

Dear (Student Name)

W #

A review of all of your Modesto Junior College (MJC) grades, including W's, at the end of _____ indicates you are currently in the status(es) of:

(STUDENT'S STATUS WILL BE NOTED HERE)

There are **two** types of probation and **two** types of dismissal:

- One type of status is based on your grades and is called "Academic".
- The second type of status is based on the percentage of withdrawals, incompletes, and no credit/no pass grades you have and is called "Progress".

A student goes on **academic probation** when their cumulative grade point average falls below 2.0. If a student's GPA is below 2.0 for three consecutive semesters, the student goes on academic dismissal status and is dismissed from the college for one calendar year.

A student goes on **progress probation** when they have enrolled in at least 12 units (cumulative) and the percentage of W's, Incompletes, and No Credit/No Pass exceeds 50% of their total units. If a student remains on progress probation for three consecutive semesters, the student goes on progress dismissal status and is dismissed for one calendar year.

- It is possible for a student to be on academic status and progress status at the same time.

You are currently on _ (STUDENT'S STATUS WILL BE NOTED HERE)

If you are on a **first** semester status, you are encouraged to make use of student success services that are listed below:

- Center for Learning Assistance, Founders Hall 105 on East or Sierra Hall 214 on West --- you can take computer based courses in reading, writing, and grammar or work with a study group.
- Math drop in center, Founders Hall 128C on East or Sierra Hall 221 on West, assistance is provided for math.
- Tutoring Center Library Basement 10 on East and Yosemite Hall 118 on West, Tutoring is free and available in most subjects.
- Writing Center, Founders Hall 224 on East and Sierra Hall 214 on West, staff will help you with writing.

Additional services can be found online at <http://mjc.edu/>

If you are on **second** semester academic or progress probation, you must call the Counseling Center (209-575-6080) and set up an appointment for a probationary workshop.

If you are on academic or progress dismissal, you will be dismissed from the college for one calendar year at the start of the next semester. You may have special circumstances that may allow you to continue taking classes at MJC during your dismissal. To discuss your continued enrollment at MJC, you must:

- **meet with a counselor by October 26, 2009. No readmission requests will be considered after this date.**
- **provide a completed grade check form,** at the time that you meet with the counselor, for all courses in which you **are currently enrolled or for which you have not yet received a grade. A grade check form may be picked up in the Counseling Center (Morris Building 103) or printed out online at <http://www.mjc.edu/forms/gradecheck>**

You can contact General Counseling at 209-575-6080. If you are being served by DSP&S, please call 209-575-6225. EOP&S students can call 209-575-6251. TRIO students should call 209-575-6189.

Sincerely,

The Counseling Center Staff
Modesto Junior College

*Explanations and student's responsibilities for each status, as defined by Yosemite Community College District Board Policy 5560 (Probation, Disqualification, and Readmission) are listed in the MJC Catalog.