

# MJC Measure E Task Force Meeting Agenda

Wednesday, September 7, 2011 at 2-4pm  
Founder's Hall 254

## Task Force Members:

Carmen Fernandez, Chair

Brian Larson, Co-Chair

Mark Anglin

George Boodrookas

Maurice McKinnon

Tim Nesmith

Brian Sanders

Mike Sundquist

Martha Robles

Elaine Schuber

Brian Sinclair

Sandy Vanwey

John Zamora

Sherri Suarez

Pedro Mendez

Nadia Vartan

Jenni Abbott

Francisco Banuelos

Lorena Dorn

Antoinette Herrera

Matt Kennedy

Becky Crow

## **Charge from Dr. Larry Calderon, Interim President:**

1. Discuss facilities needs and the secondary effects of completion of Measure E projects and establishing a plan for utilization of vacated space.
2. Review the Measure E budget and projected deficit and to make recommendations to balance the budget.

Two questions that should be answered by the Task Force are: Where did the deficit come from and are the added projects due to effects of Measure E projects? Again, the charge of the task force is budget reconciliation and development of a plan for secondary effects as it relates to making MJC a better place for our students and our community. The Task Force should consult the Measure E Bond language and the MJC Educational Master Plan in moving forward with its work.

## **AGENDA**

### **I Call to Order – Attendance**

### **II Discussion/Action:**

1. Discuss facilities needs and make recommendations on use of vacated space.
2. Review Measure E budget and make recommendations to balance the budget.

### **III Timeline and Meeting Schedule.**

### **IV Adjournment.**

*The Charge of the Facilities/Capital Construction Committee from the Decision Making Manual:*  
Reporting to the College President and convened by the Vice President of Administrative Services, this advisory committee analyzes and prioritizes all capital projects including remodels and new construction.

**Modesto Junior College**  
Measure E Task Force Meeting  
Meeting Summary  
**Wednesday, September 7, 2011**  
**2:00-4:00pm**  
**Founders Hall 254**

**Measure E Taskforce Members**

**Present:**

Jenni Abbott  
Mark Anglin  
Francisco Banuelos  
Melissa Beach  
George Boodrookas  
*Lori Brynni (for Mike Sundquist)*  
Becky Crow  
Lorena Dorn  
Carmen Fernandez  
Antoinette Herrera  
Brian Larson  
Maurice McKinnon  
Pedro Mendez  
*Dale Phillips*  
Martha Robles  
Brian Sanders  
Elaine Schuber  
Brian Sinclair  
Sherri Suarez  
Sandy Vanwey  
Nadia Vartan  
John Zamora

**Absent:**

Matt Kennedy  
Tim Nesmith  
Mike Sundquist

*MEETING BEGINS: 2:00pm*

Carmen Fernandez reviewed the charge per Dr. Larry Calderon, Interim President as follows:

1. Review the Measure E budget and projected deficit and to make recommendations to balance the budget.
2. Discuss facilities needs and the secondary effects of completion of Measure E projects and establishing a plan for utilization of vacated space.

Two questions that should be answered by the Task Force are: Where did the deficit come from and are the added projects due to effects of Measure E projects? Again, the charge of the task force is budget reconciliation and development of a plan for secondary effects as it relates to making MJC a better place for our students and our community. The Task Force should consult the Measure E Bond language and the MJC Educational Master Plan in moving forward with its work.

**DISCUSSION ITEMS:**

**1. Discuss Facilities Needs and Make Recommendations on use of Vacated Space --** Carmen Fernandez stated that Tim Nesmith and Matt Kennedy would not be able to attend this meeting due to conflict. She provided handouts: Instructional Facility Needs and Secondary Effects grid, budget report, Exposure report

and the Morris Building floor plan. Conversation was held amongst members and Carmen Fernandez stated we need to prioritize how we can address needs at this point.

Antoinette Herrera stated that Health Services was originally included in plans for renovation and she still has a big need for renovation. She would use the student fees rollover of \$600,000 if needed. She stated that wheelchairs cannot even fit in the rooms. She asked that Health Services please be added back to the list of renovation for future needs.

Sherri Suarez asked why the Library project was so over-budget now, at -\$3,373,883 as it was not in the past.

Brian Sinclair stated we need Matt Kennedy and Tim Nesmith present to make these kinds of decisions. Brian Sanders suggested we make a list of suggestions for Matt Kennedy and Tim Nesmith for them to make their data driven decisions. He said we need a brief paragraph on overages and what they mean and a list of additional space.

Mark Anglin stated it has taken 7 years for this process. First, departments made lists of their items and costs were given for those projects to be completed. Then it was supposed to be 6 months after project completion for the money to still be there for punch list items, unexpected needs, etc. However, any additional funds were taken from them. He stressed these funds need to be given back so the projects can be completed. He added that the Exposure report could not be correct and many members agreed. The exposure report showed that Ag was \$615,888 over budget, when in reality they gave back money and should at this point still be at a cost savings with extra money left over. Others spoke about using value engineering, substantially saving money and then losing those funds for their projects.

Nadia Vartan asked if we could get a true cost on what it would take to finish the Ag and Allied Health projects.

Tim Nesmith can provide information on office space and Sherri Suarez can provide information on buildings, rooms, features, capacity and equipment.

**2. Review Measure E budget and Make Recommendations to Balance the Budget --** George Boodrookas stated we need true costs for completing projects. He would like to see this and an inventory of space by District. We should use a standard format form for ease of use and reviewing. Discussion was held on what to include on the form regarding: office vs. classroom space, size of space needed, what space will be used for, etc. Francisco Banuelos stated he would like to see an actual expenditure of project report stating what stage it's at: DSA, broken ground, mid-construction, etc. They will add critical needs to the form to include: MICL, Security and IT/Media. George Boodrookas made a sample grid on the board, with suggestions and approval by all taskforce members.

Taskforce members requested a true cost of current projects and inventory of space with space utilization ratios per class, office and service areas from Matt Kennedy and Tim Nesmith. (*see attached form.*)

Taskforce members want to see a thorough cost breakdown from Kitchell. Carmen Fernandez will call Matt Kennedy to re-evaluate all costs and walk us through each item with a summary.

**3. Timeline and Meeting Schedule --** The deadline for Carmen Fernandez to receive ALL forms is **Wednesday, 9/16/11 at 5:00pm**. The next Taskforce meeting will be scheduled the following Friday, if calendars permit. All members present like the meeting time of Wednesdays at 2:00pm.

*MEETING ADJOURNED: 4:10pm*  
Reported by Melissa Beach

**NEXT MEETING – September 9, 2011, 9:30am – 11:30am, Founders Hall 254**