



**ACADEMIC SENATE
APPROVED MINUTES
OCTOBER 22, 2009**

Senators Present: Mike Adams, Kevin Alavezos, Paul Berger, David Boley, Paul Cripe, Ellen Dambrosio, Bob Droual, Rebecca Ganes, Jennifer Hamilton, Jim Howen, Jill Lear, Allan McKissick, Estella Nanez, Jeff Netto, Adrienne Peek, Dale Pollard, Lisa Riggs, Burt Shook, Travis Silvers, Brian Sinclair, Theresa Stovall, Monique Vallance, Barbara Wells, Layla Yousif

Senators Absent: Paul Brogan, Debbie Laffranchini, Jim Sahlman, Rob Stevenson

Guests: Anne Cavagnaro, Jillian Daly, Debbie Gilbert (substituting for Jason Wohlstadter), Charles Mullins, Yashlee Nazi (ASMJC), Sam Pierstorff, Martha Robles

I. APPROVAL OF ORDER OF AGENDA ITEMS

It was recommended that Jillian Daly's report on the Pro-Rata Faculty Hiring MOU be moved up on the agenda to follow the Faculty Consultant to the Board presentations (before Item V. Reports). The order of the agenda items was approved as amended.

II. APPROVAL OF THE MINUTES (October 8, 2009)

The minutes of October 8, 2009 were approved as amended.

III. FACULTY CONSULTANT TO THE BOARD OF TRUSTEES PRESENTATIONS

The three candidates for the position of Faculty Consultant to the Board, Anne Cavagnaro (Mathematics/Columbia College), Charles Mullins (Speech/MJC), and Sam Pierstorff (English/MJC) introduced themselves to the senate, provided a summary of their qualifications, and answered questions that were posed by senators.

Secret ballots were then distributed, and completed ballots were collected. Secret ballots from the three constituent groups: MJC Academic Senate, Columbia College Academic Senate, and the Yosemite Faculty Association Representative Council will be tabulated by the YFA Elections Committee on Monday, October 26. YFA President Jillian Daly will then announce the results of the election district-wide. The newly elected Faculty Consultant to the Board will serve a two-year term, Fall 2010 through Spring 2012.

IV. PRESENTATIONS

Pro-Rata Faculty Hiring MOU – Jillian Daly

YFA President Jillian Daly presented an overview of the Retiree Pro Rata Salary Program MOU. As part of the 2008/2009 negotiation re-opener, YFA and YCCD have agreed to:

1) include specific language in the Faculty Contract under Article 13.7; and 2) to implement this program beginning in Fall 2009. The Faculty Contract will be amended to reflect these language changes and will be posted to the YCCD website. Under the terms of this MOU:

- The YCCD Board of Trustees can offer an annual employment contract to a regular faculty employee who will retire prior to the next academic year, is at least 55 years of age, and has been employed by the District for at least ten years. A maximum of five years of participation is allowed.
- Eligible faculty who wish to receive an employment contract will submit a written request to the college president with a copy to their division dean or appropriate administrator no later than two months before the effective date of the employee's retirement.
- Eligible faculty will be entitled to part-time employment during the academic year at the appropriate pro rata share of the salary and load that the employee received during the last academic year prior to retirement (*within the limits established by applicable retirement laws governing post-retirement service, and up to the STRS allowable maximum earnings limit at the time of retirement.*)
- During the contract period, the retired faculty employee will have adjunct status and be entitled only to non-cumulative fully paid sick leave and personal necessity leave, provided on a pro rata basis.
- Retired faculty employees will fulfill the appropriate pro rata share of their professional duties, including, but not limited to teaching, counseling, library services, advising, community service, and all other instructional or instructionally related assignments that would have been required had they continued as a full-time employee.

Please click on the following link to access the current Faculty Contract (Article 13.7 language will begin on Page 45 of the contract):

<http://www.yosemite.edu/hr/YFA%20Agrmt%202007-2008%20Reopener%20with%2018a.pdf>

Administrative Handling of Cases of Academic Dishonesty – Martha Robles

Martha Robles, Director of Student Success and Special Projects, provided an overview of how cases of academic dishonesty are handled at MJC. Administrative guidelines are included in the MJC Catalog under “Student Rights and Responsibilities” as follows:

“Consequences of Violations: The grading of a student’s work rests on the fundamental idea that an instructor is evaluating a student’s own work, so cheating or plagiarism demonstrates a failure to complete this most basic requirement of any course. Thus a faculty member may administer academic consequences for violating the Academic Integrity Policy ranging from partial credit to an F on the assignment or exam.

The instructor may also consider that a student's violation of academic integrity should be a consideration for disciplinary measures. Disciplinary action for violating academic integrity is administered through the Office of Student Success under Board Policy 5500: Standards of Conduct. This policy can be found at:

<http://www.yosemite.edu/trustees/policyandprocedures/5500%20Standards%20of%20Conduct.pdf>

Academic Integrity in the MJC Course:

1. Academic areas may develop for their faculty and students a statement of the application of the Academic Integrity Procedure in their courses; and
2. Each faculty member is encouraged to include in his/her introduction to a course:
 - a. A statement of the application of the Academic Integrity Procedure within his/her course.
 - b. A statement notifying students that violations of the Academic Integrity Procedure will be reported.

Due Process for Violations of Academic Integrity:

1. Students shall be given notice of the violation and,
2. Students shall be given an opportunity to respond to the allegations.”

