



# Your name did not appear on our class roster...Please help us figure out why:



***In order to remain in this class you will need to completely fill out this registration form and make a payment using a check or money order made payable to MJC. Our instructors cannot accept cash or credit card information.***

*If you have already paid, once the instructor returns the paperwork and payments to our office, and we can verify your previous registration, your check/money order will be returned.*

### **PLEASE CHECK THE BOX BELOW THAT APPLIES**

- You phoned or came to our office and paid, but your name is not on the roll sheet.**  
If you have already registered through our office, the instructor may have picked up the roll sheet before you registered. Do you have paperwork to show the instructor?
- You registered online at <http://mjc4life.org>, but your name is not on the roll sheet.**  
The instructor may have picked up the roll sheet before you registered. Do you have paperwork to show the instructor?
- You mailed your registration, but your name is not on the roll sheet.**  
Sometimes the mail does not come to our office as quickly as it seems it should, so we do not receive your registration until after the class has begun. Please fill out this form and include your check, we will return it once your original payment is verified.
- You faxed in your registration, but your name is not on the roll sheet.**  
The fax may not have come through, or came through after the instructor picked up the roster.
- You did not pre-register for this class**
- Other (please explain)** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## **Community Education WALK-IN Registration Form**

Date \_\_\_\_\_

### **PLEASE PRINT**

First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Date of Birth \_\_\_\_\_ M F

Mailing Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Day Phone \_\_\_\_\_ Evening or Mobile \_\_\_\_\_

Email Address \_\_\_\_\_

***Put the name of the class (or at least part of the name and the A-B-C if listed. Include the start date – i.e., Mar. 3***

**\*Please add \$3 to the cost of the course for the registration fee**

COURSE NAME	START DATE	PRICE + \$3 Reg Fee