The biggest parking problems are around Pirates Village. One member stated lots of changes have been made regarding ADA parking around Pirates Village and we are actually exceeding the required amount of ADA spaces. Some of the added spaces are just a bit further away.

The shuttle on West Campus is stopping on Blue Gum and mobility impaired students must walk a great distance to the campus. We all know which students that will have the hardest time with this. Dave K. reported the shuttle bus has been moved out on Blue Gum due to construction. The buses are larger than in the past and they are presently trying to move the shelter from Yosemite Hall to blue Gum; however, the bus stop will remain on Blue Gum for some time. On a side note, we are over 400 students higher on shuttle occupancy as opposed to this time last year.

We still do not have a current ADA Transition Plan – the legal and required campus document and we must have this soon.

- B. Facilities Update** – Dave K. passed out photos of old trees located on West Campus, as he is concerned with the age/condition of some. He stated many of the trees need pruning as well. As of now, he is not allowing anyone in that area for safety concerns regarding falling limbs. He is requesting that Dale Pollard assess the trees and make his recommendation. Dale P. said to mark the trees to remove with paint and he will assess their condition. Concern was shared regarding the newer trees between Yosemite and Sierra Halls which appear to be getting too much water.

Dave K. reported the infrastructure project on West campus is almost complete with the last power switchovers for District and the Beef unit. Then all electricity will be underground. All power poles will be removed except those attached to lighting. He added that new signage is part of the infrastructure project for West Campus as well. One member stated the lack of campus signage came up in an office recently so they came up with a plan. They are temporarily working with ASMJC and Wendy Byrd getting large banners with building names on them. Dave K. recommended people contact Monika Schortner on ordering/developing signs. She walked the campuses with Dave K. for directional purposes and did an excellent job in creating permanent signage 'under glass' directories.

Dave K. and Matt Kennedy will meet regarding North Brink Avenue entrance.

- C. Facilities Planning** – No report due to absence.

D. Scheduled Maintenance Projects:

- F Street is being straightened out to correct the confusion of the right turn into Parking Lot 207 (Sierra Hall parking lot.)
- Gym project almost complete.
- Boiler project almost complete.

- E. Recycling** – Tim Nesmith received a grant to purchase recycling bins, which he mostly designated for gym events and some were placed at Pirates Village as well.

- F. Risk Management** – Dorothy Pimentel reported the District is transitioning to a new insurance carrier which will affect our liability, property, crime, disability, workman's comp, etc., insurance rates and save the District a substantial amount. She stated we would be receiving emails and notices from Benefits and on 9/28/10 there will be a meeting with the company, ASCIP, if anyone is interested in attending.

Next Meeting – October 15, 2010, 2:00pm – 4:00pm, Morris Conference Room B

MEETING ADJOURNED