



Committee Notes:

- Title change and language change to more accurately reflect current internal process. The minimum year review (ie, 5 years) will be reflected in the procedure. This procedure is in the development phase.
- Recommend approval at this time
- If committee member so desires, a content review can occur when we review the 4000 Series

## **4204 – ReClassification Review – 2nd Reading**

### Policy

**The Chancellor shall establish procedures that require the** ~~The Yosemite Community College District will to conduct a classification study of the positions in the classified bargaining unit once every five (5) years. The five-year interval may be lessened dependent upon the need for classification plan maintenance.~~ **regular review of Classified Bargaining Unit and Leadership Team positions. , with each position undergoing and completing a review a minimum of once every five years.**

Classification changes as a result of a gradual increase in responsibilities will be considered during ~~the~~ **a rotating annual review process.** ~~scheduled classification study.~~ Significant changes within positional duties and/or responsibilities may result in a request for organizational change. Such requests shall be submitted **to the Vice Chancellor of Human Resources.** ~~by management personnel, through channels, to the Chancellor.~~

**Implementation is subject to negotiation.** All reclassification actions shall be subject to review and confirmation by the **Chancellor and** Board of Trustees.

*Adopted: June 28, 2004*

**KEY:**

~~strikethrough~~ = delete

**bold** = addition