Ms. Robles encourages faculty to report *all* violations of the college's Academic Integrity Procedure to the Office of Student Success. This will ensure that potential patterns and repeated/continuing violation of the Academic Integrity Procedures can be documented and handled through due process.

V. REPORTS

A. ASMJC

Yashlee Nazi reported that ASMJC and the Campus Clubs of MJC are hosting the Annual Halloween Carnival and Haunted House on the West Campus on Friday, October 30 from 4:00 to 8:00 p.m. The event is free and open to the public. Other upcoming activities include Dios de los Muertos activities hosted by the Latino Club on Monday, November 2; the Fall 2009 California Community College Student Affairs Association (CCCSAA) Student Leadership Conference which is scheduled for October 16-18 in Sacramento; and the Student Senate for California Community Colleges (SSCCC) Fall General Assembly and Candlelight Vigil in San Francisco which is scheduled for November 6-8. Eight MJC students will attend the event which will focus on student advocacy and student leadership. Yashlee also reported that the move-in plan for the East Campus Student Center projects that programs/departments will be able to begin moving in on November 4. The Bookstore is the first department that is scheduled to move back into the Student Center.

B. College Council

Barbara Wells reviewed highlights from the October 12, 2009 College Council meeting:

Aquatics Center Naming Proposal: A proposal was received last April from community members to name the Aquatics Center in honor of former MJC swimming and water polo coach Dave Ashleigh. The proposal also includes creating an endowment to fund scholarships for students and to install a bronze plaque with a bust of Dave Ashleigh poolside. The proposal was approved by College Council.

Accreditation and Institutional Effectiveness Committee (AIE)/Enrollment: Dr. Walters Dunlap was unable to attend the meeting and no update was provided.

2010/2011 Budget Shortfall: Dr. Rose reported that on October 9th, a draft budget was submitted to the Planning and Budget Committee with \$5.7 million in proposed budget cuts. A campus-wide forum has been scheduled for October 15th at which time these cuts will be discussed, and following the forum, the draft will be shared with all constituency groups.

Dr. Rose also reported that Dr. Walters Dunlap will be meeting with the Chancellor's Cabinet on October 14th to present budget reduction recommendations from IAC, and those recommendations will be reviewed at the next College Council meeting.

Planning and Budget Committee: Dr. Rose stated that Dr. Walters Dunlap has suggested that the Scheduling Task Force consider scheduling on an academic year basis that would include summer, fall and spring. Dr. Rose also indicated that there would be no early start summer session.

Measure E Projects Update: Dr. Nadell reported that the recent ground breaking ceremonies were well attended and that the ground breaking for the new Student Services building should occur in mid spring 2010.

IAC: Dr. McKinnon indicated that IAC has requested further dialogue with the Parking and Traffic Work Group regarding the concern that traffic may actually increase with the proposed change in the traffic flow on College and Coldwell Avenues, and suggested that there should be traffic control monitoring before implementing the plan.

Student Services: Dr. Nadell shared that the Student Equity Plan has been completed and will be part of the Accreditation Report. Upon approval at the next College Council meeting, the plan will be shared with all constituency groups.

C. Instructional Administrators Council (IAC)

No report presented.

D. Faculty Consultant

David Baggett shared that the Faculty Consultant to the Board position has become, and will continue to be a critical resource to district faculty in the coming months and years. With all the budget cuts and other struggles that MJC and Columbia College are facing now, it is crucial that faculty have an informed voice on both campuses and open lines of communication with the Chancellor and the YCCD Board of Trustees.

E. Accreditation & Institutional Effectiveness Committee

Adrienne Peek reported that an Assessment Work Group has been established and that faculty representatives from each division are needed. Interested faculty may contact Mike Adams or Adrienne Peek to participate in the work group or for more information.

F. President's Report

President Adams reviewed the following items:

Committees that need representation: The Accreditation and Institutional Effectiveness Committee (AIE) is still in need of a Career and Technical Education Liaison. The committee meets on the second and fourth Fridays of each month from 1:00 to 2:00 p.m.

H1N1 "Swine Flu" Task Force: A number of faculty have stepped up to share their course attendance information, but more faculty are needed to participate in the ongoing study and monitoring of this data.

Board of Trustees Meeting: The last YCCD Board of Trustees meeting was held at Columbia College on Wednesday, October 14. At that meeting, President Adams informed the board about the MJC Academic Senate Investigative Task Force on Faculty Hiring. Board members are prepared to hear more about this in future senate reports.

Area A Meeting: On Friday, October 30 from 10:00 a.m. to 3:00 p.m., the Columbia College Academic Senate will host the Academic Senate for California Community Colleges (ASCCC) Area A meeting to begin discussions on state level resolutions. These resolutions are posted at: <http://www.asccc.org/Events/sessions/fall2009/materials.html>. Final drafts of these resolutions will be discussed and voted on at the Fall 2009 Plenary Session, scheduled for November 11 through 14. Senators are encouraged to review the resolutions, discuss them with their constituents, and bring feedback to the November 5 MJC Academic Senate meeting. President Adams will serve as the voting delegate from MJC at the 2009 Fall Plenary Session and will be looking to the senate to direct him in how to vote on these resolutions

VI. CONSENT AGENDA

- A. Special Investigative Task Force – Allan McKissick (Chair), Jim Sahlman, Brian Sinclair, Cherrie Llewellyn, Bob Droual (members)
- B. Spring 2010 Institute Day Plans—BBSS will host
- C. AIE Committee Membership—Add one (1) Student Services Administrator

The consent agenda was approved without objection.

VII. ADJOURNMENT

The meeting was adjourned at 5:30 p.m.