



# Volunteer/Intern Application Unpaid

City of Turlock  
156 S Broadway Ste 235  
Turlock CA 95380  
Phone#: 209-668-5540 Fax#: 209-668-5529  
[www.Cityofturlock.org](http://www.Cityofturlock.org)

**HR Office Use Only**  
Department: \_\_\_\_\_  
Contact: \_\_\_\_\_  
 Received by dept.  
 Received by HR  
Today's Date: \_\_\_\_\_

## Personal Information

Name (Last, First Middle):

Street Address:

City, State Zip Code:

Home Phone:

Cell phone Number:

Work Phone:

E-Mail Address:

Emergency Contact:

Phone Number:

How did you hear about intern opportunities at the City of Turlock:

- Friend  
 School Requirement  
 City of Turlock website  
 Association with school program

Other: \_\_\_\_\_

## Education and Skills

**Community service hours needed for:**  
(check if applicable)

- High school  
 College

**List any special training, education, skills or hobbies that help us to better place you as an intern.**

**Bilingual Skills-Please indicate language(s) and if you speak, read and/or write the language.**

## Work Experience

**Present or previous occupations (include volunteer work).** Use separate sheet for additional information.

Employer Name and Address:

Phone:

Duties:

Dates: FROM:

TO:

Reason for Leaving:

Employer Name and Address:

Phone:

Duties:

Dates: FROM:

TO:

Reason for Leaving:

Employer Name and Address:

Phone:

Duties:

Dates: FROM:

TO:

Reason for Leaving:

Have you ever been discharged or forced to resign from any position?

- Yes  
 No

Have you ever been convicted, served a jail sentence or been placed on probation after committing a felony or misdemeanor? If yes, state nature of conviction, dates, city and state under remarks\*.  
(You may exclude juvenile offenses and **minor** traffic citations.)

\_\_\_\_\_ YES \_\_\_\_\_ NO

**Note:** Prior convictions will not necessarily exclude applicants from being hired.

Has your driver's license ever been suspended or revoked?

- Yes  
 No

\*Remarks: \_\_\_\_\_

## Volunteer/ Internship Information

Please check the type of volunteer/ internship work you would like to do:

All potential interns are subject to a criminal background check

**Department**

**Division**

- Administrative Services
- Police Department
- Fire & Emergency Services
- Municipal Services
- Development Services

\_\_\_\_\_

(Please state the specific division you will be working in.)

Please list any physical limitations that need to be accommodated to help you volunteer/intern.

Please state what days and times you are available to volunteer/intern.

DAY:

Sunday

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

TIME:


I understand that as a volunteer/intern, I am representing the City of Turlock and will adhere to the guidelines set forth by the program.

I acknowledge that the City has extended its workers' compensation coverage to volunteers/interns and I agree to accept that coverage. I acknowledge that loss or damage of personal property used while providing internship services is not reimbursable under City regulations.

Signature \_\_\_\_\_

Date: \_\_\_\_\_